



AGENDA

PALMERSTON SENIORS ADVISORY COMMITTEE

Monday 23 November 2020

The Palmerston Seniors Advisory Committee Meeting will be held in Community Room 1, Palmerston Recreation Centre, 11 The Boulevard, Palmerston commencing at 12.00pm.

COVID-19 Statement of Commitment

The Palmerston Seniors Advisory Committee Meeting will be open to the public and Palmerston Recreation Centre holds a Statement of Commitment to adhere to:

- Physical distancing measures
- Health and hygiene principles

A handwritten signature in black ink, appearing to read 'Luccio Cercarelli', written over a horizontal line.

LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

4 DECLARATION OF INTEREST

- 4.1 Committee Members
- 4.2 Staff

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

THAT the minutes of the Palmerston Seniors Advisory Committee Meeting held Monday, 21 September 2020, be confirmed.

6 CHAIR'S REPORT (VERBAL)

7 CORRESPONDENCE

Nil

8 CONFIDENTIAL ITEMS

- 8.1 Moving Confidential Items into Open
- 8.2 Moving Open Items into Confidential
- 8.3 Confidential Items

9 OFFICER REPORTS

9.1 Receive and Note Reports Nil

9.2 Action reports

9.2.1 Action Report November 2020

9.2.2 Palmerston Seniors Advisory Committee 2021 Meeting Dates

10 OTHER BUSINESS

10.1

11 NEXT MEETING

THAT the next Palmerston Seniors Advisory Committee meeting be held on Mon 1 March 2021 at 12:00pm in Community Room 1, Palmerston Recreation Centre, 11 The Boulevard, Palmerston. (Subject to approval by Council.)

12 CLOSURE OF MEETING

CITY OF PALMERSTON

**Minutes of Palmerston Seniors Advisory Committee Meeting
held in Community Room 1
Palmerston Recreation Centre, Palmerston
on Monday 21 September 2020 at 12:00pm.**

COMMITTEE MEMBERS

Alderman Sarah Henderson, City of Palmerston (Chair)
Mayor Athina Pascoe-Bell, City of Palmerston
Ann Brown
Mary Oliffe
Sheryl Sephton
Neville Driver
Dot Chapman
Trevor Miller
Anne Coutts
Sandra Parker
Lillian Mann
Maggie Grave
Barbara Crane

STAFF

Amelia Vellar, Deputy Chief Executive Officer/Director
Lifestyle and Community,
Tess Riches, Community Support Officer (Minute Secretary)

GALLERY

Marie-Clare Boothby, MLA, Member for Brennan, CLP
Angela Walker, Electorate Officer - Spillett, CLP

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 12:07pm.

3 APOLOGIES

Initials:

3.1 Apologies

An apology was received from Marg Moore for 21 September 2020.

3.2 Leave of Absence Previously Granted

Nil.

3.3 Leave of Absence Request

Nil.

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil.

4.2 Staff

Nil.

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

Moved: Ann Brown
Seconded: Mayor Athina Pascoe-Bell

THAT the minutes of the Palmerston Seniors Advisory Committee Meeting held on Monday, 3 February 2020 pages 1 to 5 be confirmed.

CARRIED

6 CHAIRS REPORT

Alderman Sarah Henderson (Chair) provided a verbal update to the committee.

Initials: _____

7 CORRESPONDENCE

Nil.

8 CONFIDENTIAL ITEMS

Nil.

9 OFFICER REPORTS

9.1 Receive and Note Reports

9.1.1 Resignation of Palmerston Seniors Advisory Committee Members

Moved: Barbara Crane

Seconded: Neville Driver

THAT Report entitled Resignation of Palmerston Seniors Advisory Committee Members be received and noted.

CARRIED

9.1.2 Action Report September 2020

Moved: Ann Brown

Seconded: Sandra Parker

1. THAT Report entitled Action Report September 2020 be received and noted.
2. THAT the following items be removed from the Action Table:
Shade in Goyder Square
Essington Avenue Footpaths Refurbishment
Multiple NT Government Identified Issues

CARRIED

Initials:

9.1.3 City of Palmerston Seniors Day 2020 Event Update

Moved: Ann Brown
Seconded: Dot Chapman

THAT Report entitled City of Palmerston Seniors Day 2020 Event Update be received and noted.

CARRIED

10 OTHER BUSINESS

10.1 City of Palmerston Seniors Fortnight – Palmerston and Litchfield Seniors Association (Verbal Update)

Moved: Trevor Miller
Seconded: Neville Driver

THAT Item Number 10.1 entitled City of Palmerston Seniors Fortnight – Palmerston and Litchfield Seniors Association (Verbal Update) be received and noted.

CARRIED

11 NEXT MEETING

The next meeting for the Palmerston Seniors Advisory Committee be held on Monday, 23 November 2020 at 12:00pm in Community Room 1, Palmerston Recreation Centre, 11 The Boulevard, Palmerston.

12 CLOSURE OF MEETING

The Palmerston Seniors Advisory Committee meeting, held in the Council Chambers, Civic Plaza, Palmerston on Monday, 21 September 2020 closed at 1:25pm

CHAIR

Date:

Initials:

AGENDA ITEM:	9.2.1
REPORT TITLE:	Action Report November 2020
MEETING DATE:	23/11/2020
AUTHOR:	Community Services Officer, Tess Riches
APPROVER:	Executive Manager Lifestyle & Community Services, Anna Ingram

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks to inform the Palmerston Seniors Advisory Committee on the progress of previous actions.

KEY MESSAGES

- This report provides the Palmerston Seniors Advisory Committee with an update on the progress of previous actions.
- Three items remain on the Palmerston Seniors Advisory Committee Action Table.

RECOMMENDATION

THAT the Palmerston Seniors Advisory Committee recommend to the Council:

1. THAT Report entitled Action Report September 2020 be received and noted.

BACKGROUND

Palmerston Seniors Advisory Committee meet approximately bi-monthly, up to six times per year. An Action Table is considered at each meeting; unresolved issues roll forward for ongoing consideration.

Due to restrictions on gatherings posed by the COVID-19 pandemic, only three meetings will have been held in 2020.

DISCUSSION

Three items remain on the Action Table:

1. Reducing isolation of lonely seniors. Members to share any programs or activities or opportunities for seniors to socialize they are aware of.
2. Postal facilities at suburban shopping centres: Guests Angela Walker and Marie Claire Boothby to provide an update on possible progress.
3. Gray Community Hall Redevelopment Update: Council to provide a summary of outcomes from the community consultation, which concluded on 14 September 2020, and any additional information.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

Council Policy COMM003: *Community Consultation*

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Action Table November 2020

9.2.1 Action Report

Attachment: ACTION TABLE

Action Table September 2020 – Palmerston Seniors Advisory Committee Meeting				
ISSUES	ACTION	RESPONSIBILITY	WHEN	STATUS
Reducing isolation of lonely local seniors	Members to share any programs or activities or opportunities they are aware of.	All members	Next meeting	In progress
Postal facilities at suburban shopping centres	Approach management of Bakewell shopping Centre to ascertain interest in discussion re: postal facility, post pandemic.	Angela Walker and Marie Claire Boothby	Next meeting	In progress
Gray Hall Extension Plans	Council to provide summary of community consultation outcome.	Director Lifestyle and Community	Next meeting	In progress

AGENDA ITEM:	9.2.3
REPORT TITLE:	2021 Palmerston Seniors Advisory Committee Meeting Dates
MEETING DATE:	23/11/2020
AUTHOR:	Community Services Officer, Tess Riches
APPROVER:	Executive Manager Community and Library Services, Anna Ingram

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report provides the proposed dates for the Palmerston Seniors Advisory Committee meetings for 2021.

KEY MESSAGES

- Palmerston Seniors Advisory Committee traditionally meets approximately every two months, on a Monday.
- No meetings are scheduled in August, which is Seniors Month. The annual Palmerston Seniors Day planned and hosted by Council, will be held in August 2021 with the assistance of the Palmerston Seniors Advisory Committee.
- Three Palmerston Seniors Advisory Committee meeting dates are scheduled, with the subsequent dates to be determined following the election of the tenth City of Palmerston Council in August 2021.

RECOMMENDATION

THAT the Palmerston Seniors Advisory Committee recommend to the Council:

1. THAT Report entitled 2021 Palmerston Seniors Advisory Committee Meeting Dates be received and noted.
2. THAT the recommended dates are accepted for the 2021 Palmerston Seniors Advisory Committee Meetings.

BACKGROUND

Palmerston Seniors Advisory Committee considers feedback and suggestions submitted to Council as part of the group's action table.

Palmerston Seniors Advisory Committee has traditionally met approximately every two months, on a Monday. A future review of committee terms and conditions will consider this schedule; in the meanwhile, three dates have been proposed for early 2021.

As August (Seniors Month) is a very busy time for our senior's community, PSAC meetings are never scheduled in August.

Due to the term of election of the current, ninth Council, expiring with the subsequent election of the tenth Council in August, the endorsement of the final meeting dates will not be possible until September 2021, at a date to be determined. (Suggested dates have been provided below for interim planning.)

DISCUSSION

Proposed 2021 PSAC Meeting dates:
All meetings scheduled 12pm to 2pm.

Mon 1 March 2021
Mon 10 May 2021
Mon 5 July 2021

If adopted by the incoming tenth Council, the final three dates are planned to be:

Mon 6 September 2021
Mon 25 October 2021
Mon 6 December 2021

However, these final three dates are tentative, for the purposes of illustrating the schedule and allowing venue bookings to be held in place.

Revision of the committee's Terms of Reference may also impact the prospective schedule; this can be addressed as required.

CONSULTATION PROCESS

The following staff were consulted during the preparation of this report:

Caroline Hocking, Governance Lead, Office of the Chief Executive.

Jessica Eves, Executive Assistant to the Deputy Chief Executive Officer, Organisational Services

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

Meeting catering is budgeted for annually by Council.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

This report addresses the following City of Palmerston Strategic Risks: do not delete

2 Is not sustainable into the long term

Context: Optimising the financial, social and environmental sustainability of the Council.

8 Fails to develop effective relationships and manage expectations of relevant parties

Context: Engagement and communication with stakeholders (internal and external to the Council).

This advisory committee was formed to allow senior Palmerston residents, and those from nearby rural areas, to communicate directly with Council on behalf of their peers regarding issues of interest and concern.



PALMERSTON SENIORS ADVISORY COMMITTEE **REPORT**

Changing meeting dates may impact the members' ability to attend meetings or reduce their satisfaction with outcome timelines.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.