

2nd ORDINARY COUNCIL MEETING

NOTICE OF MEETING

TUESDAY, 19 NOVEMBER 2019

The Ordinary Meeting of the City of Palmerston will be held in the Palmerston Raiders Club, Goodline Park, Corner of Owsten Avenue and Forrest Parade, Rosebery commencing at 5.30pm.

LUCCIO CERCARELLI
CHIEF EXECUTIVE OFFICER

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1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

4 REQUEST FOR TELECONFERENCE

5 DECLARATION OF INTEREST

- 5.1 Elected Members
- 5.2 Staff

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

THAT the Minutes of its Council Meeting held on 5 November 2019 pages 9933 to 9943 be confirmed.

6.2 Business Arising from Previous Meeting

7 MAYORAL REPORT

8 DEPUTATIONS AND PRESENTATIONS

9 PUBLIC QUESTION TIME (WRITTEN SUBMISSIONS)

10 CONFIDENTIAL ITEMS

- 10.1 Moving Confidential Items into Open
- 10.2 Moving Open Items into Confidential
- 10.3 Confidential Items

11 PETITIONS

11.1 Closure of Laneway – Altair Court to Capella Court Laneway

- 1. THAT the petition received from Mr P Hickey regarding the proposed closure of the Altair Court to Capella Court Laneway be tabled at the Council Meeting held on Tuesday, 19 November 2019.
- 2. THAT Council receives and notes the petition received 4 November 2019 by Mr P Hickey regarding the proposed closure of the Altair Court to Capella Court Laneway.

3. THAT Council note that the petition regarding the proposal to close the Altair Court to Capella Court Laneway provided by Mr P Hickey is addressed in Report Number 9/0344 entitled Trial of Laneway Treatments – Update November 2019 included in the Council Meeting held 19 November 2019.

12 NOTICES OF MOTION

13 OFFICER REPORTS

13.1 Receive and Note Reports

13.1.1	Community Benefit Scheme November 2019 Update	9/0340
13.1.2	Activate Restructure 2020	9/0342
13.1.3	Financial Report for the Month of October 2019	9/0350

AGENDA ITEM:	13.1.1
REPORT TITLE:	Community Benefit Scheme November 2019 Update
REPORT NUMBER:	9/0340
MEETING DATE:	19/11/2019
AUTHOR:	Manager Community Services, Jan Peters
APPROVER:	Acting Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report provides Council with a summary of the Community Benefit Scheme 2019/2020 Financial Year applications processed to date.

KEY MESSAGES

- Council has provided to date, a total of \$63,690 in grants, scholarships, sponsorship and donations, including representation support, from the 2019/2020 fund.
- A balance of \$66,310 remains in the Community Benefit Scheme 2019/2020 budget.
- Seven (7) funding requests from organisations and residents have been received this month.
- No Environmental Sustainability Initiative grants have been received.
- Council to market the environment grants.

RECOMMENDATION

THAT Report Number 9/0340 entitled Community Benefit Scheme November 2019 Update be received and noted.

BACKGROUND

City of Palmerston provides Community Benefit Scheme (CBS) funding in the form of grants, donations and sponsorships to eligible community groups offering activities, projects and services that assist Council to deliver on Palmerston's vision of 'A Place for People'.

Funding may also be awarded to eligible individuals for the purposes of scholarships or representation support.

Each Palmerston school is offered a donation of \$100 annually to support an award for Community Service to one or more of its students.

In the 2019/2020 budget \$130,000 was allocated to the CBS fund for grants, donations, sponsorships, scholarships included in this amount is an allocation of \$20,000 to the Environmental Sustainability Initiative (ESI) grants.

Applications are accepted year round and the scheme is promoted at every opportunity. Successful applicants agree to acknowledge Council's support and provide images that may be used to promote the

funding scheme. Images have been used in Facebook posts and previous Council reports promoting the CBS.

DISCUSSION



A successful applicant representing NT at the Under 3 Australian Carnival 2 – 8 October

To date, Council has awarded \$63,690 of its allotted CBS funding. In October Council processed eight (8) applications; seven (7) for representation support (and one (1) for sponsorships/grants. The following six (6) individual representation support requests have been awarded in October:

- One (1) Resident: SingaCup (soccer) NT representation: 2-3 November 2019: Singapore
- Two (2) Residents: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns
- Two (2) Residents: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra
- One (1) Resident: NT 2019 Senior Sides Series (Lawn Bowls) Competition: 19 – 24 October 2019.

One (1) individual representation support application, (received prior to the activity), is currently under consideration. Resident: NT 2019 Senior Sides Series (Lawn Bowls) Competition: 19-24 October: Ettalong.

One (1) individual representation support application was cancelled on request from the successful applicant, due to unforeseen circumstances, his participation in an international sporting event was cancelled. This applicant is now able to reapply for funding in the financial year.

One (1) application by a team continues to be held over until the team has located a base from which to train and operate. If that base is within Palmerston municipality then the team will be eligible to apply for funding.

One (1) grant request was unsuccessful; as it came from a commercial entity so therefore does not meet the eligibility criteria.

One (1) sponsorship application, is still under consideration with a separate report submitted to Council. Palmerston RSL has requested a three (3) year sponsorship of \$10,000 per year to provide ANZAC Day Services to the Palmerston community in 2020, 2021 and 2022

The balance of the Community Benefit Scheme is \$66,310. A table listing all funding applications processed to end of October for 2019/2020 is provided as **Attachment A**.

CONSULTATION PROCESS

Council will continue to promote the CBS and ESI grants, to the community via various methods including advertising on City of Palmerston Website, Facebook and presentations at various City of Palmerston Committee Meetings Successful applicants will be posted to our website and where appropriate, media releases will be circulated.

POLICY IMPLICATIONS

Council Policy *FIN18 Grants, Donations, Sponsorships and Scholarships*

BUDGET AND RESOURCE IMPLICATIONS

- The Community Benefit Scheme budget for the 2019/2020 Financial Year is \$130,000. At the time of writing this report Council has awarded \$63,690 and \$66,310 remains unexpended.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: City of Palmerston Approved Community Benefit Scheme Applications – November 2019

City of Palmerston Approved Community Benefit Scheme Application - November 2019

Representation Support

Date	Activity	Applicant	Amount Requested	Amount Approved
01.07.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
01.07.2019	Individual	Resident: Under 12 Rugby Union Queensland State Championships: 5-7 July 2019: Toowoomba	\$250	\$250
01.07.2019	Individual	Resident: Under 16 Rugby Union Queensland State Championships: 5-7 July 2019: Toowoomba	\$250	\$250
01.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October – 1 November 2019: Canberra	\$250	\$250
10.07.2019	Individual	Resident: Jack Newton International Sub-Junior Classic golf: 30 September - 4 October 2019: Hunter Valley	\$250	\$250
10.07.2019	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September - 5 October 2019: Ballarat	\$250	\$250
15.07.2019	Individual	Resident: Under 12 School Sports NT Netball Championship: 14-20 September 2019: Canberra	\$250	\$250
18.07.2019	Individual	Resident: Under12 NT Touch Football Championships: 26 October – 1 November 2019: Canberra	\$250	\$250
18.07.2019	Individual	Resident: Under 12 Rugby Union Queensland State Championships: 5-7 July 2019: Toowoomba	\$250	\$0
23.07.2019	Individual	Resident: Basketball - Australian Junior Club Championships: 30 September - 5 October 2019: Ballarat	\$250	\$250
23.07.2019	Individual	Resident: Under 12 Girls Basketball Championships: 10-16 August 2019: Bendigo	\$250	\$250
23.07.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
23.07.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
23.07.2019	Individual	Resident: Police International Rugby Union Championships: 17-28 September 2019: Hong Kong	\$250	\$0
23.07.2019	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong	\$250	\$250
24.07.2019	Individual	Resident: Combined Cross Country: 3-26 August 2019: Wollongong	\$250	\$250

ATTACHMENT A

24.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1st November 2019: Canberra	\$250	\$250
24.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
29.07.2019	Individual	Resident: Ironman World Championships: 12 October 2019: Hawaii	\$250	\$250
30.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
30.07.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
01.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
07.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 18-21 September 2019: Kawana Waters	\$250	\$250
07.08.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
11.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
23.08.2019	Individual	Resident: Under 17 Girls Basketball Championships: 15-20 September 2019: Cairns	\$250	\$250
26.08.2019	Individual	Resident: Combined Cross Country: 23-26 August 2019: Wollongong	\$250	\$250
26.08.2019	Individual	Resident: Under 12 Boys Basketball Championships: 15-20 September 2019: Cairns	\$250	\$250
26.08.2019	Team	Team: Gymnastics Australia National Clubs Carnival WAG Level 5: 26-27 September 2019: Gold Coast	\$750	\$750
27.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 14-21 September 2019: Kawana Waters	\$250	\$250
27.08.2019	Individual	Resident: Under 18 NT Touch Football Championships: 14-21 September 2019: Kawana Waters	\$250	\$250
28.08.2019	Individual	Resident: Australian Junior Athletics National Championships: 18-23 September 2019: Darwin	\$250	\$250
28.08.2019	Individual	Resident: Under 14 Girls Basketball Championships: 30 September - 5 October 2019: Ballarat, Victoria	\$250	\$250
29.08.2019	Individual	Resident: Gymnastics Australia National Clubs Carnival WAG Level 6: 26-27 September 2019: Gold Coast	\$250	\$250

ATTACHMENT A

29.08.2019	Individual	Resident: Under 13 Girls NT Hockey Championships: 2-8 October 2019: Hobart	\$250	\$250
30.08.2019	Individual	Resident: Australian U14 Club Championships: 30 September - 5 October 2019: Ballarat	\$250	\$0
05.09.2019	Individual	Resident: School Sport Touch football NT Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
10.09.2019	Individual	Resident: Under 12 School Sports NT Tennis Championships: 12-19 October 2019: Perth	\$250	\$250
16.09.2019	Team	Resident: NT U14 Girls Indigenous Basketball Championships: 15-20 December 2019: Cairns	\$750	Awaiting details
13.09.2019	Individual	Resident: Australian All Schools Athletics Championships: 6-8 December 2019: Perth	\$250	\$250
24.09.2019	Individual	Resident: NT U14 Girls Indigenous Basketball Championships: 15-20 December 2019: Cairns	\$250	\$250
9.10.2019	Individual	Resident: NT 2019 Senior Sides Series (Lawn Bowls) Competition: 19-24 October: Ettalong	\$250	\$250
11.10.2019	Individual	Resident: SingaCup (soccer) NT representation: 2-3 November 2019: Singapore	\$250	\$250
17.10.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
17.10.2019	Individual	Resident: National Australian Indigenous Basketball Competition: 15-20 December 2019: Cairns	\$250	\$250
18.10.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
18.10.2019	Individual	Resident: Under 12 NT Touch Football Championships: 26 October - 1 November 2019: Canberra	\$250	\$250
Representation Individual Support			\$12,750	\$11,250

Sponsorships and Grants

Date Received	Activity	Applicant	Amount Requested	Amount Received
3 year Sponsorship	PGA Golf Championships	Cazalys Palmerston (agreement concludes 2020/2021)	\$30,000	\$30,000

ATTACHMENT A

3 year Sponsorship	Palmerston & Rural Seniors Fortnight	Palmerston & Litchfield Seniors Committee (agreement concludes 2020/2021)	\$15,000	\$15,000
05.07.2019	Special Children's Christmas Party	AM Media (Special Children's Christmas Party): 14 December 2019: Darwin Convention Centre	\$1,100	\$1,100
29.07.2019	AIAM 2019 National Workshop	Australian Institute of Animal Management	\$3,000	\$0
30.07.2019	Veterinary Assistance	Wildcare Incorporated	\$2,000	\$2,000
01.08.2019	Palmerston De-sexing Program	Top End Rehoming Group	\$10,000	\$0
02.08.2019	Little People Big Dreams	Child Australia	\$2,500	\$0
06.08.2019	Walk 2 Remember	Sids and Kids NT	\$2,000	\$2,000
19.08.2019	Wheelchair Rugby League	NT Wheelchair Rugby League	\$340	\$340
30.09.2019	Christmas Bash 2019	Palmerston 50+ Club	\$1,000	\$1,000
3 Year Sponsorship	ANZAC Day Services	RSL Palmerston Subbranch	\$10,000	Under consideration
09.10.2019	Heavenly Hands Creations	Creative Jewellery	\$500	\$0
Sponsorships and Grants			\$77,440	\$51,440

Annual School Awards

Date Received	School	Amount Requested	Amount Received
03.09.2019	Woodroffe Primary School	\$100	\$100
16.09.2019	Mackillop Catholic College	\$100	\$100
16.09.2019	Forrest Parade School	\$100	\$100
24.09.2019	Gray Primary School	\$100	\$100
16.09.2019	Rosebery Primary School	\$100	\$100

ATTACHMENT A

16.09.2019	Bakewell Primary School	\$100	\$100
16.09.2019	Mother Teresa Catholic Primary School	\$100	\$100
20.09.2019	Driver Primary School	\$100	\$100
27.09.2019	Palmerston Christian School	\$100	\$100
09.10.2019	Moulden Park School	\$100	\$100
City of Palmerston Community Service Award		\$1,000	\$1,000

Community Benefit Scheme 2019/2020

	Budget	YTD	Balance
Grants/Donations/Sponsorships/ Scholarships Paid	\$130,000	\$63,690	\$66,310

In-Kind Support

Date Received	Activity	Applicant	Amount Requested	Amount Received
01.07.2019	Recreation Centre Venue Hire	Senior Indoor Croquet Club	\$500	\$500
19.08.2019	Recreation Centre Venue Hire	NT Wheelchair Rugby League	\$160	\$160
In-Kind Support			\$660	\$660

AGENDA ITEM:	13.1.2
REPORT TITLE:	Activate Restructure 2020
REPORT NUMBER:	9/0342
MEETING DATE:	19/11/2019
AUTHOR:	Community Development Officer, Kelly Blackburn
APPROVER:	Acting Director Lifestyle and Community, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report seeks to inform Council of changes occurring to the Activate program in 2020.

KEY MESSAGES

- Activate has been delivered in an extended format of 45 weeks for the past two (2) years (2018 and 2019).
- Suppliers have expressed they are unhappy with the extended format as it is competing with businesses.
- Despite registrations being at an all-time high (1400), participation rates in individual classes have dropped to their lowest level since the inception of the program in 2007.
- In 2020, City of Palmerston will trail Activate in three (3) blocks of eight (8) weeks of programming with eight (8) weeks break in between each block.

RECOMMENDATION

THAT Report Number 9/0342 entitled Activate Restructure 2020 be received and noted.

BACKGROUND

Activate was introduced to increase health and remove barriers for people within our community. It allowed participants to trail a range of physical activity options available in Palmerston (at minimal or no cost). If participants found an activity they liked, they were then encouraged to connect with that business in an ongoing capacity, often with special deals for previous Activate participants.

Activate has been a valued part of the Palmerston community for over 12 years. In that time, it has been delivered in a range of formats. Each change has been in response to feedback from those involved in the program, to ensure it remains suitable to our participants and works for those small businesses Activate supports within our community.

A previous version of Activate included a \$40 registration fee (\$20 concession) and ran for eight (8) weeks. Participants expressed a view eight (8) weeks was too short to trail all activities on offer. In 2018 the program was transformed into a free 45-week program. The first year of the extended program proved to be successful with most of both suppliers and participants expressing that they enjoyed the

new version. However, in 2019, although the program has experienced the highest number of registrations since its inception (1400), the participation rates in classes has dropped significantly. The change to the free program has meant people aren't invested in attending the classes. Some classes contain only a handful, or no participants at all.

Suppliers have also expressed frustration that participants are taking advantage of the free classes and not investing in their businesses once their block has finished. Providing 45 weeks of free activities results in participants simply moving from one free activity to the next without engaging any further with suppliers. Even though suppliers are paid weekly for the sessions they run in the program, being involved in Activate is an additional burden on their business and current members. Suppliers often lose their members while Activate is running as participants put their memberships on hold to take advantage of the free classes.

DISCUSSION

Activate will only work through successful collaboration between City of Palmerston, activity suppliers and participants. After several complaints from suppliers regarding the current intention of the program, it was decided a formal review was appropriate.

Separate surveys were designed and completed in October by both participants and suppliers, to gain feedback on the future delivery of Activate. as to how they see the program progressing into the future.

Supplier Survey

The surveys were sent out to 17 suppliers who were involved in the program over the past two (2) years. There are eight (8) suppliers in the current block of Activate and a total of seven (7) suppliers. completed the survey.

Suppliers' primary frustration with the program revolved around its length. Respondents stated that the program should be shortened, more like the original model. Several supported the introduction of a fee. During the eight (8) week program, one (1) supplier reported a retention of 25 new members, this year they have retained only five (5). One (1) respondent indicated that they would likely discontinue involvement.

Participant Survey

When asked how many of the 45 weeks of the program they attended e respondents reported on average 8.6 of the 45 weeks of the program. In response to the introduction of a fee, many participants expressed they would happily still be involved in the program. Some even suggested it as a way to improve participation. When asked whether the participants consider continuing the activity with the supplier once the block is finished, they responded '*no, because there is always another free class to go to*'.

Conclusion

After considering the survey feedback, 2020 will see a trial program of three (3) eight (8) week blocks, with eight (8) weeks between each block. The break between the blocks will allow for greater opportunities for participants to connect with suppliers. Re-introduction of a small registration fee for each block will serve as an incentive for participants to attend the classes.

Following the 2020 trial, a new survey will be developed to gauge how the community and suppliers have adjusted to the revised program. Further changes may be implemented, as required.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Manager Community Services, Jan Peters
- Communications Officer, Brigitte Brown

In preparing this report, the following external parties were consulted:

- Activity Suppliers in the Activate program
- Activate participants

Surveys were sent out to past and present Activate suppliers and current Activate participants registered in the 2019 program.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

Current operational funding for Activate is \$40,000 per year.

Reintroducing a small registration fee and reducing the number of blocks will allow more funds to be spent on varied health promotion activities either alongside the program or on initiatives to improve the running of the Activate program itself.

No additional budget is required.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There is risk involved in continuing the program in the current format. With suppliers currently unhappy with the extended version of the program, many have stated they will not continue to be suppliers in Activate if the 45-week program continues. Without our suppliers, the program cannot continue.

There is minimal risk associated with the new trial program. Some members of the community maybe upset about the reduction in length of the program, however as reported in the survey process, there are very few utilising the full 45 weeks. 64% of respondents indicated they would happily still be involved in the program if there was a small registration fee. 25% said they would no longer participate.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



COUNCIL REPORT

2nd Ordinary Council Meeting

A Place for People

ATTACHMENTS

There are no attachments for this report.

AGENDA ITEM:	13.1.3
REPORT TITLE:	Financial Report for the Month of October 2019
REPORT NUMBER:	9/0350
MEETING DATE:	19/11/2019
AUTHOR:	Executive Manager Finance, Shane Nankivell
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this report is to present to Council the Financial Report for the Month of October 2019.

KEY MESSAGES

- Overall, Operating Income and Expenditure are generally in-line with budget expectations and cashflows.
- Water Expense has increased to 21% this month from 4% in the month prior. This is due to the timing of the billing cycle and these fluctuations are expected to occur continually throughout the financial year.
- Capital expenditure inclusive of commitments is at 44% and in-line with budget expectations.

RECOMMENDATION

THAT Report Number 9/0350 entitled Financial Report for the Month of October 2019 be received and noted.

BACKGROUND

In accordance with Section 18 of the *Local Government (Accounting) Regulations* the proceeding months financial report must be presented to Council. The commentary below and the attachment present the financial position of Council at the end of October 2019.

DISCUSSION

Monthly cashflows for income and expenses have been updated and are recorded in the report. This information details when income or expenses are expected to happen throughout the year with consideration of seasonality and appropriate timing of works. This allows for improved reporting for Elected Members and budget management for Council Officers.

Operating Income

- Total Operating Income is at 89% of the current budget.
- Rates & Annual Charges Income is currently 98% due to the total amount of rates for 2019/20 being levied in August 2019.
- Council received a part prepayment of the 2019/20 Financial Assistance Grant in June 2019. An adjusting entry will be made at the 1st Quarterly Budget Review to reflect the prepayment.

- Other Income is currently showing as 7919% of budget, this will be corrected at the 1st Budget Review 2020 with a reclassification of budget from Statutory Charges to Other Income. This income relates to the agreement that is in place between City of Palmerston and Litchfield Council to provide library staff to Taminmin Library.
- All other Operating Income items are generally tracking as expected in the fourth month of the financial year.

Operating Expenditure

- Total Operating Expenditure is at 43% of the budget inclusive of commitments.
- Water Charges are currently 21% of budget, this is due to the timing of the billing cycle and these fluctuations are expected to occur continually throughout the financial year.
- All other Operating Expenditure is in-line with budget expectations.

Capital Income

- Capital Income is currently 16%.
- Additional funds of \$81,887 were received for the Roads to Recovery Grant under Roads & Transport, the budget will be adjusted at the 1st Budget Review.
- Council is expecting to receive \$2,080,000 in capital grants over the duration of the financial year, in addition to developer contributions of \$500,000.

Capital Expenditure

- Capital Expenditure is 44% for the year including commitments raised in-line with budget expectations.

Loans

Council approved an internal loan for \$3.675 million to fund *Making the Switch* and an external loan for \$1.96 million to fund the final stage of remediation works at the previous Archer Landfill site.

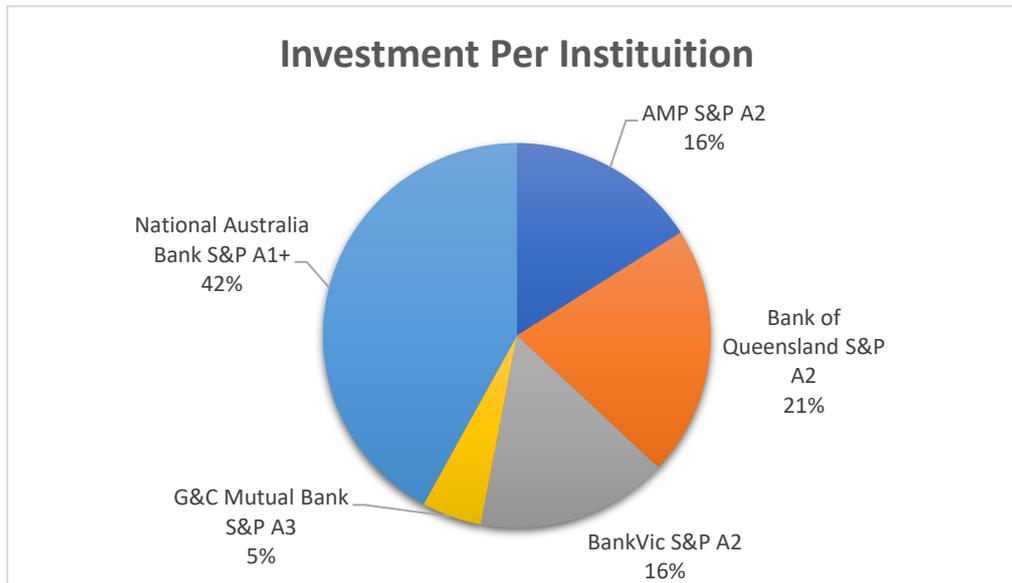
The internal loan for *Making the Switch* has been drawn upon, with the corresponding figures shown in **Attachment A**, section 2.10 Council Loans. As at the end of October, \$1,895,322 of the loan has been drawn down, with \$10,255 of internal interest accrued. As energy savings from the project are realised, a portion will be allocated to the repayment of the loan, with the remainder allocated to improving the public lighting network as previously approved.

The loan for Archer Landfill Rehabilitation of \$1.96 million was drawn upon on 28 June 2019. The principal repayments for this loan commenced in October 2019 and will occur quarterly. Details of the loan are provided in **Attachment A**, section 2.10 Council Loans.

Investments

As at 31 October 2019, Council held a total of \$28,664,290.53 in term deposits in five separate financial institutions.

The breakup between the institutions is:



Outstanding Rates

Council's overdue rates are currently worth \$1,293,913, or 4.51% of total rates levied for the 2019/20 financial year, which is higher than last financial years result of 4.09%. Although the ratio is slightly higher than last year, it still remains within Council's KPI of less than 5% outstanding.

CONSULTATION PROCESS

There was no consultation required during the preparation of this report.

POLICY IMPLICATIONS

Council Policy *FIN06 - Investments*. Investments are compliant with policy.

BUDGET AND RESOURCE IMPLICATIONS

Budget and resource implications are outlined in the body of the report and attachment.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The *Local Government (Accounting) Regulations* prescribes that:

18 Financial Reports to Council

1. The CEO must, in each month, lay before a meeting of the Council a report, in a form approved by the Council. Setting out:
 - a. The actual income and expenditure of the Council for the period from the commencement of the financial year up to the end of the previous month;
 - b. The forecast income and expenditure for the whole of the financial year.
2. The report must include:
 - a. Details of all cash investments held by the Council (including any money held in trust);
 - b. A statement of the debts owed to the Council including aggregate amount owed under each category with a general indication of the age of the debts;
 - c. Other information required by the Council.



COUNCIL REPORT

A Place for People

2nd Ordinary Council Meeting

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Financial Management Report – October 2019

Financial Management Reports

October 2019

- ❖ 1. Executive Summary
- ❖ 2. Financial Results

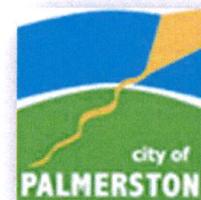


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Section 2
Financial Results
31 October 2019

1.1 - Executive Summary as at
% of year passed

33%

	Revised Budget \$	YTD Actual \$	% Utilised Actuals	YTD Committed \$	% Utilised Committed	Budget Forecast \$
Operating Income						
Rates & Annual Charges	28,204,805	27,589,256	98%	0	0%	28,641,805
Statutory Charges	283,200	64,412	23%	0	0%	148,200
User Charges & Fees	1,177,651	476,974	41%	0	0%	1,139,006
Interest & Investment Revenue	983,160	395,031	40%	0	0%	983,160
Reimbursements	0	1,787	0%	0	0%	1,614
Other Income	1,000	79,192	7919%	0	0%	136,000
Grants, Subsidies & Contributions	2,561,988	861,714	34%	0	0%	1,884,927
Operating Income	33,211,804	29,468,365	89%	0	0%	32,934,712
Operating Expenditure						
Employee Costs	-9,632,324	-3,309,194	34%	-65,882	1%	-9,632,324
Professional Services	-1,418,200	-322,992	23%	-460,768	32%	-1,436,700
Auditor's Remuneration	-35,000	7,691	-22%	0	0%	-35,000
Operating Lease Rentals	-147,100	-48,191	33%	-13,146	9%	-147,100
Energy	-1,217,057	-332,762	27%	0	0%	-1,217,057
Materials & Contractors	-10,907,797	-2,133,238	20%	-4,037,741	37%	-11,427,167
Depreciation, Amortisation & Impairment	-10,034,021	-3,344,672	33%	0	0%	-10,034,021
Elected Members Expenses	-377,686	-80,448	21%	0	0%	-377,686
Legal Expenses	-323,600	-144,617	45%	-51,400	16%	-323,600
Water Charges	-1,338,844	-277,779	21%	0	0%	-1,338,844
Telephone & Other Communication Charges	-228,984	-96,756	42%	-36,559	16%	-227,484
Community Grants	-130,000	-16,658	13%	-48,000	37%	-130,000
Other Expenses	-3,419,843	-1,503,615	44%	-422,275	12%	-3,489,359
Borrowing Costs	-92,200	-14,217	15%	0	0%	-92,200
Operating Expenditure	-39,302,655	-11,617,450	30%	-5,135,771	13%	-39,908,541
OPERATING SURPLUS/(DEFICIT)	-6,090,851	17,850,915		-5,135,771		-6,973,829
Capital Income			0			
Net gain (loss) on disposal or revaluation of assets	0	2,737	0%	0	0%	0
Developer Contributions	500,000	0	0%	0	0%	500,000
Asset Income	0	0	0%	0	0%	0
Grants received	2,080,000	411,887	20%	0	0%	1,411,887
Capital Income	2,580,000	414,624	16%	0	0%	1,911,887
Net SURPLUS / (DEFICIT) transferred to Equity Statement	-3,510,851	18,265,539		-5,135,771		-5,061,942
Capital Expenditure						
Land Purchase	0	0	0%	0	0%	0
Asset Purchase	-6,276,576	-548,641	9%	-999,462	16%	-6,876,576
Asset Upgrade	-7,658,603	-2,391,318	31%	-2,168,613	28%	-7,821,414
Capital Expenditure	-13,935,179	-2,939,959	21%	-3,168,074	23%	-14,697,990
Less Non-Cash Expenditure	-10,034,021	-3,344,672	33%	0	0%	-10,034,021
Plus Gifted Assets	0	0	0%	0	0%	0
NET CAPITAL SURPLUS/(DEFICIT)	-7,412,009	18,670,252		-8,303,846		-9,725,911
Borrowings	0	0	0%	0	0%	0
Repayment of Borrowings	-209,000	-54,761	26%	0	0%	-209,000
Reserve Movement	7,621,009	0	0%	0	0%	9,934,911
NET OPERATING SURPLUS/(DEFICIT)	0	18,615,491		-8,303,846		0



Approved by: Executive Manager Finance

Section 2 Financial Results 31 October 2019

2.1 - Budget Summary Report as at

% of year passed
Cashflowed Estimate of Budget YTD

33%
90%

Operating Income

	Revised Budget \$	YTD Actuals \$	%
Governance			
Office of the CEO	747,293	101,094	13.53%
Governance	747,293	101,094	13.53%
Organisational Services			
Human Resources	0	173	0.00%
Director Governance & Regulatory Services	65,976	27,493	41.67%
Organisational Services	65,976	27,666	41.93%
Finance			
Financial Services	450,000	199,915	44.43%
Rates	21,947,925	20,795,283	94.75%
Finance	22,397,925	20,995,198	93.74%
Arts & Culture	0	11,000	0.00%
Events Promotion	1,500	6,614	440.94%
Library Services	848,600	706,043	83.20%
Senior Citizens	0	1,500	0.00%
Youth Services	305,000	0	0.00%
Animal Management	346,000	229,530	66.34%
Parking & Other Ranger Services	126,200	48,764	38.64%
Lifestyle & Community Services	1,627,300	1,003,451	61.66%
City Growth & Operations			
Aquatic Centre	38,645	0	0.00%
Civic Centre	143,230	59,680	41.67%
Driver Resource Centre	17,000	5,079	29.87%
Gray Community Hall	17,000	5,259	30.93%
Director City Growth & Operations	0	165	0.00%
Private Works	103,000	22,610	21.95%
Recreation Centre	120,000	21,116	17.60%
Roads & Transport	898,995	136,837	15.22%
Subdivisional Works	100,000	0	0.00%
Waste Management	6,369,080	6,821,568	107.10%
Odegaard Drive Investment Property	446,160	185,900	41.67%
Durack Heights Community Centre	200	1,367	683.65%
CBD Car Parking	120,000	81,375	67.81%
City Growth & Operations	8,373,310	7,340,956	87.67%
	33,211,804	29,468,365	88.73%

Section 2

Financial Results

31 October 2019

2.1 - Budget Summary Report as at

% of year passed
Cashflowed Estimate of Budget YTD

33%
15%

Capital Income

	Revised Budget \$	YTD Actuals \$	%
Organisational Services			
Information Technology	1,500,000	0	0.00%
Director Governance & Regulatory Services	0	2,737	0.00%
Organisational Services	1,500,000	2,737	0.18%
City Growth & Operations			
Open Space	250,000	0	0.00%
Roads & Transport	330,000	411,887	124.81%
Subdivisional Works	500,000	0	0.00%
City Growth & Operations	1,080,000	411,887	38.14%
	2,580,000	414,624	16.07%

Section 2 Financial Results

31 October 2019

2.1 - Budget Summary Report as at

% of year passed
Cashflowed Estimate of Budget YTD

33%
30%

Operating Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
Governance						
Elected Members	-415,195	-87,643	21.11%	-4,983	1.20%	-92,626
Office of the CEO	-882,094	-388,930	44.09%	-75,699	8.58%	-464,629
Governance	-1,297,289	-476,573	36.74%	-80,683	6.22%	-557,256
Organisational Services						
Customer Services	-238,637	-103,655	43.44%	0	0.00%	-103,655
Human Resources	-753,835	-288,748	38.30%	-7,592	1.01%	-296,340
Information Technology	-1,226,077	-542,958	44.28%	-67,472	5.50%	-610,430
Director Governance & Regulatory Services	-10,649,181	-3,508,862	32.95%	-15,820	0.15%	-3,524,682
Records Management	-264,501	-108,212	40.91%	-57,955	21.91%	-166,167
Public Relations and Communications	-437,369	-181,977	41.61%	-41,552	9.50%	-223,529
Organisational Services	-13,569,600	-4,734,413	34.89%	-190,391	1.40%	-4,924,804
Finance						
Financial Services	-1,791,285	-634,271	35.41%	-242,851	13.56%	-877,122
Rates	-396,100	-180,886	45.67%	-2,404	0.61%	-183,290
Finance	-2,187,385	-815,157	37.27%	-245,255	11.21%	-1,060,412
Lifestyle & Community Services						
Arts & Culture	-154,403	-7,240	4.69%	-1,790	1.16%	-9,030
Community Development	-827,111	-301,896	36.50%	-57,095	6.90%	-358,991
Disabled Services	-3,000	0	0.00%	0	0.00%	0
Events Promotion	-245,000	-154,821	63.19%	-10,999	4.49%	-165,820
Families & Children	-44,423	-4,095	9.22%	0	0.00%	-4,095
Health and Wellbeing Services	-55,000	-9,599	17.45%	-10,085	18.34%	-19,685
Library Services	-1,767,377	-520,146	29.43%	-74,819	4.23%	-594,965
Senior Citizens	-6,500	-4,641	71.40%	-109	1.68%	-4,750
Youth Services	-618,644	-353,165	57.09%	-3,195	0.52%	-356,360
Director Lifestyle & Community	-530,024	-104,182	19.66%	-6,240	1.18%	-110,422
Animal Management	-133,000	-53,561	40.27%	-66,872	50.28%	-120,433
Parking & Other Ranger Services	-848,477	-286,916	33.82%	-500	0.06%	-287,416
Lifestyle & Community Services	-5,232,959	-1,800,262	34.40%	-164,332	3.14%	-1,624,117
City Growth & Operations						
Aquatic Centre	-630,134	-139,610	22.16%	-255,809	40.60%	-395,420
Archer Sports Club	-2,256	-64	2.85%	0	0.00%	-64
Civic Centre	-376,243	-122,231	32.49%	-28,868	7.67%	-151,099
Depot	-70,773	-17,802	25.15%	-3,923	5.54%	-21,725
Driver Resource Centre	-25,500	-5,832	22.87%	-2,895	11.35%	-8,728
Gray Community Hall	-53,067	-11,837	22.31%	-2,666	5.02%	-14,503
Director City Growth & Operations	-668,901	-180,051	26.92%	-122,988	18.39%	-303,038
Open Space	-4,662,106	-1,108,781	23.78%	-218,112	4.68%	-1,326,893
Plant & Equipment	-31,619	-2,705	8.55%	-3,090	9.77%	-5,794
Private Works	-91,816	-29,301	31.91%	0	0.00%	-29,301
Recreation Centre	-252,623	-56,653	22.43%	-25,429	10.07%	-82,082
Roads & Transport	-2,363,478	-420,863	17.81%	-136,774	5.79%	-557,637
Stormwater Infrastructure	-295,000	-23,759	8.05%	-17,083	5.79%	-40,842
Street Lighting	-1,220,000	-277,360	22.73%	-68,111	5.58%	-345,471
Waste Management	-5,924,383	-1,308,018	22.08%	-3,402,872	57.44%	-4,710,890
Odegaard Drive Investment Property	-140,206	-40,468	28.86%	-2,551	1.82%	-43,019
Durack Heights Community Centre	-22,220	-4,853	21.84%	-2,082	9.37%	-6,935
CBD Car Parking	-123,097	-32,884	26.71%	-76,035	61.77%	-108,920
Goyder Square	-62,000	-4,981	8.03%	-359	0.58%	-5,341
City Growth & Operations	-17,015,422	-3,788,055	22.26%	-4,369,648	25.68%	-8,157,703
	-39,302,655	-11,614,460	29.55%	-5,050,308	12.85%	-16,324,291

Section 2 Financial Results

2.1 - Budget Summary Report as at

31 October 2019

% of year passed
Cashflowed Estimate of Budget YTD

33%
20%

Capital Expenditure

	Revised Budget \$	YTD Actuals \$	% Utilised Actuals	Commitment \$	% Utilised Committed	Total YTD Actuals + Commitments \$
Organisational Services						
Information Technology	-2,820,469	-355,817	12.62%	-648,989	23.01%	-1,004,805
Director Governance & Regulatory Services	-300,000	0	0.00%	0	0.00%	0
Organisational Services	-3,120,469	-355,817	11.40%	-648,989	20.80%	-1,004,805
Health and Wellbeing Services	-9,000	-2,500	27.78%	0	0.00%	-2,500
Library Services	-75,000	0	0.00%	0	0.00%	0
Director Lifestyle & Community	-80,000	0	0.00%	0	0.00%	0
Lifestyle & Community Services	-164,000	-2,500	1.52%	0	0.00%	-2,500
City Growth & Operations						
Aquatic Centre	-134,480	-42,380	31.51%	-168,243	125.11%	-210,623
Civic Centre	-245,000	-2,268	0.93%	-4,267	1.74%	-6,535
Depot	-143,000	-37,665	26.34%	-13,105	9.16%	-50,770
Driver Resource Centre	-22,000	0	0.00%	0	0.00%	0
Gray Community Hall	-26,000	0	0.00%	0	0.00%	0
Director City Growth & Operations	-522,450	-53,931	10.32%	-67,299	12.88%	-121,230
Open Space	-2,763,680	-385,087	13.93%	-57,449	2.08%	-442,537
Recreation Centre	-175,000	-47,889	27.37%	-45,360	25.92%	-93,249
Roads & Transport	-3,065,595	-105,716	3.45%	-1,001,165	32.66%	-1,106,881
Stormwater Infrastructure	-200,000	0	0.00%	-19,507	9.75%	-19,507
Street Lighting	-2,463,529	-1,436,140	58.30%	-1,112,226	45.15%	-2,548,366
Subdivisional Works	-250,000	-174,382	69.75%	-16,770	6.71%	-191,152
Waste Management	-639,976	-299,174	46.75%	-13,696	2.14%	-312,870
City Growth & Operations	-10,650,710	-2,584,632	24.27%	-2,519,086	23.65%	-5,103,718
	-13,935,179	-2,942,949	21.12%	-3,168,074	22.73%	-6,111,023

Section 2 Financial Results 2.2 Reserves Schedule

	Balance as at 1/07/2019	TO RESERVES			FROM RESERVES			Balance as at 30/06/2020
		Original Budget \$	Carry Forwards & Rollovers \$	Adopted Budget \$	Original Budget \$	Carry Forwards & Rollovers \$	Adopted Budget \$	
Externally Restricted Reserves								
Unexpended Grants Reserve	9,063,501	0	0	0	350,000	2,920,793	3,270,793	5,792,709
	9,063,501	0	0	0	350,000	2,920,793	3,270,793	5,792,709
Internally Restricted Reserves								
Election Expenses Reserve	150,000	0	0	0	0	0	0	150,000
Disaster Recovery Reserve	500,000	0	0	0	0	0	0	500,000
Unexpended Capital Works Reserve	1,195,255	0	0	0	0	1,195,255	1,195,255	0
Developer Funds In Lieu Of Construction	5,099,661	500,000	0	500,000	2,439,000	0	2,439,000	3,160,661
Waste Management Reserve	1,582,545	135,000	0	135,000	0	0	0	1,717,545
Asset Renewal Reserve	0	0	0	0	0	0	0	0
Major Initiatives Reserve	865,949	0	0	0	0	0	0	865,949
	9,393,410	635,000	0	635,000	2,439,000	1,195,255	3,634,255	6,394,155
Unrestricted Reserves								
Working Capital Reserve	8,971,837	219,038	0	219,038	1,270,000	300,000	1,570,000	7,620,875
	8,971,837	219,038	0	219,038	1,270,000	300,000	1,570,000	7,620,875
Total Reserve Funds*	27,428,748	854,038	0	854,038	4,059,000	4,416,048	8,475,048	19,807,739

*Reserve balances dated at 01/07/2019 are inclusive of the year end adjustments made on 30/06/2019, and are per the Annual Report 2018/19 (Report No. 9/0336) and audited financial statements


 Approved by: Executive Manager Finance

Section 2
Financial Results

2.3 Investments Management Report

INVESTMENTS REPORT TO COUNCIL AS AT 31/10/2019

COUNTERPARTY	RATING	AMOUNT	INTEREST RATE	MATURITY DATE	DAYS TO MATURITY	INSTITUTION TOTALS	%COUNTER PARTY
People's Choice Credit Union	S&P A2	\$ 6.79	0.00%			\$ 6.79	0.00%
AMP	S&P A2	\$ 1,500,000.00	2.80%	November 6, 2019	6		
AMP	S&P A2	\$ 1,500,000.00	2.20%	April 22, 2020	174		
AMP	S&P A2	\$ 1,500,000.00	1.70%	May 20, 2020	202	\$ 4,500,000.00	15.70%
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	June 17, 2020	230		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	July 29, 2020	272		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.63%	August 12, 2020	286		
Bank of Queensland	S&P A2	\$ 1,500,000.00	1.53%	July 1, 2020	244	\$ 6,000,000.00	20.93%
BankVic	S&P A2	\$ 1,500,000.00	2.05%	January 29, 2020	90		
BankVic	S&P A2	\$ 1,500,000.00	2.05%	February 26, 2020	118		
BankVic	S&P A2	\$ 1,500,000.00	2.05%	March 25, 2020	146	\$ 4,500,000.00	15.70%
G&C Mutual Bank	S&P A3	\$ 1,500,000.00	2.55%	January 15, 2020	76	\$ 1,500,000.00	5.23%
National Australia Bank	S&P A1+	\$ 7,618.82	1.05%				
National Australia Bank	S&P A1+	\$ 156,473.70	1.05%				
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.95%	December 4, 2019	34		
National Australia Bank	S&P A1+	\$ 1,500,000.00	2.05%	December 18, 2019	48		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.96%	January 2, 2020	63		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.68%	February 12, 2020	104		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.67%	March 11, 2020	132		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.65%	April 8, 2020	160		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.64%	May 6, 2020	188		
National Australia Bank	S&P A1+	\$ 1,500,000.00	1.56%	June 3, 2020	216	\$ 12,164,092.52	42.44%

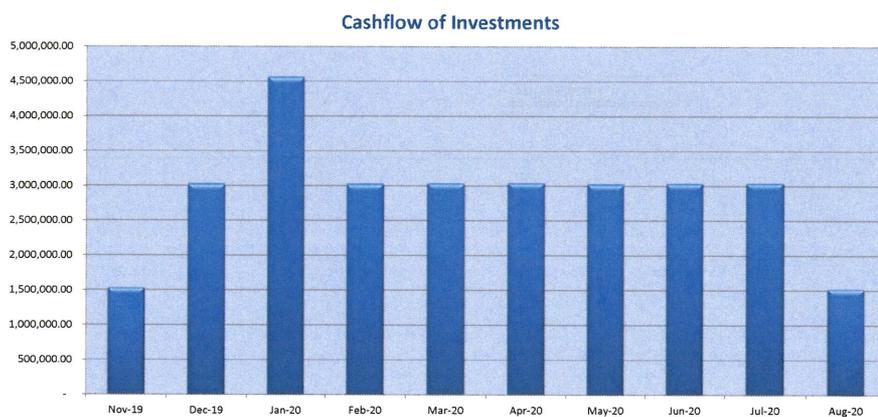
TOTAL SHORT TERM INVESTMENT	\$ 28,664,099.31	Average Days to Maturity	147.00
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% OF TOTAL INVESTMENT PORTFOLIO	A1 (max 100%) 42%	A2/P2 (max 60%) 53%	A3 (max 40%) 5%	100%
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Weighted Average Rate	1.73%	BBSW 90 Day Rate Benchmark	0.93%
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GENERAL BANK FUNDS	\$ 5,131,290.53	Total Budget Investment Earnings	-\$ 400,000.00
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TOTAL ALL FUNDS	\$ 33,795,389.84	Year to Date Investment Earnings	-\$ 162,158.27
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PROPERTY ADDRESS	VALUATION BASIS	VALUE	INCOME YTD	EXPENSE YTD	NET PROFIT YTD	COMPARITIVE YTD YIELD AT CASH RATE OF 3%
48 Odegaard Drive, Rosebery	Fair Value	\$ 5,100,000	\$ 185,900	\$ 40,468	\$ 145,432	51,559

Approved by:  Executive Manager Finance

Section 2
Financial Results
31 October 2019

2.4 Debtor Control Accounts

SUNDRY DEBTORS:						
	BALANCE	CURRENT	30 DAYS	60 DAYS	90 DAYS	OVER 90 DAYS
	59,340.86	59,023.36	505.19	(132.00)	-	(55.69)
RATES:						
REPORT MONTH	OVERDUE \$	Payments Received in Advance \$	OVERDUE % OF RATES INCOME			
Oct-19	\$1,293,913	\$251,556	4.51%			
Oct-18	\$1,140,511		4.09%			
TOTAL OVERDUE \$	Charged in 2019/2020	Charged in 2018/2019	Charged in 2017/2018	Charged in 2016/2017	Charged Prior to 2016/2017	
\$1,293,913	\$568,848	\$498,143	\$148,058	\$59,231	\$19,632	
INFRINGEMENTS:						
			\$			
Animal Infringements			123,597.66			
Public Places			9,767.00			
Parking Infringements			175,059.50			
Litter Infringements			875.00			
Signs			0.00			
Other Law and Order			0.00			
Net Balance on Infringement Debts			<u>309,299.16</u>			


Approved by: Executive Manager Finance

Section 2

Financial Results

2.5 - Financial Indicators

	Target	2020	2019	2018	2017	2016	2015
Operating Surplus Ratio							
Total Operating Surplus/Deficit	0.00%	-21.17%	-23.02%	-26.12%	-5.16%	-39.40%	-20.18%
Total Operating Income							
This indicator shows the extent to which operational expenses are covered by operational income, and if in surplus, how much is available to use for other purposes such as capital expenses. This has been calculated from the forecast budget.							
Debt Service Ratio (External Loans)							
Net Debt Service Cost	<5%	0.84%	0:00%	0:00%	0:00%	0:00%	0:00%
Operating Revenue							
A Council's debt service ratio shows Council's debts (principal + interest) in relation to Council's income.							
Rate Coverage Percentage							
Rate Revenues	60%-75%	65.75%	63.87%	61.38%	59.25%	60.02%	61.53%
Total Revenues							
This indicator shows the percentage of total revenue raised through rates income.							
Rates & Annual Charges Outstanding Percentage							
Rates & Annual Charges Outstanding	<5%	57.92%	3.88%	3.47%	3.57%	3.16%	3.47%
Rates & Annual Charges Collectible							
This percentage shows Council's total rates outstanding against rates payable to Council in this financial year. The rate will decrease as instalment dates pass.							

SECTION 2

Financial Results

2.6 - Creditor Accounts Paid October 2019

Creditor No.	Creditor Name	Amount \$
4640	Bank of Queensland	1,500,000.00
5023	National Australia Bank	1,500,000.00
639	Cleanaway Pty Ltd.	549,056.13
V01913	OrangeTek	541,161.50
V01971	Signify Pty Ltd	282,155.50
2	Australian Taxation Office - PAYG	180,132.00
1607	Sterling NT Pty Ltd	122,633.62
V00318	StatewideSuper Clearing House	119,678.02
5651	Minter Ellison Lawyers	114,792.25
5104	JLM Contracting Services Pty Ltd	99,505.57
V00925	Callum Payne Pty Ltd Trading as ESPEC	93,052.05
V01904	Veolia Environmental Service (Australia) Pty Ltd	92,695.22
V02029	Server Room Specialists	60,984.00
V01789	Next Energy Lighting Pty Ltd	55,091.89
184	Clouston Associates	53,327.45
479	Jardine Lloyd Thompson Pty Ltd	51,422.93
V02342	SmartSquare	49,896.00
712	Paradise Landscaping (NT) Pty Ltd	43,213.56
V00773	Akron Group NT Pty Ltd	37,398.27
3683	Area9 IT Solutions	34,976.10
47	Telstra Corporation Ltd	34,871.72
5508	Open Systems Technology Pty Ltd - CouncilFirst	34,413.94
798	YMCA of the Northern Territory	33,966.80
V00228	Outback Tree Service	28,440.50
V00476	Water Dynamics (NT) Pty Limited	27,371.87
V02295	ADG Engineers (Aust) Pty Ltd	27,351.50
3936	Arafura Tree Services and Consulting	27,342.00
938	Nightcliff Electrical	26,877.12
V00368	iWater NT	24,841.74
87	Industrial Power Sweeping Services Pty	24,808.10
V01755	Liquid Blu Pty Ltd	22,924.00
V01860	Hays Specialist Recruitment (Australia) Pty Ltd	20,399.62
54	Powerwater	19,549.71
V00582	Ezko Property Services (Aust) Pty Ltd	19,107.79
5122	NT Electrical Group	16,973.00
V02388	Angeline and Ian Menzies	15,428.94
2161	GHD Pty Ltd	14,955.60
V01983	Integrated RF Solutions t/a ITS Communications	14,366.00
V01134	Territory Technology Solutions Pty Ltd	13,032.54
V00292	Melbourne Business School Ltd	11,700.00
V00172	CIC-THD-PTY LTD	11,657.80
V00295	Jacana Energy	11,486.64
5	Australia Post	11,008.91
V01947	Ashburner Francis Pty Ltd	10,769.00
V01009	Australian Parking and Revenue Control Pty Limited	10,497.63
2977	Security & Technology Services P/L	10,216.71
V01629	Smarter Technology Solutions	10,157.50
V00599	Athina Pascoe-Bell	9,179.24
V01612	News Corp Australia	8,771.50
3880	PAWS Darwin Limited	8,454.80
3438	NT Shade & Canvas Pty Ltd	8,273.10
V01718	Arnhem Nursery	7,428.96
V00813	Middys - Middendorp Electric Co Pty Ltd	6,832.98
V01389	Darwin Argos Painting	6,754.00
350	IBM Global Financing Australia Limited	6,470.37
V00193	Amcom Pty Ltd	6,213.14

ATTACHMENT A

Creditor No.	Creditor Name	Amount \$
V00271	Fuji Xerox Business Centre NT	5,903.24
V02332	Bellridge Pty Limited	5,902.25
4561	Bendesigns	5,874.00
26	Viva Energy Australia Ltd	5,734.03
V01694	NT Advertising and Distribution	5,060.00
V01943	Hayden Quinn Pty Ltd	4,901.09
V00614	RTM - Dept. of the Attorney General and Justice	4,840.00
V02163	Corestaff NT Pty Ltd	4,795.15
V00939	Defend Fire Services Pty Ltd	4,704.55
V00860	Costojic Pty Ltd	4,666.00
4737	D & L Plumbing & Gasfitting	4,548.50
V02162	RMI Security - Conigrave Pty Ltd	4,500.56
V02311	NTBS Consulting Engineers Pty Ltd	4,301.55
V00047	Brian Manning	4,000.00
V02300	Lumen Being	4,000.00
256	The Bookshop Darwin	3,736.87
V01615	Autopia Management Pty Limited	3,729.12
V02394	Samantha and Matthew Gallagher	3,681.00
V01911	Darwin Plant Wholesalers	3,451.25
V01569	Benjamin Giesecke	3,298.59
V01812	C R Campbell - Electrical and Data Contractors	3,289.00
4065	Southern Cross Protection Pty Ltd	3,281.84
5435	Access Hardware (NT) Pty Ltd	3,237.01
V01584	Salary Packaging Australia	3,147.38
1581	NT Broadcasters Pty Ltd	3,146.00
274	CSG Business Solutions (NT) Pty Ltd	2,659.00
V00101	Bellamack Pty Ltd	2,520.00
V01579	Damian Hale	2,448.33
V01570	Sarah Louise Henderson	2,385.18
253	Territory FM 104.1 Darwin - CDU	2,337.50
V02343	Barry.Nilsson. - BN Law Limited	2,164.80
V01573	Amber Garden	2,151.85
V01572	Lucy Morrison	2,085.18
35	WINC Australia Pty Limited	2,072.91
V01571	Michael Spick	1,935.18
V02364	Shipping Containers Leasing Pty Ltd	1,859.00
2587	Top End RACE	1,813.83
V01835	Deloitte Private Pty Ltd	1,796.61
V01574	Dr Thomas A Lewis OAM	1,785.18
4120	EnvisionWare Pty Ltd	1,760.00
3099	Iron Mountain Australia Pty Ltd	1,623.12
2336	Flick Anticimex Pty Ltd	1,617.79
V02340	Litchfield Green Waste Recyclers	1,600.01
V02369	Maher Raumteen Solicitors	1,512.50
V02344	Cat Hart	1,500.00
V02384	Alan Fogarty	1,500.00
V02367	Postage Ink Pty Ltd	1,479.50
30	Colemans Printing Pty Ltd	1,478.40
272	City Wreckers	1,342.00
5315	Adamant Property Services Pty Ltd	1,328.53
V01609	NT Recycling Solutions Pty Ltd - (NTRS)	1,318.16
V02376	Judith Wright	1,287.00
5036	Dormakaba Aust P/L T/as Territory Door Services	1,286.56
V00022	Officeworks	1,266.45
2103	Australia Day Council NT Inc (Darwin)	1,266.44
4730	Sign City (NT) Pty Ltd	1,155.00
V00962	Department of Housing and Community Development	1,136.10
V01810	Jacana Energy - Payroll Deductions	1,120.00
3787	Total Event Services T/A Top End Sounds P/L	1,051.05
V01936	Arjays Sales & Services Pty Ltd	1,045.00
421	Palmerston 50+ Club	1,000.00

Creditor No.	Creditor Name	Amount \$
V02316	Danielle Andrews	1,000.00
V00682	Leigh Dyson Plumbing	999.90
V01324	Leighs Catering	952.60
V01420	CENTRELINK (PAYROLL)	888.18
V02216	Joyce Mayne AV/IT Darwin	863.00
4679	iSentia Pty Ltd	833.80
53	Eggins Electrical	823.89
V02075	FL Pools Pty Ltd T/a Figleaf Pool Products	807.45
22	Norsign Pty Ltd	799.92
V01948	Scorptec Computers -Scorpion Technology Unit Trust	779.00
V02167	Sanity Music Stores Pty Ltd	766.88
V00542	Industry Health Solutions	760.00
238	The Australian Local Government Job Directory	742.50
5611	Steelmans Tools and Industrial Supplies	705.00
V01375	RE & LG Waters	700.00
V02328	Dale Austin - Dingo, Cockatoo Aboriginal Culture	700.00
2394	Pola Seal Pty Ltd	690.00
V01982	Telensa Systems Pty Ltd	687.50
V01691	Blackwoods	681.35
41	Harvey Distributors	671.18
V00166	Diamond International Events T/A Trina's Catering	660.85
V02266	Dysayne Pty Limited	660.00
V02317	Urban Place Designs Pty Ltd	660.00
V00443	Top End Hydraulic Services P/L T/A Forecast Machin	645.08
V00334	Zumba with Adrijana	600.00
3504	Raeco International Pty Ltd	574.69
3098	Roadshow Films Pty Ltd	550.00
4528	Miranda's Armed Security Officers Pty	537.90
4398	Quality Indoor Plants Hire	528.99
V02277	Mowbray Investments Pty Ltd - Food'll do Catering	520.00
V02314	Adam Scriven	500.00
5603	Kennards Hire P/L Winnellie	490.00
V00943	Northern Territory Pest and Weed Control	484.00
V02365	George Charles Robert Thompson	461.56
4508	News 4 U	441.15
V02385	Troy Knowles	430.00
V02377	Freds Pass Rural Community Show Inc	360.00
2238	Hollands Print Solutions Pty Ltd	350.00
V02115	Elizabeth Abdo (Libby)	350.00
2186	Optus Billing Services Pty Ltd	340.40
V01234	Mulga Security	333.30
V02198	Total Glass Solutions NT Pty Ltd	330.00
V01068	Everlasting Health	320.00
V00787	Naomi Lacey	300.00
V01294	Emily Williams Yoga	300.00
V02087	NT Swim Academy Pty Ltd T/as Swim Dynamics Darwin	300.00
V02371	Freedom Nation Pty Ltd	300.00
V02374	Lachlan Malone (for April Malone)	300.00
V02301	Armaguard	287.10
V00073	Off the Leash	275.00
V00964	HD Enterprises Pty Ltd T/a HD Pumps	275.00
V02381	AMRRIC	267.00
V01842	Ella Day	250.00
V01874	Taylah Brewster (Jess Brewster)	250.00
V02120	Kalen Russell (Parent: Leticha Russell)	250.00
V02358	Paige McCourt (Parent: Crystal McCourt)	250.00
V02363	GA and ML Shaw	250.00
V02366	Flynn Osborne (Parent: Melanie Osborne)	250.00
2199	SBA Office National	249.50
V02375	ABG Group Basketball Team-Arnold Galleno	245.00
251	Territory Party Hire	240.00

ATTACHMENT A

Creditor No.	Creditor Name	Amount \$
3788	HPA Incorporated	240.00
2915	Territory Uniforms	214.87
V02387	Kimberley Smith	210.00
V01934	Powerpass - Bunnings Group Limited	207.20
V02143	Smart City Solutions Pty Ltd	203.50
853	Woodroffe Primary School	200.00
V01864	Helen Wallace	200.00
V02368	The Bell Bar - Jumiam Trust & Thedugies Family	198.00
V01368	Chris Kelly	172.60
2009	The Big Mower (NT) Pty Ltd	164.90
V00351	Charles Darwin University	160.00
V02357	Amanda Stevenson	145.00
V00475	Outback Batteries	143.10
549	City of Darwin	142.80
2965	KIK FM Pty Ltd	135.00
V01402	Leah Sanderson	132.00
V02359	Sean McCarthy	125.00
V02361	Angela Ardina	125.00
V02380	Arlene Dela Cruz	125.00
V02383	Northern Land Council	125.00
V02391	Trudy Dacey	125.00
V02285	Territory Native Plants	105.60
5471	Palmerston Christian School	100.00
637	Moulden Park School & Neighbourhood	100.00
V00504	Department of The Chief Minister	100.00
V01833	Shane Gartner	72.00
59	City of Palmerston	71.00
V00474	Lane Print & Post	68.11
3428	Bunnings Group Limited	62.64
V00284	Wheeler's Books	50.47
V02353	Shaun Malone	50.00
V02362	Lynda Franz	50.00
V02372	Ounheuan Phoneyiem	50.00
V02373	David Jones	50.00
V02390	Wally Ash	50.00
V01938	Windcave Pty Limited	49.50
36	Darwin Lock & Key	48.00
V02184	Kathryn Jarrett	45.05
V01929	Glenn James Sturgeon	32.00
18	Integrated Land Information System	28.40
V00890	Laundryplus	26.40
V02112	RTM - Corporate and Strategic Services - AGD	2.00
		6,388,007.78
	Percentage of works undertaken by local suppliers (excludes investments placed)	64%
	 Approved by: Executive Manager Finance	

SECTION 2

Financial Results

2.7 - Creditor Accounts Outstanding October 2019

Creditor No.	Creditor Name	Amount \$
54	Powerwater	224,887.30
V02093	Light Source Solutions	137,445.00
2	Australian Taxation Office - PAYG	88,856.00
V00318	StatewideSuper Clearing House	77,910.73
V00773	Akron Group NT Pty Ltd	58,048.56
V00295	Jacana Energy	27,314.22
5104	JLM Contracting Services Pty Ltd	23,178.31
V02398	Indigo Training and Consulting Pty Ltd	19,893.50
3683	Area9 IT Solutions	12,869.47
5757	Rutledge Engineering (Aust) Pty Ltd	12,544.40
V01619	Merit Partners Pty Ltd	11,641.15
3787	Total Event Services T/A Top End Sounds P/L	8,429.30
3880	PAWS Darwin Limited	8,050.00
V00368	iWater NT	7,985.29
V01718	Arnhem Nursery	7,428.96
V01958	Ross Kourounis T/A Rossi Architects	6,864.00
5131	Core Traffic Control Pty Ltd	6,609.90
V02004	Skinnyfish Music Pty Ltd	6,600.00
V00476	Water Dynamics (NT) Pty Limited	6,334.05
938	Nightcliff Electrical	5,922.94
V02134	Integral Digital Pty Ltd	5,748.93
4561	Bendesigns	5,579.20
4737	D & L Plumbing & Gasfitting	5,247.00
566	Stickers & Stuff	4,868.84
3313	Zip Print	3,850.00
V02356	Bill Chin Electrical Consultant Pty Ltd (BCEC)	3,850.00
30	Colemans Printing Pty Ltd	2,535.50
256	The Bookshop Darwin	2,486.46
4191	Darwin Castles and Slides	2,135.00
3829	Fairy Jill's Enchanted Entertainment	1,881.00
V01615	Autopia Management Pty Limited	1,864.56
V00582	Ezko Property Services (Aust) Pty Ltd	1,815.00
V02039	Humpty Doo Trees Pty Ltd	1,760.00
2294	Modern Teaching Aids Pty Ltd	1,645.81
V00193	Amcom Pty Ltd	1,612.81
5122	NT Electrical Group	1,589.69
4483	Isubscribe Pty Ltd	1,576.76
V01584	Salary Packaging Australia	1,573.69
V02198	Total Glass Solutions NT Pty Ltd	1,496.00
V01203	Tyrreright Palmerston	1,484.00
V01234	Mulga Security	1,377.20
V01812	C R Campbell - Electrical and Data Contractors	1,364.00
2238	Hollands Print Solutions Pty Ltd	1,202.33
V02393	Mentor Education	1,200.00
V01009	Australian Parking and Revenue Control Pty Limited	1,130.62
V02347	Mint Key	1,100.00
V00475	Outback Batteries	1,048.61
943	Territory Asset Management Services	990.00
V01423	Fusion Exhibition & Hire Services	990.00
5640	Think Water - Winnellie & Virginia	966.35
V01694	NT Advertising and Distribution	869.00
V02167	Sanity Music Stores Pty Ltd	729.63
2977	Security & Technology Services P/L	720.50
2199	SBA Office National	717.65
3504	Raeco International Pty Ltd	600.60

ATTACHMENT A

Creditor No.	Creditor Name	Amount \$
V01810	Jacana Energy - Payroll Deductions	560.00
V02075	FL Pools Pty Ltd T/a Fingleaf Pool Products	534.00
4398	Quality Indoor Plants Hire	528.99
V02277	Mowbray Investments Pty Ltd - Food'll do Catering	489.00
V01647	The Light Up Letter Co. NT	480.00
V02311	NTBS Consulting Engineers Pty Ltd	477.95
272	City Wreckers	462.00
V02285	Territory Native Plants	457.60
35	WINC Australia Pty Limited	455.82
V01420	CENTRELINK (PAYROLL)	444.09
V00332	Stacie Selwood T/a Hyper The Clown	400.00
V00200	Red Earth Automotive Pty Ltd	390.00
V02354	Tropiculture Australia	366.00
V02328	Dale Austin - Dingo, Cockatoo Aboriginal Culture	350.00
2394	Pola Seal Pty Ltd	312.40
123	Kerry's Automotive Group - KAP Motors Pty Ltd	297.00
V01850	Sam Eyles Refrigeration and Air Conditioning P/L	294.03
V02301	Armaguard	287.10
V00939	Defend Fire Services Pty Ltd	200.00
V02382	Jeff Norton	200.00
4856	Portner Press Pty Ltd	194.00
V01324	Leighs Catering	189.75
V01541	Hire Power NT	156.75
5611	Steelmans Tools and Industrial Supplies	151.80
V00292	Melbourne Business School Ltd	132.00
V02400	NT Karen Association	125.00
639	Cleanaway Pty Ltd.	123.47
V00890	Laundryplus	105.60
V00994	Frangipani Farm	80.00
V02399	Bree Lee	71.00
610	Data Centre Services (DCS)	68.12
90	Local Government Association of the NT (LGANT)	55.00
V02396	Rex Williams	50.00
V01769	Snows Run (NT) Pty Ltd T/as Territory Green Waste	40.00
3428	Bunnings Group Limited	38.00
V02395	Mr Wayne Martin	31.00
		838,017.29


 Approved by: Executive Manager Finance

Section 2 Financial Results

2.8 - Waste Charges as at 31 October 2019 Waste Management

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
Income					
Rates & Charges	6,369,080	6,821,568	0	6,821,568	107.10%
Income	6,369,080	6,821,568	0	6,821,568	107.10%
Operating Expenditure					
Employee Costs	-840,533	-280,176	0	-280,176	33.33%
Professional Services	-80,000	-10,470	-15,556	-26,026	32.53%
Educational Resources	-100,000	-5,730	-8,276	-14,006	14.01%
Utilities	-14,293	-763	0	-763	5.34%
Street Sweeping	-320,000	-73,984	-208,643	-282,626	88.32%
Litter Collection	-190,000	-59,405	-8,834	-68,238	35.91%
Domestic Bin Collection	-2,052,992	-491,333	-1,368,973	-1,860,305	90.61%
Sundry Expenses	0	0	-135	-135	0.00%
Kerb Side Collections	-105,000	-37,278	-28,170	-65,448	62.33%
Tip Recharge Domestic Bin collection	-670,000	-111,091	-521,336	-632,426	94.39%
Transfer Station	-1,101,705	-171,400	-937,476	-1,108,876	100.65%
Loan Repayments	-92,200	-14,217	0	-14,217	15.42%
Tip Recharge Transfer Station	-357,660	-52,174	-305,473	-357,647	100.00%
Operating Expenditure	-5,924,383	-1,308,018	-3,402,872	-4,710,890	
Capital Expenditure					
Waste Management Capital Works	-100,000	-299,174	-13,696	-312,870	312.87%
Capital Expenditure	-100,000	-299,174	-13,696	-312,870	312.87%
Borrowings					
Repayments - Archer Loan Principal	-209,000	-54,761	0	-54,761	26.20%
Borrowings	-209,000	-54,761	0	-54,761	
Profit/(Loss)	135,697	5,159,615	-3,416,568	1,743,048	

Approved by: Executive Manager Finance

Section 2
Financial Results
31 October 2019

2.9 - Commercial Leases as at
Commercial Leases

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
Income					
Library Services	32,000	13,316	0	13,316	41.61%
Director Governance & Regulatory Services	65,976	27,493	0	27,493	41.67%
Aquatic Centre	38,645	0	0	0	0.00%
Civic Centre	143,230	59,680	0	59,680	41.67%
Income	279,851	100,489	0	100,489	35.91%
Expenditure					
Director Governance & Regulatory Services	0	-4,208	0	-4,208	0.00%
Expenditure	0	-4,208	0	-4,208	0.00%
Profit/(Loss)	279,851	96,281	0	96,281	

Library Services includes lease held by Mosko's Market

Aquatic Centre Lease income will be adjusted at 1st Review due to a change to leasing arrangements

Civic Centre includes the lease held by Adult Mental Health

Director Governance & Regulatory Services includes the leases held by Peter McGrath and Palmerston Re-Engagement Centre

McGees Management Fees charged to Director Governance & Regulatory Services each month


Approved by: Executive Manager Finance

Section 2
Financial Results

2.10 - Council Loans

31 October 2019

Making the Switch Expenditure

	Revised Budget \$	YTD Actuals \$	Commitment \$	Total YTD Actuals + Commitments \$	% Utilised
Expenditure					
LED Lighting PROJECT-3 Making the Switch	2,163,529	1,418,850	1,075,525	2,494,375	115.29%
Expenditure	2,163,529	1,418,850	1,075,525	2,494,375	115.29%

The current budget for Making the Switch is \$2,000,000 drawn down from the internal loan. This is in addition to the \$640,000 draw down in the 2018/19 financial year.

Internal Loan - Making the Switch

	Internal Loan \$	Expended from Loan \$	Interest on Loan \$	Total \$	% Utilised
Expenditure					
LED Lighting PROJECT-3 Making the Switch	2,640,000	1,895,322	10,255	1,905,577	72.18%
Expenditure	2,640,000	1,895,322	10,255	1,905,577	72.18%

The above costs relating to the internal loan are over the life of the project to date, including the expenditure from the 2018/19 financial year.

External Loan - Archer Landfill Rehabilitation

Expenditure	External Loan \$	Principal Repayments \$	Interest Payments \$	Total \$	Outstanding Balance \$
Expenditure					
Archer Landfill Rehabilitation	1,960,000	54,761	14,217	68,978	1,905,239
	1,960,000	54,761	14,217	68,978	1,905,239

The External Loan - Archer Landfill Rehabilitation is for a term of 8 years commencing 28 June 2018 and concluding 30 June 2027. The interest rate is fixed at 2.78% for the duration of the loan.


 Approved by: Executive Manager Finance

13 OFFICER REPORTS

13.2 Action Reports

13.2.1	Progressing Planning Reform Stage 3 – Council Submission	9/0343
13.2.2	Trial of Laneway Treatments – Update November 2019	9/0344
13.2.3	Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc.	9/0346
13.2.4	First Quarter Budget Review 2019/20	9/0349
13.2.5	Appointment of the Deputy Mayor – December 2019 to May 2020	9/0348



AGENDA ITEM:	13.2.1
REPORT TITLE:	Progressing Planning Reform Stage 3 – Council Submission
REPORT NUMBER:	9/0343
MEETING DATE:	19/11/2019
AUTHOR:	Director City Growth and Operations, Kathy Jarrett
APPROVER:	Acting Chief Executive Officer, Amelia Vellar

COMMUNITY PLAN

Future Focused: Palmerston is an innovative city that sustains itself through the challenges of the future.

PURPOSE

This report seeks to provide Council an update on the Planning Reform Stage 3 and seeks Council endorsement of **Attachment A** as a response to the Northern Territory Government on the proposed changes to the Planning System.

KEY MESSAGES

- In 2017 the Northern Territory Government (NTG) announced a review of the Planning System within the Northern Territory.
- Consideration of the consultation outcomes from Planning Reform Stage 1 produced two Planning Reform documents being a Directions Paper and a Phase 1 Priority Reforms, which formed Planning Reform Stage 2 in 2018.
- Council provided its feedback to the Planning Reform Stage 2 largely positive to proposed changes and centred around the proposals put forward by NTG for aspects of reform, as well as, additional aspects that Council should raise.
- NTG is now seeking feedback on proposed changes to the Planning Act with consultation closing on 29 November 2019.
- Whilst the reform process overall is seen as a positive step in improving the Northern Territory Planning system, processes and outcomes, there are several issues and deficiencies that may directly or indirectly impact on Council and the community in general.
- The following comments in response to the proposed reforms are of particular note:
 - The increased emphasis on, and role of strategic planning is seen as a positive. However, this needs to be expanded to reflect a requirement for greater input from Council in strategic planning decisions and policies (from both social and service infrastructure perspectives) to ensure high quality urban design outcomes in line with the Palmerston community vision of Palmerston being *A Place for People* can be achieved.
 - Changes to the infrastructure contribution legislation are positive and enable developer contributions to be sought retrospectively. However this section should be expanded to consider developer contributions for public open space and social infrastructure such as community centres, libraries, recreation facilities, public art, support services and emergency services.

RECOMMENDATION

1. THAT Report Number 9/0343 entitled Planning Reform Stage 3 – Council Submission be received and noted.
2. THAT Council endorse the submission to the Northern Territory Department of Infrastructure, Planning and Logistics on Planning Reform Stage 3 being **Attachment B** to Report Number 9/0343 entitled Planning Reform Stage 3 – Council Submission.

BACKGROUND

Progressing Planning Reform

In response to calls from industry and the community to deliver better planning outcomes, restore community confidence and encourage new investment, in 2017 the Northern Territory Government (NTG) announced a review of the Planning System within the Northern Territory. At this time, Stage 1 consultation was undertaken on a discussion paper entitled “Building Confidence through Better Planning for the Northern Territory” from October to December 2017.

Consultation outcomes from Stage 1 were considered and saw the production of two Planning Reform documents: a *Directions Paper* and a *Phase 1 Priority Reforms* which formed Stage 2 of the consultation, held between July and September 2018. Council provided feedback in response to Stage 2, largely positive to the proposed changes, as well as a request that consideration be given to the role Council plays as an authority and the responsibility Council has to the community in the context of planning comments that it provides and the outcomes of decision making.

Stage 3 of the consultation is now open, with feedback on proposed changes to the Planning Act due by 29 November 2019. Refer **Attachment A** for a copy of NTG’s *Progressing Planning Reform A SNAPSHOT – Building Confidence through Better Planning for the Northern Territory*. Other reference materials associated with the Planning Reform can be found at <https://haveyoursay.nt.gov.au/planningreform>.

Designing Better Reforms

Designing Better is a Northern Territory Planning Commission (NTPC) initiative that seeks to enable and promote quality, built form outcomes for apartment and mixed-use developments across the Territory.

The project is a step in the NTG’s Planning Reform designed to inform revised development requirements in the Planning Scheme.

Council made a submission (endorsed at the 5 November 2019 Council meeting) to NTPC regarding the Designing Better proposals and in so doing, sought to ensure the ongoing development of Palmerston is in line with the Central Palmerston Area Plan, which in turn is based on the community’s vision of Palmerston being *A Place for People*.

A key comment made by Council in the submission was that although the City of Palmerston is the second-most populous and fastest growing local government area within the Northern Territory, the Northern Territory Planning Scheme contains no specific urban design provisions for the Palmerston area, specifically the Palmerston CBD.

It was noted that such provisions should ensure high quality urban design outcomes in line with the Palmerston community vision of Palmerston being *A Place for People* and should be reinforced in all comments Council makes in response to NTG’s suite of planning reforms.

DISCUSSION

Council has an opportunity to make comment on the '*Progressing Planning Reform - Building Confidence through Better Planning for the Northern Territory*' and in so doing, ensure that the ongoing development of the City of Palmerston is in line with the Central Palmerston Area Plan, which in turn is based on the community's vision of Palmerston being *A Place for People*.

To assist in preparing the submission, Brad Cunnington from Northern Planning Consultants was engaged to review the *Progressing Planning Reform - Building Confidence through Better Planning for the Northern Territory* having regard to the City of Palmerston's Community Plan, Council's recent submissions on the Central Palmerston Area Plan and the Designing Better guidelines and current approaches to city development and built form.

The current round of reforms will be followed by a new Planning Scheme to be exhibited in draft format in early 2020, a review of and changes to the specific policy components of the Scheme, and changes to the Planning Regulations to reflect amendments to the Act and the new Scheme.

The reforms are divided into 12 overview topics, seeking to:

1. Strengthen the role of strategic planning;
2. Make the Scheme more user-friendly;
3. Simplify the development application process;
4. Revise notification requirements;
5. Introduce criteria for Planning Scheme Amendments;
6. Streamline application timeframes;
7. Introduce more effective enforcement tools;
8. Introduce new Development Consent Authority membership and reporting requirements;
9. Improve planning information and engagement;
10. Extend third party appeal rights to Zone RL;
11. Create more certainty around legal existing uses;
12. Support infrastructure contributions; and
13. Make miscellaneous minor changes to the Act.

Whilst the reform process overall is seen as a positive step in improving the Northern Territory Planning system, processes and outcomes, there are several issues and deficiencies that may directly or indirectly impact on Council and the community in general, comprising in summary:

- An increased emphasis on and role of strategic planning. This is seen as positive, however could be expanded to reflect the requirement for greater input from Council in strategic planning processes and outcomes, particularly in the preparation of strategic land use plans. Having greater input from Council in strategic planning decisions and policies (from both social and service infrastructure perspectives) will ensure that high quality urban design outcomes in line with the Palmerston community vision of Palmerston being *A Place for People* can be achieved;
- Changes to the Scheme are generally positive however relevant procedural or exemption matters should be dealt with by Regulation and not within the Scheme itself;
- Simplification of the development application processes are a positive change subject to input from Council on changes to the Scheme relating to procedural and development categorisation;
- Revisions to the notification processes are positive however require future input from Council particularly in relation to development and land use categorisation;
- Changes around notification and time limits are generally positive, although specific wording of the Amendment Bill in relation to Council submission timeframes and consideration should be addressed;

- Development Consent Authority reforms have the potential to severely undermine Council and local representation on the Development Consent Authority. Further consideration is also required in relation to membership provisions and consideration of expert input sought by the Development Consent Authority;
- Changes to public engagement and submissions have the potential to undermine comments made by Council in relation to development proposals, and should be reworded as part of the reform process; and
- Changes to the infrastructure contribution legislation are positive and enable developer contributions to be sought retrospectively, however this section should be expanded to consider developer contributions for public open space and social infrastructure such as community centres, libraries, recreation facilities, public art, support services and emergency services.

A submission has been prepared for Council consideration (refer **Attachment B**) which includes a covering letter summarising Council's position together with further comments against each of the overview topics.

CONSULTATION PROCESS

The consultation period for the *Progressing Planning Reform – Building Confidence through Better Planning for the Northern Territory* closes on 29 November 2019. The attached submission has been prepared with the assistance of Brad Cunnington from Northern Planning Consultants.

POLICY IMPLICATIONS

The *Progressing Planning Reform – Building Confidence through Better Planning for the Northern Territory* respond to community and industry feedback to improve planning outcomes, restore community confidence and encourage new investment in the Northern Territory. They involve changes to the Northern Territory Planning Act (the Act), a restructuring of the Northern Territory Planning Scheme (the Scheme), along with procedural and operational changes in administering both the Act and the Scheme.

BUDGET AND RESOURCE IMPLICATIONS

There are no budget or resource implications relating to this report.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

There are no risk, legal and legislative implications relating to this report.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are opportunities to encourage sustainable development through policy. Sustainable development will be outcomes of the proposed Planning Reforms.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.



city of
PALMERSTON

A Place for People

COUNCIL REPORT

2nd Ordinary Council Meeting

ATTACHMENTS

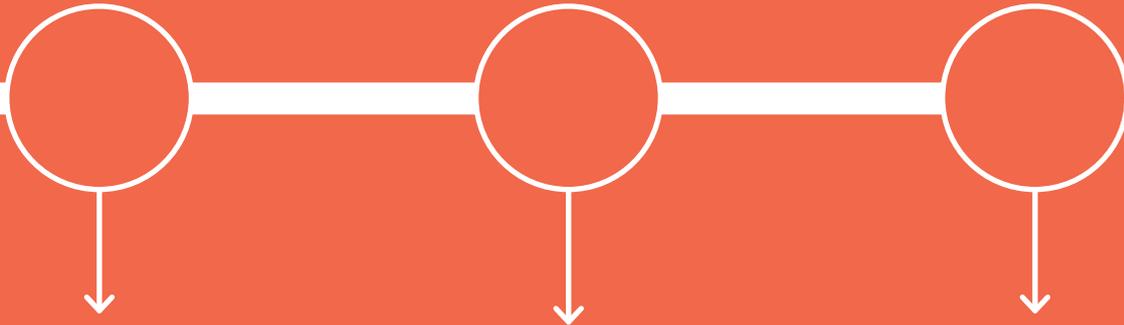
Attachment A: Progressing Planning Reform A SNAPSHOT – Building Confidence through Better Planning for the Northern Territory

Attachment B: Draft Submission to the Progressing Planning Reform – Building Confidence through Better Planning for the Northern Territory

PROGRESSING PLANNING REFORM A SNAPSHOT

*Building Confidence through Better
Planning for the Northern Territory*

PROGRESSING PLANNING REFORM



What is Planning Reform?

Government is responding to calls from industry and the community to deliver better planning outcomes, restore community confidence, and to encourage new investment, by improving the Planning System.

Initial consultation

Initial consultation sought suggestions on improvements needed and reached more than 1000 community and industry members.

This consultation found that planning reform needed to:

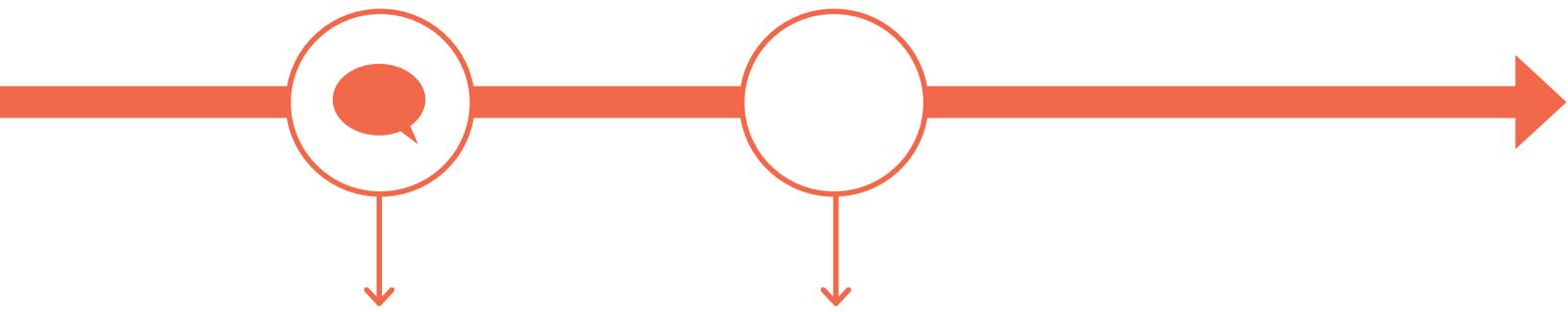
1. **strengthen and clarify the planning framework** to deliver better planning and development outcomes
2. **make the planning system more open and accountable** to improve public understanding and confidence in planning decisions
3. **improve connections with the public** to better value, encourage and support community contributions to planning processes.

Stage 2 consultation

Stage 2 consultation sought feedback on the overall directions of the reform program and a set of initiatives to be progressed as priority reforms.

Stage 2 feedback helped to build on the detail of these priority reforms to ensure that planning reform will:

- embrace best-practice for coordinated and place-based planning
- make application requirements and processes easier to understand
- provide more information about how decisions are made
- enhance opportunities for community involvement
- strengthen enforcement and compliance
- provide more opportunities to review decisions.



Direct contact and meetings with key stakeholders and groups



Dedicated telephone number for queries



Online survey submission



Written submissions



Workshops sessions in Darwin, Alice Springs and Katherine

What now?

To continue the conversation we're releasing:

- This **Snapshot** explaining the Government's overall strategy to progress priority planning system reforms; and
- An **Overview** presenting a summary of reforms with links to:
 - o the **Consultation Draft Bill for Amendments to the Planning Act 1999**; and
 - o a **Draft Examples of Possible Changes to the Northern Territory Planning Scheme**.

This **Snapshot** provides a high level summary of the priority planning system reforms being progressed. More detailed information on the themes presented here can be found in the **Overview**.

Coordinated and place-based planning



*Want to know more?
Refer to Overview
Topics 1, 2 and 12.*

A planning system that is based on a comprehensive understanding of the environment, people and the economy will benefit all Territorians.

Planning reform is:

- putting more focus on local matters by strengthening the role of area plans
- better coordinating development across different areas by strengthening the role of subregional and regional plans
- making the NT Planning Scheme easier to use and navigate.

Clear application processes and requirements

Want to know more?
Refer to Overview
Topics 3, 5 and 6.

Clear application requirements and timeframes will make planning processes and decisions easier.

Planning reform is:

- making it easier to apply for and get decisions on simple developments
- setting out clear requirements for all types of applications
- clearly identifying all the matters that have to be considered when making a planning decision (by the DCA or the Minister)
- introducing time limits for:
 - o service authorities to make comments
 - o the Minister to make a rezoning decision
 - o how long an application can be deferred.



Informing and engaging the community



*Want to know more?
Refer to Overview
Topics 4 and 9.*

Better developments happen when the community understand the planning system and contribute to the decision making process.

Planning reform is:

- introducing a clear and easy to use website with 'plain English' planning information
- introducing better and more targeted notification for small-scale developments
- improving signs and notification requirements
- giving the community more time to comment on more complex applications
- making it easier to understand NT Planning Commission consultation processes through a published engagement policy.

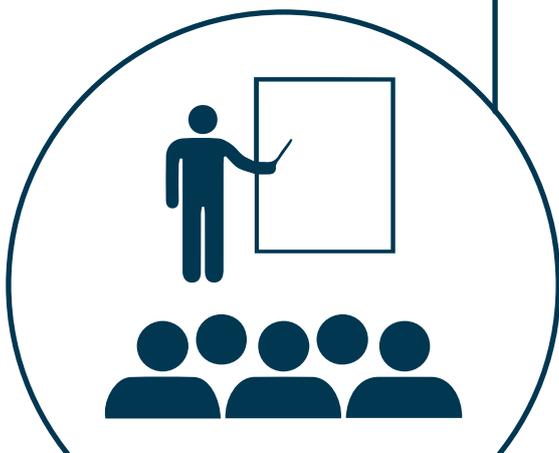
Informed and transparent decisions

*Want to know more?
Refer to Overview
Topics 8 and 9.*

Confidence in the planning system is underpinned by a clear understanding of how decisions are made and advice that is openly available.

Planning reform is:

- supporting planning expertise in the DCA by:
 - o introducing new qualification and training requirements for DCA members
 - o giving DCA members easier access to subject matter experts
- increasing information about DCA decisions and processes by:
 - o requiring a Code of Conduct for the DCA
 - o requiring an annual report
 - o publishing DCA voting on decisions
- increasing transparency around changes to the Planning Scheme by:
 - o introducing criteria for the Minister's decision on Planning Scheme amendments
 - o releasing Planning Commission reports to the Minister about Planning Scheme amendments.



Effective enforcement and compliance



*Want to know more?
Refer to Overview
Topics 7 and 11.*

A fairer system for those that do the right thing, and a strong and flexible toolset for enforcement that protects the environment and amenity of all Territorians.

Planning reform is:

- improving certainty for uses that can prove they were legally established
- giving enforcement officers more powers to gather evidence
- introducing stronger powers to discourage and stop illegal development
- increasing maximum penalties
- introducing on the spot fines

More opportunities for appeal

*Want to know more?
Refer to Overview
Topic 10.*

A robust planning system provides opportunities for review of decisions.

Planning reform is:

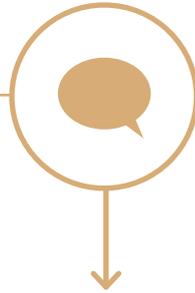
- introducing third party rights of review for Zone RL (Rural Living)
- introducing a right to review DCA decisions not to take enforcement action.



Want to know more?

Progressing Planning Reform: An Overview provides more detailed information on the ideas presented in this Snapshot. It will guide you through the proposed reforms to the planning system, especially the changes to the *Planning Act 1999* and how these will be reflected in a 'new look' Northern Territory Planning Scheme.

- 1 → Strengthen the role of strategic planning
- 2 → Make the Planning Scheme more user-friendly
- 3 → Simplify development application processes
- 4 → Revise notification requirements
- 5 → Introduce criteria for planning scheme amendments
- 6 → Streamline application timeframes
- 7 → Introduce more effective enforcement tools
- 8 → Introduce new Development Consent Authority membership and reporting requirements
- 9 → Improve planning information and public engagement
- 10 → Extend third party rights of review to Zone RL (Rural Living)
- 11 → Create more certainty for legal existing uses
- 12 → Support infrastructure contributions
- 13 → Miscellaneous minor changes to the Act



How to be involved

To access more information, provide a submission, or to find out about consultation activities, get in touch with us at:



www.haveyoursay.nt.gov.au



planningreform@nt.gov.au



08 8999 8963

Related documents



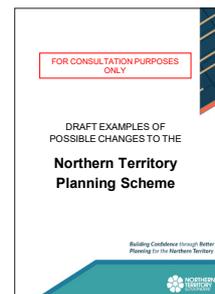
Planning Reform: a Snapshot



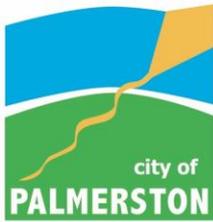
Progressing Planning Reform: an Overview



Consultation Draft of a Bill for Amendments to the *Planning Act 1999*



Draft Examples of Possible Changes to the NT Planning Scheme



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20 November 2019

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Ms Cate Povey
Project Coordinator
Planning Reform Team
Department of Infrastructure, Planning and Logistics
e: planning.reform@nt.gov.au

Dear Ms Povey

Submission regarding *Progressing Planning Reform - Building Confidence through Better Planning for the Northern Territory*

Council welcomes the opportunity to make comment on the '*Progressing Planning Reform - Building Confidence through Better Planning for the Northern Territory*' and in so doing, seeks to ensure that the ongoing development of the City of Palmerston is supported by a planning system that contributes to the community's vision of Palmerston being *A Place for People*.

Whilst the reform process overall is seen as a positive step in improving the Northern Territory Planning system, processes and outcomes, there are several issues and deficiencies that may directly or indirectly impact on Council and the community in general, comprising in summary:

- The increased emphasis on, and role of, strategic planning. This is seen as positive, however could be expanded to reflect the requirement for greater input from Council in strategic planning processes and outcomes, particularly in the preparation of strategic land use plans. Having greater input from Council in strategic planning decisions and policies (from both social and service infrastructure perspectives) will ensure that high quality urban design outcomes in line with the Palmerston community vision of Palmerston being *A Place for People* can be achieved;
- Changes to the Scheme are generally positive however relevant procedural or exemption matters should be dealt with by Regulation and not within the Scheme itself;
- Simplification of the development application processes are a positive change subject to input from Council on changes to the Scheme relating to procedural and development categorisation;
- Revisions to the notification processes are positive however require future input from Council particularly in relation to development and land use categorisation;
- Changes around notification and time limits are generally positive, although specific wording of the Amendment Bill in relation to Council submission timeframes and consideration should be addressed;
- Development Consent Authority reforms have the potential to severely undermine Council and local representation on the Development Consent Authority. Further consideration is also required in relation to membership provisions and consideration of expert input sought by the Development Consent Authority;

- Changes to public engagement and submissions have the potential to undermine comments made by Council in relation to development proposals, and should be reworded as part of the reform process; and
- Changes to the infrastructure contribution legislation are positive and enable developer contributions to be sought retrospectively, however this section should be expanded to consider developer contributions for public open space and social infrastructure such as community centres, libraries, recreation facilities, public art, support services and emergency services.

Attached to this letter are detailed comments and consideration by the City of Palmerston in relation to each of the overview topics and above summary comments.

Council acknowledges that the current round of reforms will be followed by a new Planning Scheme to be exhibited in draft format in early 2020, a review of and changes to the specific policy components of the Scheme, and changes to the Planning Regulations to reflect amendments to the Act and the new Scheme. Council looks forward to providing further comment on these important reforms.

Should you wish to discuss the above further, please contact the undersigned on 8935 9922 or by email palmerston@palmerston.nt.gov.au.

Yours sincerely

Kathy Jarrett
Director City Growth and Operations

Attachment A: Planning Reform – Detailed Comments and Considerations by City of Palmerston

ATTACHMENT A:
Planning Reform – Detailed Comments and Considerations by City of Palmerston

Overview Topic	Summary of Objectives and Amendments	Implications for Council and Recommendations
<p>1 - Strategic Planning</p>	<p>Both the Planning Scheme and Planning Act will be amended to clearly identify the role of strategic planning, and apply strategic planning to the development of new strategic plans and policies, changes to the NT Planning Scheme and development application decisions. The changes will recognise the role of strategic plans in the Act and the NT Planning System in general, and:</p> <ul style="list-style-type: none"> • Facilitate better development outcomes; • Provide greater ability to anticipate future development outcomes; • Provide clear guidance and both local and regional context for decisions; • Enhance community contribution to strategic planning; and foster confidence and understanding in the planning processes. <p>Changes to the Act seek to enhance the objects of the Act, clarify the functions and roles of bodies administering / performing functions under the Act, expand on the content of a Planning Scheme, enable the Minister to seek the Planning Commission’s advice on Planning Scheme Amendments, and requirements to consider strategic planning framework in concurrent and development applications.</p> <p>Changes to the Planning Scheme relate to [what will become] Parts 1 and 2:</p> <ul style="list-style-type: none"> • Part 1 changes relate to the administration of the Scheme, and establish the strategic framework as a relevant component of the Scheme, including the role and application thereof. • Part 2 comprises the strategic framework itself, including the purpose, components and operation, policies that apply across the Territory, and the hierarchy of strategic land use plans (including Regional, Sub-Regional and Area Plans). Part 2 will also include approach in the event of inconsistencies, and guidance around interpretation. 	<p>Changes to increase the emphasis on and role of strategic planning are positive, however comment should raise the requirement for greater input from Council in strategic planning.</p> <p>Given the impact of strategic planning decisions and policies on Council, and the ability for Council to identify gaps in service provision, particularly in relation to social and service infrastructure, there should be a greater role for Council in strategic planning matters in general, particularly on the needs-analysis phase of strategic planning. This should extend to the design outcomes and policies of strategic plans, and not be limited to Council being a “key stakeholder”, rather include Council as a design or creative partner. Currently the needs-analysis phase of strategic planning is not well defined (generally occurs prior to the preparation of draft plans, and has little input from local authorities), and should be better defined as part of the strategic planning process.</p> <p>Having greater input from Council in strategic planning decisions and policies (from both social and service infrastructure perspectives) will ensure that high quality urban design outcomes in line with the Palmerston community vision of Palmerston being <i>A Place for People</i> can be achieved</p> <p>In addition to identifying the demand for social and service infrastructure as part of the needs</p>

		<p>analysis, the strategic planning process should clarify the staging / timing of infrastructure provision, and responsibility for provision / funding. This will better inform Council's ability to prepare contribution plans and be informed on social and service infrastructure provision.</p>
<p>2 - Planning Scheme more User-Friendly</p>	<p>The structure of the Planning Scheme will be revised to provide a better structure and improve ease of interpretation and useability. The restructure will increase the prominence, role and function of strategic plans, and made it easier to fund, understand and apply the strategic framework, development requirements and any other development provisions relevant to a proposal. Changes to Section 9, including the addition of Sections 9A, 9B and 9C, clarify the inclusions, structure and application of the Planning Scheme. Section 9A regulates the content of a <i>strategic framework</i> (to guide the purpose and objects of the Act, including regional and subregional land use plans, and area plans). Section 9B relates to overlay provisions, zone provisions, development requirements and guidelines, and facilitate the creation of mapping overlays relevant to individual areas / development proposals. Section 9C provides a framework regarding the interpretative provisions and administrative guidelines of the Planning Scheme.</p> <p>The changes are generally focussed on the NT Planning Scheme, which will be prepared and publicly exhibited in early 2020. Specific components include:</p> <ul style="list-style-type: none"> • Part 1 - Guidance on the operation of the Planning system and application of individual components of the Scheme; • Part 2 - Strategic Framework consolidating strategic policies within the Planning Scheme; • Part 3 - Overlays presenting general development requirements that relate to land constraints / opportunities; • Part 4 - Zone Purposes, Maps and Assessment Tables to reflect new development categories and clearly identify all provisions and overlays that relate to development proposals; • Part 5 - Development Requirements amended to provide a more meaningful purpose for each requirement and provide greater clarity for the consent authority when exercising discretion; • Part 6 - Subdivision and Consolidation Requirements amended to provide a more 	<p>Changes generally positive however relevant matters should be dealt with by Regulation and not within the Scheme itself.</p> <p>The Planning Scheme currently includes elements that should be dealt with through regulation, including exceptions and some procedural matters.</p> <p>Aside from an outdated area plan, the Palmerston CBD currently has no specific development and urban design requirements in the Planning Scheme, unlike the specific requirements for the Darwin and Alice Springs CBD.</p> <p>It is expected that the <i>Central Palmerston Area Plan</i> currently being developed by the Northern Territory Planning Commission will introduce the strategic planning framework into the [new] Planning Scheme to enable this to occur. Accordingly, specific development and urban design guidelines for the Palmerston CBD to achieve development outcomes suitable in the Palmerston context should also be included in the Planning Scheme as either part of the current reforms or future reforms as appropriate.</p> <p>A review of exceptions should occur in direct consultation with Councils to include / broaden the ability for Councils to enact emergency / maintenance works, for example the clearing of native vegetation for certain reasons and in circumstances where approval is</p>

	<p>meaningful purpose for each requirement and provide greater clarity for the consent authority when exercising discretion;</p> <ul style="list-style-type: none"> • Part 7 - Aboriginal Towns and Communities unchanged as part of current reforms; and • Interpretative Provisions and Administrative Guidelines reorganised to the back of the Scheme, including definitions, exceptions, maps and lists. 	<p>otherwise required, being exempt from Planning requirements. The Planning Scheme currently contains several obsolete provisions, particularly those relating to specific land parcels in Clause 1.3 (exceptions) and Schedule 1 (Specific Use Zones). These should be overhauled and any obsolete provisions deleted as part of the reform process.</p>
<p>3 - Simplify DA process</p>	<p>This topic generally involves changes to the Northern Territory Planning Scheme. Changes currently identified are examples only, however seek to:</p> <ul style="list-style-type: none"> • Clarify the <i>guidance</i> and <i>application</i> sections of the Planning Scheme to clarify the operation of the scheme, ancillary use and development, when development consent is required and the parameters which inform decision. • Improve zone purpose, maps and assessment tables to reflect the new development categories (impact / merit assessable), better identify relevant clauses and overlays (overlay maps to be introduced to a central mapping system to better identify development constraints / consideration, e.g. storm surge); and • Changes to the general development and subdivision requirements to provide all development requirements with a clear purpose, administration statements and requirements. <p>A significant change involves increasing the emphasis on development objectives and 'performance criteria' in addition to the quantitative provisions. This includes the removal of the requirement for "<i>special circumstances</i>" in the event of variations to the general requirements of the Planning Scheme, and the requirement for a greater emphasis on qualitative provisions in applications and assessments. Such changes are likely to provide greater flexibility for minor variations, and a greater emphasis on performance-based outcomes rather than compliance-based (ie any variation must demonstrate how it responds to the intent of the provision).</p>	<p>Changes are positive, subject to input by Council into final Planning Scheme structure.</p> <p>As the draft Planning Scheme changes are an example only at this stage, and only a few sections are covered, it is not possible to determine the full impact on Council of any changes to the Scheme in this area. At this stage the suggested changes appear positive, will simplify the application of the Planning Scheme particularly for non-practitioners, and align the structure of the Scheme with legislation changes discussed elsewhere, however it is critical that Council is involved in the development of the content of the new Planning Scheme.</p>
<p>4 - Revise Notification Requirements</p>	<p>Changes relate to notification requirements for Planning Scheme Amendments, Concurrent Applications and development applications, including changes to the level of detail provided in notification documents and signs, including the provision of graphic development</p>	<p>Changes are positive however require future input from Council.</p> <p>Clear and concise information on notification signs will provide the community with a better understanding of the specifics of a</p>

	<p>information on pink / yellow development signs. Details are still to be resolved.</p> <p>The draft bill provides the ability for different sub-types of notification, including “local” and “designated”, providing a framework for a reduced or greater level of notification for specific development application types. Different development application types will be defined by future changes to the Regulations. The standard notification process will still apply for most applications.</p>	<p>proposal. The ability to apply different notification categories enables a more streamlined process for minor applications and greater awareness of larger / more impactful proposals. It is critical that Council be involved in future changes to Regulation regarding the determination of “local” and “designated” development / notification types.</p>
<p>5 - Criteria for Planning Scheme Amendments</p>	<p>Changes relate to the purpose and objects of the Planning Act to better link strategic planning policy, along with minimum requirements for an application for Planning Scheme Amendment. Changes also include the ability for the Minister to seek the views of the Planning Commission on strategic implications of a proposed amendment, and minimum consideration requirements by the Minister. The changes generally relate to the period pre-notification of Planning Scheme Amendments.</p>	<p>No issues or concerns identified with the proposed changes.</p> <p>The proposed changes will provide greater guidance around the preparation, lodgement and assessment of Planning Scheme Amendments, providing a clear framework for assessment criteria and linking strategic planning policy with the consideration of Planning Scheme Amendments.</p>
<p>6 - Streamline Application Timeframes</p>	<p>Changes relate separately to the Planning Scheme Amendment and development application processes. Changes to the Planning Scheme Amendment process introduce timeframes for applicant response to requests for further information, and time limits for the Minister to make a decision (90 days after receiving the Planning Commission’s report).</p> <p>Timeframes will also be introduced for development applications limiting the time for applicants to respond to the consent authority’s request for further information (30 days) and for service authority comments (to align with the public exhibition period). This section also refers to changes to Sections 48, 48A and 49 of the Act, with implications relating to how Council submissions are received and dealt with – Refer response to Overview Topic 9 later in this submission.</p> <p>Specific Amendments relate to:</p> <ul style="list-style-type: none"> • Providing the ability for the Minister to require the applicant to provide further information in relation to a proposed Planning Scheme Amendment, with the ability to require information within a specified time period, and the ability to reject the application if the response is not received within the time period; • Separate definitions for <i>Local</i> and <i>Service Authorities</i>, local authority submissions and 	<p>Changes around notification and time limits are generally positive, although specific wording of the Amendment Bill should be addressed.</p> <p>Whilst the introduction of time limits for applicants to respond to requests for further information (in either Planning Scheme Amendments or development applications) is generally positive, the time limit on the Minister’s decision (for a Planning Scheme Amendment) applies from the time the Minister receives the Planning Commission’s report. This is only one component of the process and the time limit is likely to be meaningless if not applied to more components of the process.</p> <p>Changes to the advertising process to enable more complex, larger or impactful development applications to be subject to longer notification periods is positive, however it is critical that Council</p>

	<p>submission requirements for Planning Scheme Amendments and Concurrent Applications;</p> <ul style="list-style-type: none"> • Requirements for the Planning Commission to conduct a Hearing in response to submissions received. • Processing and decisions on Planning Scheme Amendments, including matters the Minister must consider, time limits for the Minister to make a decision on a Planning Scheme Amendment (90 days after receiving the report from the Planning Commission) and the ability to request further information. • Introduce timeframes for application response to request for further information in relation to development applications (consent authority may reject application if information is not provided within 30 days). • Changes relating to the advertising / exhibition of development applications, and receipt of submissions. Changes enable a two-tiered approach to development applications requiring public notice, with “merit-assessable” applications continuing with a 14-day notification period, and “impact-assessable” applications being subject to a 28-day notification period. The resolution of merit and impact-assessable development will occur through regulation and not as part of the current reform. 	<p>be involved in the triggers for <i>merit</i> and <i>impact-assessable</i> development.</p> <p>The separation of <i>local</i> and <i>service authorities</i> has implications on how submissions are received and how they can be dealt with by the Minister or the consent authority (in Planning Scheme Amendment / development application matters). Refer response to Overview Topic 9 for discussion relating to notification to, and submissions of a local authority.</p> <p>Refer response to Overview Topic 9 for discussion relating to Planning Commission hearing requirements.</p>
<p>7 - More effective enforcement Tools</p>	<p>In response to significant community input during the first two rounds of consultation, the draft bill proposes amendments to increase enforcement options and powers for enforcement officers, changes to penalties, liabilities and grounds for defence, and rights of review. Specific amendments include:</p> <ul style="list-style-type: none"> • Introduction of enforcement notices, including that the consent authority must issue a show cause notice prior to issuing an enforcement notice, exceptions providing the ability for the consent authority to proceed directly to an enforcement notice without providing a show cause notice, and variations / revocations to an enforcement notice. Exceptions enabling the consent authority to proceed directly to an enforcement notice without providing a show cause notice are intended to facilitate situations that may require immediate intervention, such as demolition, or the clearing of native vegetation. 	<p>No issues or concerns identified with the changes.</p> <p>The changes to Part 7 of the Act are seen as a positive step towards increasing the enforcement powers of the consent authority, providing more penalty options thus minimising the risk of prosecution shyness, and providing greater investigative powers and procedures.</p> <p>The ability for formal complaints to be made, the requirement for outcomes to be provided to complainants, and the ability to review outcomes enables a greater level of public contribution and provides transparency to enforcement proceedings.</p>

	<ul style="list-style-type: none"> • Process for review of enforcement notices to the Tribunal, also confirming that any application for review does not stay the operation of the notice. • Process for making and investigating a complaint alleging contravention of the <i>Planning Act</i> and enabling a review of the consent authority's decision not to issue an enforcement notice in relation to a complaint. • Provide the ability for application to the Local Court to make order for investigation expenses, compensation, default penalties for continued offences, court orders, evidence and infringement notices. • Introduction of penalty infringement notices to expand penalty options. • Introduce liabilities in relation to clearing of native vegetation, contravention of enforcement notices and body corporates (introduction of "strict liability"). The Bill introduces grounds for defence in addition to the general grounds in the <i>Criminal Code</i>. • Introduce legislation regarding authorised officers, including functions (<i>to monitor compliance with the Act, conduct investigations and deal with complaints and other matters</i>), powers, identification, obstructions, entry and inspections. • Increase maximum penalties for development not in accordance with Planning Scheme, IDCO or Development Permit. Increase maximum penalties for unauthorised clearing of native vegetation. • Introduce penalties for contravention of enforcement notice failure to identify self to authorised officer of police officer. 	<p>Amendments to Section 75 resulting in Section 75B, relating to use or development contravening a development permit provides greater clarity on an applicant's obligations regarding development permits and associated conditions. This is likely to improve the consent authority's ability to enforce development permit breaches, and this improves outcomes for Council if development permit conditions are not adhered to. This covers precedent and general conditions, for example if works are undertaken without Council approval of stormwater management plans as required by condition.</p>
<p>8 - DCA membership and structure</p>	<p>The amendment bill proposes changes to the structure, member nominations and appointments and the ability for the Development Consent Authority to seek input from industry assistance. Critically, the amendments provide:</p> <ul style="list-style-type: none"> • Minimum qualification / experience requirements for specialist members (ie non-community members); • Requirements for training for all members prior to commencing in the role; • The creation of and requirements for adherence to a code of conduct; • Procedures if a Council is placed under official management; 	<p>Significant concern has been identified with the proposed changes.</p> <p>Changes to the membership requirements of the Development Consent Authority (DCA) are a major focus of the Planning Reform process, and seek to respond to a lack of confidence in the DCA's processes and decisions, identified in the previous rounds of consultation. Requirements relating to qualifications and experience,</p>

	<ul style="list-style-type: none"> • Restrictions that prevent employees of Council or the Department of infrastructure, Planning and Logistics (or equivalent) from becoming members; and • Discretion to the Minister to not appoint a person nominated by the Council. <p>Specific changes to legislation comprise:</p> <ul style="list-style-type: none"> • Section 88 that the Minister must be satisfied that the Chair of the Development Consent Authority has the skills, qualifications or experience to exercise the powers and perform the functions of that office; • Section 89 stipulating that the Minister must, at all times, maintain a register of persons willing and able to be appointed as specialist members, and the consent authority may seek advice or assistance from any person on the register to assist it in performing its functions; • Section 89 allowing the local authority to nominate 2 persons to be appointed as local authority members, however the Minister may appoint any person the Minister thinks fit to be a local authority member; • Section 89 confirming that employees of DIPL or a local authority are not eligible; • Section 89A regarding compulsory training for members; • Section 92 clarifying that if a local authority is placed under official management, the local authority members continue to be members unless terminated by the Minister; • Sections 97 and 98 regarding disclosure of interest and penalties associated with non-disclosure; • Section 98A regarding the independence of local authority members, confirming the local authority members must make a decision independent of any direction or decision of the local authority, and enabling the local authority member to take into account any opinion by the local authority without having an interest or relationship, or contravening the rules of natural justice. • Section 100 providing for a code of conduct; • Section 100A regarding removal from office, confirming that the Minister may terminate a member's appointment, including for inability or inefficiency, misbehaviour, bankruptcy or absenteeism; 	<p>mandatory training, the creation of and adherence to a code of conduct are all positive measures that will provide a stronger framework for a more robust and transparent DCA. Likewise, the ability for the DCA to seek input from a pool of industry experts on specific matters will improve the resources available to the consent authority and improve decision making and the decisions themselves. Notwithstanding, there are some issues with the amendment bill in its current form. Aside from providing the consent authority with the ability to seek advice from specialist members (ie those specialist members in the general pool and not members of a specific consent authority), there is no framework for the manner in which this advice must be sought, how it is made available to local and service authorities or the general public, what opportunity for rebuttal / response is available to local and service authorities or the general public, and how it must be taken into consideration by the consent authority in decision on a development application (for example, such advice is not referenced in Section 51 – Matters to be Taken into Account). Such specialist advice could, feasibly, include advice relating to engineering solutions, traffic impact and management, or the ability of social infrastructure to support a proposed development, therefore directly impacting on Council. It is critical that local authorities are availed with adequate opportunity to review and, if necessary, respond to such advice.</p> <p>The amendment bill provides sole discretion to the Minister on the appointment of local authority</p>
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	<ul style="list-style-type: none"> • Section 103 requiring the hearing minutes to record how each member voted; • Additional legislation regarding annual reports, powers of the chair in the event of disruption and disclosure of information. 	<p>members and, whilst providing the opportunity for Council to nominate members, the Minister is under no obligation to appoint the nominees. In accordance with Section 89(3) “...may appoint any person the member thinks fit to be a local authority member.” In effect, this could result in no Council member appointed to the consent authority. Subsection (1) provides that the Minister must appoint “2 local authority members” however the wording of Subsection (3) creates ambiguity and gives rise to an interpretation that the Minister can appoint anyone (subject to restrictions relating to employees) to be a <i>local authority member</i>.</p> <p>Consideration in Section 89 should also be given to a circumstance whereby a local authority member on the DCA is no longer an Elected Member of the local authority. In this circumstance, the local authority should have the ability to nominate an Elected Member to replace the local authority member.</p> <p>The prohibition on Council or DIPL employees being appointed to the consent authority seeks to avoid real or perceived conflicts between the agency responsible for the administration of the <i>Planning Act</i> (DIPL), or the local authority, and the function of the Development Consent Authority. If this is the case, the prohibition should extend to employees of other service authorities.</p> <p>The requirement for the DCA minutes to record the voting of each member is intended to increase transparency. This is supported. Council would also suggest further investigation into DCA deliberations and decisions being made in the public sessions of DCA meetings as on balance,</p>
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		<p>this will further enhance transparency of the DCA process. The requirement for the DCA to prepare an annual report is similar to current requirements for the Northern Territory Planning Commission. The report must be provided to the Minister, and tabled in the legislative assembly.</p>
<p>9 - Planning Information and Public Engagement</p>	<p>Amendments relating to planning information and public engagement include amendments to legislation and procedural changes to improve accessibility to and understanding of the planning system, as well as the transparency of recommendations and decision on specific matters.</p> <p>Procedural changes include an online planning portal to provide central access to planning notices, decisions, mapping and online systems; “plain English” information about the planning system; and improved navigation and search ability. Changes to the submission process will require clear information in submissions to ensure planners can contact submitters to discuss concerns and outline the assessment process.</p> <p>Legislative changes comprise:</p> <ul style="list-style-type: none"> • Changes to the legislation governing the Development Consent Authority to require DCA meeting minutes record member voting and the provision to the Minister, and tabling in the legislative assembly, of an annual report (refer responses to overview topic 8 above); • Changes to Sections 22 (rezoning proposals) and Section 30M (concurrent applications) regarding minimum requirements for submissions (must include name, contact details, signature, nominated representative); • Changes to Section 22 allowing the Planning Commission to exercise discretion in whether or not to conduct a hearing regarding a proposed Planning Scheme Amendment, with a hearing able to be held if the commission “<i>is satisfied that a hearing would provide further useful information.</i>” • Changes to Section 49 regarding submissions relating to development applications. Changes reflect those made to Sections 22 and 30M, providing minimum submission requirements, and confirming that submissions must be lodged within the exhibition period. Additions to Section 48 include Section 48A, separating <i>local</i> and <i>service authorities</i> consistent with the approach 	<p>Some concern has been identified with the proposed changes.</p> <p>The amendment bill, in effect, restricts the ability for Council to seek an extension to the submission period for local authority submissions on development applications. The same ability for extensions afforded to service authorities under the draft legislation should be extended to local authorities, particularly in light of amendments to Section 49 that place greater emphasis on submissions being lodged within the exhibition period (refer Overview Topic 6).</p> <p>Changes to Section 49 enabling a submission from a local authority to <i>not</i> be taken as a formal submission under Section 49 if the submission does not “<i>oppose or contradict the application</i>” are too broad, and do not account for the nature of Council submissions, for example those relating to stormwater, road infrastructure or public open space. For example, Council may provide a submission requesting a specific condition on a development permit, which may not “<i>oppose or contravene the application</i>” but is still of critical importance to Council. Section 49 should be expanded or, at the very least, enable Council the ability to nominate if it wishes to make its submission under Section 49(3).</p> <p>The legislative requirements around the conduct of hearings by</p>

	<p>elsewhere in the bill. Critically, the new Section 48A allows for <i>service authorities</i> to seek an extension to the time period within which to make a submission. Section 48 does not provide the same for <i>local authorities</i>.</p> <ul style="list-style-type: none"> • Section 49 also includes changes allowing a comment or view made by a local authority to not be taken as a formal submission if the comment / view does not oppose or contradict the application. 	<p>the Planning Commission is currently unclear, and requires further clarification as to whether or not the Commission needs to hold a hearing. Whilst it is acknowledged that even if submissions are received, a hearing isn't always necessary. It may be possible to require submitters / local authorities / service authorities to nominate whether or not they wish to present to a hearing.</p>
<p>10 - Appeal Rights</p>	<p>Third party rights of review are extended to include land in Zone RL (Rural Living). Third party appeal rights are currently limited to land in Zones SD, MD, MR, HR, CV, CL and RR, along with any other residential zone, and identified specific use zones. The inclusion of Zone RL reflects RL Zoned areas becoming more residential in nature, and community expectations for Zone RL to function more like residential zones. The amendment will involve a change to the <i>Planning Regulations</i>, and all other third party review parameters will still apply.</p> <p>In addition to the extension of third party review rights, there is a minor amendment to Section 115 relating to a review of a service authority or local authority's refusal to refund or remit an infrastructure / car parking contribution under Section 73(3). The amendment enables an applicant to continue an application for review (under Section 115(3) - <i>no determination within 12 weeks of being received</i>) if the service / local authority determines the Section 73(3) application after the application for review has been lodged. The current Act automatically lapses the application for review, and requires a new application be lodged if the applicant seeks a review of the decision.</p>	<p>No issues or concerns identified with the changes.</p> <p>The Palmerston LGA has very little RL Zoned land and thus amendments to the third party review rights are unlikely to affect Council or Palmerston communities.</p> <p>The proposed changes to Section 115 are administrative only, and do not impact on the ability for an applicant to seek a review of a decision under Section 73(3), only how that review is sought. Relying on the same application rather than two applications can have implications for the submission of evidence, however the existing Section 115 allows the admission of evidence provided in initial applications in subsequent applications, thus in effect there is no change.</p>
<p>11 - Existing Uses</p>	<p>Amendments relate to existing use rights, and enable a person / organisation to apply for a certificate that confirms an existing use, building or works has existing use rights under the relevant sections of the Act. The draft bill does not alter the criteria for existing use, building or works, and the onus remains on the proponent to demonstrate legal establishment and operation, however provides a tool for proponents to confirm legitimacy of an existing activity.</p> <p>The amendments also enable the consent authority, within the certificate, to define the nature and extent of the existing use, building or works, make the certificate</p>	<p>No issues or concerns identified with the changes.</p> <p>The changes are unlikely to significantly impact Council operations, however will enable a greater level of certainty for landowners and the community in general when dealing with established land uses, buildings and works that do not currently have a development permit.</p>

	<p>subject to terms and conditions, and provide for exceptions or limitations on the certificate.</p>	
<p>12 - Infrastructure Contributions</p>	<p>Changes to the Act are intended to enable contribution plans (prepared by the local or service authority) to facilitate payments for amounts already spend on the construction of infrastructure required to support future development.</p> <p>Procedural amendments relate to the creation and notification process for contribution plans, the manner in which contributions payable must be calculated, and duties or local or service authorities.</p> <p>Amendments also reflect amendments to the definition of <i>service authority</i> in Section 4 of the Act, to specifically exclude <i>local authority</i> (separately defined). Part 6 of the Act (<i>Developer Contributions</i>) now refers to <i>local</i> and <i>service authority</i> separately.</p>	<p>Changes to Infrastructure Contributions are supported however should be expanded.</p> <p>The term <i>infrastructure</i> refers to <i>prescribed capital works</i>, and is taken to exclude other forms of infrastructure, such as public open space and “social” or “community” infrastructure. There is an opportunity and imperative for better community outcomes if changes to Part 6 of the Act broadened the definition of <i>infrastructure</i> to enable local and service authorities to prepare contribution plans for other forms of infrastructure. By way of example, the Northern Territory Planning Scheme requires, as part of a residential subdivision, the provision of public open space at the minimum rate of 10% of the subdivision area. For smaller subdivisions, this is generally considered by the consent authority to be unfeasible, and this is rarely applied where a reasonable size park (eg 3,000 – 5,000m²) cannot be achieved. Furthermore, it is often accepted that the existing provision of public open space accounts for re-subdivision of smaller allotments. Notwithstanding, smaller residential subdivisions are still likely to increase demands on public open space, and the existing provision may not be adequate to cater for increases in residential density (particularly in established suburbs). Extending the definition of <i>infrastructure</i> to include public open space would enable Council to create contribution plans and receive developer contributions, providing the contributions are proportional to the anticipated</p>

		<p>future use of the infrastructure attributable to the development. A similar approach to above could be considered for social infrastructure, possibly including community centres, libraries, recreation facilities, public art, support services and emergency services. Social infrastructure is wide-ranging and difficult to concisely define, and responsibilities for the provision of social infrastructure include Federal, Territory and local governments, and the private sector. For residential expansion areas, social infrastructure is generally considered during the needs analysis at the forefront of the strategic planning phase, although this process should be improved with greater Council involvement and clarity on responsibilities for the provision of social infrastructure (refer response to Overview Topic 1). Expanding the ability for contribution plans to consider social infrastructure contributions for small, infill development is however acknowledged as likely to be problematic (particularly given the need for contributions to be proportional to the anticipated future use of the infrastructure attributable to the development) and economically unviable.</p>
<p>13 - Minor Changes to Act</p>	<p>The reforms also propose changes to the Act to clarify the current planning system and update terminology, or are minor consequential changes supporting larger reforms. Changes relate to:</p> <ul style="list-style-type: none"> • Gender neutral terminology; • Clarification on development permit base periods for Exceptional Development Permits; • Clarifying the role of decision makers; • EDP compliance certification; • Consideration of information in relation to development applications (ie the ability for the 	<p>No issues or concerns identified with the changes.</p>

	<p>consent authority to only consider matters that are relevant);</p> <ul style="list-style-type: none">• Improve guidance around the role of the Planning Commission, including a community engagement policy and changes to the annual report; and• Publication and administration changes.	
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AGENDA ITEM:	13.2.2
REPORT TITLE:	Trial of Laneway Treatments – Update November 2019
REPORT NUMBER:	9/0344
MEETING DATE:	19/11/2019
AUTHOR:	Director City Growth and Operations, Kathy Jarrett
APPROVER:	Acting Chief Executive Officer, Amelia Vellar

COMMUNITY PLAN

Family and Community: Palmerston is a safe and family friendly community where everyone belongs.

PURPOSE

This report seeks to provide Council with an update on the outcomes of the recent Laneway Treatment Trial community consultation undertaken during October about Council's resolution to trial temporary night-time closures of five identified laneways and temporary full-time closures of two identified laneways.

KEY MESSAGES

- On 17 September 2019, Council resolved to trial temporary night-time and temporary full-time closures of five and two identified laneways respectively subject to the outcomes of community consultation on the proposed closures.
- This report supports that recommendation based on the outcomes of community consultation held between 14 October to 4 November 2019.
- The consultation undertaken included a fact sheet being distributed to 2,250 properties, two community meetings, three surveys, six discussion kiosks and 14 laneway stations.
- During the consultation, several insights and findings emerged including most people supported the night-time and full-time closures of the specific laneways.
- In addition to the five night-time and two full-time closure trials, two other laneways are presented for night-time closure consideration on the basis of community feedback and respective petitions being submitted to Council.
- Evidence from the current laneway treatment trial demonstrates that night-time closure is generally supported among residents in the belief that people wouldn't genuinely use the laneways at night and they could be open for people to access bus stops, schools and services during the day.
- Further to the proposed night-time and full-time closure trials, it is noted that other laneway treatments such as the installation of lighting and CCTV cameras will now be included as an ongoing consideration on a case by case basis within Council's operational programs.
- In addition to the trial laneways underway, a series of future laneways for possible treatments have been identified and included on a survey currently open for resident feedback. This survey will be closed at the end of the year, with a report to be presented to Council in March 2020 with recommendations for the application of treatments as relevant based on feedback and other information such as police data.

- A further report will also be presented to Council in March 2020 detailing the outcomes of the laneway trials and presenting a draft policy to guide decision making on laneway treatments including the options of keeping a laneway open or closure of laneways.

RECOMMENDATION

1. THAT Report Number 9/0344 entitled Trial of Laneway Treatments – Update November 2019 be received and noted.
2. THAT Council endorse implementing trial night-time closures (between the hours of 9.30pm and 6.30am) of the following laneways which are already in Council's trial laneway program:
 - Gumnut Way to Livistona Park, Moulden
 - Livistona Park to Melastoma Drive, Moulden
 - Staghorn Court to Livistona Park, Moulden
 - Staghorn Court to Gumnut Way, Moulden
 - Priest Circuit to Emery Avenue, Moulden
3. THAT Council endorse implementing trial full-time closures of the following laneways which are already in Council's trial laneway program:
 - Politis Court to Strawbridge Park, Moulden
 - Politis Court to Strawbridge Crescent, Moulden
4. THAT Council endorse implementing trial night-time closures of the following laneways which have been identified through consultation and other evidence (identified in Report No. 9/0344 *Trial of Laneway Treatments – Update November 2019*) as being locations that may benefit from such treatment to address antisocial behaviour:
 - Bonson Terrace to Staghorn Court, Moulden
 - Altair Court to Capella Court, Woodroffe
5. THAT a further report on the outcomes of the trial of temporary night-time and full-time laneway closures be presented to the Second Ordinary Meeting in March 2020 as detailed in Report Number 9/0344 entitled Trial of Laneway Treatments – Update November 2019.
6. THAT Council notes the identification and assessment of additional laneways for consideration as to the application of trial treatments is currently underway and that the outcomes will be presented to Council at the Second Ordinary Meeting held in March 2020 as identified In Report Number 9/0344 entitled Trial of Laneway Treatments – Update November 2019.

BACKGROUND

At the 2nd Ordinary Meeting of 17 September 2019 Council made the following decisions:

1. *THAT Council continue with the existing trial for the laneways as follows and as detailed within Report Number 9/0304 entitled Trial of Laneway Treatments – Update September 2019:*
 - *Helio Court to Sibbald Park*
 - *Priest Circuit to Phineaus Court*
 - *Bonson Terrace to Staghorn Court*

- *Manson Court to Bonson Terrace*

CARRIED 9/0827 - 17/09/2019

2. *THAT Council continue the existing trial of treatments for the following laneways (as detailed in Report Number 9/0304 entitled Trial of Laneway Treatments - Update September 2019) as well as undertake consultation during October 2019 for a trial on temporary night-time closure of the below laneways and report the outcome of the consultation back to Council at the Second Ordinary Meeting in November 2019:*

- *Gumnut Way to Livistona Park*
- *Livistona Park to Melastoma Drive*
- *Staghorn Court to Livistona Park*
- *Staghorn Court to Gumnut Way*
- *Priest Circuit to Emery Avenue*

CARRIED 9/0828 - 17/09/2019

3. *THAT Council continue the existing trial of night-time closure for the following laneways (as detailed in Report Number 9/0304 entitled Trial of Laneway Treatments - Update September 2019) as well as trial the temporary full-time closure of the laneways subject to the outcomes of additional community consultation (to be conducted during October 2019) indicating support for the closure:*

- *Politis Court to Strawbridge Park*
- *Politis Court to Strawbridge Crescent*

CARRIED 9/0829 - 17/09/2019

4. *THAT a report be presented to Council at the Second Ordinary Meeting in March 2020 detailing the outcomes of the further trial as outlined within Report Number 9/0304 entitled Trial of Laneway Treatments - Update September 2019 including a draft policy to guide decision making on laneway treatments including the option of closures.*

CARRIED 9/0830 - 17/09/2019

There are 117 laneways in the City of Palmerston municipality that connect residents to nearby facilities and services such as parks, shops, schools, bus stops and other amenities. In recent years, there has been a reported increase in anti-social behaviour in some laneways in Palmerston. Council receives regular complaints from nearby residents who have experienced break-ins or disturbances involving laneways, with a number of residents calling for laneway closures.

In response to these complaints, Council began trialling different treatments in 11 laneways across Moulden, Gray and Woodroffe in early 2019. Spatial mapping was used to identify the laneways most suitable for the trial based on a combination of lighting assessments, police reports, resident feedback and site inspections.

DISCUSSION

The purpose of this report is to:

1. Present the outcomes of community consultation undertaken on the Council recommended trial of temporary night-time laneway closures and temporary full-time laneway closures as follows:
 - Gumnut Way to Livistona Park (temporary night-time closure)
 - Livistona Park to Melastoma Drive (temporary night-time closure)
 - Staghorn Court to Livistona Park (temporary night-time closure)
 - Staghorn Court to Gumnut Way (temporary night-time closure)
 - Priest Circuit to Emery Avenue (temporary night-time closure)
 - Politis Court to Strawbridge Park (temporary full-time closure)
 - Politis Court to Strawbridge Crescent (temporary full-time closure)
2. Consider possible treatments to other specific laneways raised: during the recent consultation process; in a petition being presented to Council at the 19 November 2019 Council meeting; in a petition previously presented to Council on 11 December 2018; and supported by NT Police data as follows:
 - Bonson Terrace to Staghorn Court (trial temporary night-time closure)
 - Altair Court to Capella Court, Woodroffe (trial temporary night-time closure)

Consultation approach

Since the 17 September 2019 Council meeting, True North were engaged to assist in progressing a detailed consultation process which included letter box drops, emails, surveys, community meetings, discussion kiosks and laneway stations. Over the three weeks of consultation, about 244 interactions with stakeholders was achieved and the results of this consultation are provided in **Attachment A**.

Also included in **Attachment A** are the results of previous rounds of consultation regarding the laneways and reference of other correspondence such as petitions previously received by Council over the last five years. The reason for including the additional information at **Attachment A** is to ensure that all feedback relating to laneways is contained in one source document therefore ensuring Council decisions are made on a fully informed basis.

Consultation findings

During consultation for the laneway treatment trial, several insights and findings emerged and some of the feedback is listed below.

- The most engaged people in the laneway trial consultations were:
 - people who lived next to or close to a laneway in the trial and who are experiencing issues relating to laneways
 - people who owned their own homes and lived near a laneway.
- Most people who provided feedback during the consultation supported the night-time closures and full-time closures of the specific laneways.
- Several residents were happy to see Council staff and elected members being actively involved in the consultation.
- There was support expressed for laneways being closed and the land sold to nearby properties.

- Many residents commented that all or most of the laneways needed to be closed across Palmerston or in specific suburbs.
- In the consultation, there were 92 interactions with stakeholders where they asked for Council to close all laneways across Palmerston or specific suburbs and there were 10 interactions that indicated some support for Council not to close laneways in Palmerston. For context, these comments were in addition to the feedback provided relating to the specific laneways that were the subject of the consultation regarding trial night-time and full-time closures. They were also not specific as to the type of closure.
- The night-time closure was a popular option among residents who provided feedback during the consultation based on the belief that people wouldn't genuinely use the laneways at night and they could be open for people to access bus stops, schools and services during the day.
- Crime and anti-social behaviour in laneways were raised as issues for several residents or property owners who wanted to either sell or rent out their property, but believed these impacts were potentially affecting property values.

Consultation recommendations

Based on the feedback provided by the community during the consultation for the laneway treatment trial, it is recommended that Council proceed with the trial temporary night-time and full-time closures as considered by Council at the 17 September 2019 Council Meeting.

Feedback received on possible treatments for future laneways

During the consultation, feedback was sought about future laneways that may benefit from treatments including lighting upgrades with motion sensors, motorbike deterrent treatments, temporary night-time closures or temporary full-time closures. The feedback was sought via a survey that listed a series of future laneways which had been identified based on police data and feedback from previous rounds of consultation or correspondence received by Council.

At this time, two additional laneways have been raised for consideration as follows:

- Bonson Terrace to Staghorn Court, Moulden – recommended to trial temporary night-time closure.

There was strong support from residents at the Livistona community meeting and in the surveys for a night-time closure of Bonson Terrace to Staghorn Court as it was seen as the main feeder for the other laneways. While the night-time closure of the Staghorn Court to Livistona Park and Staghorn Court to Gumnut Way laneways may change the issue for Bonson Terrace to Staghorn Court, we could expect there to be a wider impact on residents in Staghorn Court because of the other two closures. It would also appear that the Bonson Terrace laneway would become unnecessary with people using Melastoma Drive. It is therefore recommended that a night-time closure of this laneway also be trialled.

- Altair Court to Capella Court, Woodroffe – recommended to trial temporary night-time closure.

This laneway is the subject of a petition presented to the 19 November 2019 meeting with 18 signatories from 14 different residences seeking to permanently close the laneway. This laneway also received feedback during the recent consultation with suggestions such as trialling an upgrade of the lighting with motion sensor, installation of motorbike treatments, CCTV monitoring, temporary night-time closure and temporary full-time closure being made. Given

the number of signatories to the petition, and the evidence from the current laneway treatment trial that night-time closure is a generally supported option among residents on the belief that people wouldn't genuinely use the laneways at night and they could be open for people to access bus stops, schools and services during the day, it is recommended that a night-time closure of this laneway be trialled. This treatment is also supported by police data. Temporary full-time closure is not recommended at this stage in the absence of specific community consultation in this regard.

In addition to the above, two additional laneways are recommended to be included on the list of future laneways currently out for consultation:

- Sextant Court to Harrison Circuit, Woodroffe

Council has previously considered a petition signed by five different residences seeking closure of the laneway between Sextant Court to Harrison Circuit (December 2018). At the time, Council resolved not to close the laneway and review the treatment of this laneway following the outcomes of the laneway treatment trials. This laneway was raised by a resident at a discussion kiosk held at the Woodroffe shops on Saturday 2 November. The resident raised the "significant and regular" anti-social behaviour and sought for the laneway to be closed. Given the laneway has yet to be included for broader consultation as per other laneways nor has any police data been received in relation to this laneway, it is recommended that it be included on the list of future laneways currently out for consultation via survey.

- Strawbridge Crescent to Chung Wah Terrace crossed with Cobham Court to Lockwood Court, Moulden

This laneway has been raised through feedback from NT Police for Council consideration as to the implementation of laneway treatments. Given the laneway has yet to be included for broader consultation as per other laneways, it is recommended that it be included on the list of future laneways currently out for consultation via survey.

Council's survey regarding future laneways for possible treatment will remain open until 20 December 2019 to allow for the gathering of additional feedback. A report will be presented to Council at the Second Ordinary Meeting held in March 2020 with the outcomes of the survey and recommendations as to the application of relevant treatments.

Other

In addition to the above, it is noted that LED lighting will be installed in various laneways across the City over time as part of Council's dark spot program. For example, currently included in Council's dark spot program is lighting for the laneway between Tilston Avenue to Caladium Court, Moulden. Note that the installation of any lighting will be reviewed on a case by case basis to ensure the views of adjoining properties are considered.

Furthermore, three CCTV cameras will be utilised on a rotational basis throughout the trial laneway night-time and full-time closures to continuously gather data and evidence regarding laneway utilisation. The CCTV cameras are designed to only capture movement within the laneway itself. There will be no facial recognition or images of adjoining resident properties. The cameras are not for the purpose of security or police enforcement. Rather, they are for data collection only and are not monitored. Over

time, other CCTV cameras may be installed to increase Council's capacity to gather data and evidence regarding laneway utilisation.

The cleaning and maintenance of laneways has also been reviewed, with improvements to service levels now being implemented. These service levels will continue to be monitored.

CONSULTATION PROCESS

The aim of the laneway trial consultation has been to consult with residents and key stakeholders near the 11 trial laneways and across Palmerston to gather baseline data and understand how laneways are currently used and potential impacts of the trial improvements.

A total of 452 interactions were recorded with stakeholders during the three stages of consultation through a variety of methods:

- Stage 1 – 92 interactions
- Stage 2 – 116 interactions
- Stage 3 – 244 interactions.

Methods used to engage with residents and stakeholders included email, phone, letterbox drops, doorknocks, discussion kiosks, community meetings and laneway stations.

More specifically, the consultations undertaken in the three weeks to Monday 4 November 2019 included:

- A fact sheet distributed to 2250 properties including apartment blocks located within a radius of 500 metres of the laneways.
- Two community meetings with a total of 25 people attending.
- A dedicated webpage containing information on the trial and links for the user to follow to provide feedback.
- Three surveys were developed as part of the consultation, with a total of 79 responses:
 - o temporary night-time closure (41 responses)
 - o temporary full-time closure (20 responses)
 - o future laneway trial (18 responses).
- Six discussion kiosks were held at several local shopping centres in Palmerston with 68 people stopping by and providing feedback.
- Fourteen laneway stations were held with 57 interactions being recorded over the 14 hours duration.

POLICY IMPLICATIONS

Council has previously had policies relating to laneways and laneway closures. Council may seek to permanently or temporarily close laneways where these are defined as road reserves. However, prior to taking such an approach several matters need to be considered such as:

1. Does the laneway form part of Council's stormwater management infrastructure?
2. Are services contained within the laneway such as power, sewer and how would access to these services be maintained?
3. Ministerial approval will be required for full time closures. Imminent changes to the *Local Government Act* will also place a time restriction on how long a trial full time closure can be enacted.

A new Council policy will be developed for consideration at the Second Ordinary meeting in March 2020 to guide decision making on laneway treatments including the option of closures. This Policy will be

supported by a 'Laneway Profile' currently being developed outlining all relevant factors for each of the 117 laneways across Palmerston.

BUDGET AND RESOURCE IMPLICATIONS

Council commenced this laneway trial in October 2018 with a total budget of \$300,000.

In 2018/2019, expenditure incurred including the cost of the treatments and community consultation was \$217,429 demonstrating that the trial was delivered within budget.

In 2019/2020, a budget of \$282,571 has been allocated with expenditure to date being \$78,169 primarily for community consultation, security contractors, and signage.

Depending on the size of gate needed, the cost of a gate can range between \$1600 - \$1900. Should Council endorse the trialling of night-time closure for all seven identified laneways, the total cost of gate purchase will be in the order of \$30,000. The cost to purchase and install CCTV cameras is approximately \$4,000 per camera.

Ongoing costs for continuing the laneway trial as described in this report will include additional security patrol costs of approximately \$12,400 for the next six months.

Based on the above budget and costs, the treatments outlined in this report can be accommodated within the existing budget. Remaining funds in the budget for 2019/2020 will be further considered as part of Council's further review of the laneways trial in March 2020.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Achieving a balance between addressing anti-social behaviour through laneway treatments such as closure and continuing to provide connectivity across the City is important.

Having a robust approach to Council decisions regarding laneway treatments that is evidence based, considers community feedback and complies with legislative requirements such as Ministerial approvals means that decisions about individual laneways can take time and as such give rise to community dissatisfaction. To assist in managing community dissatisfaction, a communication strategy has been implemented to keep community members informed as to Council's progress in this important work. A specific 'laneways' email address has been established, which is monitored daily. Regular updates are also provided on Council's website.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Laneway treatment trial, Laneway improvements consultation, Consultation report, Prepared by True North Strategic Communication November 2019.



Laneway treatment trial

Laneway improvements consultation

Consultation report

Prepared by True North Strategic Communication
November 2019

Recipients are responsible for eliminating all superseded documents in their possession

Consultation statement

True North Strategic Communication is guided by the principles of good community engagement, based on people's level of interest and concern as outlined by the International Association for Public Participation (IAP2). Our role is to provide stakeholders and the general public with objective information, so they can provide informed feedback on consultation projects. We give people the opportunity to provide input that is balanced and reflective of the range of community views to independently provide the best possible guidance to decision makers. Our practice reflects professional standards and ethical standards for human research including anonymity, confidentiality, record storage and keeping people informed. This report has been compiled using raw data provided by or gathered from stakeholders during consultation. For confidentiality reasons, this raw data is not for public release but has been supplied to the client.

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Executive Summary

There are 117 laneways in the City of Palmerston (Council) municipality that connect residents to nearby facilities and services, such as parks, shops, schools, bus stops and other amenities. In recent years, there has been a reported increase in anti-social behaviour in some laneways in Palmerston. Council receives regular complaints from nearby residents who have experienced break-ins or disturbances involving laneways, with a number of residents calling for laneway closures.

In response to these complaints, Council began trialling different treatments in 11 laneways across Moulden, Gray and Woodroffe in early 2019. Spatial mapping was used to identify the laneways most suitable for the trial based on a combination of lighting assessments, police reports, resident feedback and site inspections.

Background

Based on this analysis, Council identified 11 laneways and treatments for Stage 1 and 2 of the trial:



The treatments being trialled in the laneways included one or more of the following:

- installing smart LED lighting, including some with motions sensors, to:
 - illuminate the laneway to increase passive surveillance
 - discourage vandalism and anti-social behaviour
 - trial lighting levels and hours of lighting
- motorbike deterrent treatments
- temporary night-time closures using different types of gates.

Council decided to extend the existing trial for four laneways and trial new treatments in seven of the laneways, including:

Laneways	Stage 1 and 2 Existing Treatment	Stage 3 Proposed Treatment
Manson Court to Bonson Terrace, Moulden	Lighting upgrade	No change
Bonson Terrace to Staghorn Court, Moulden	Lighting upgrade	No change

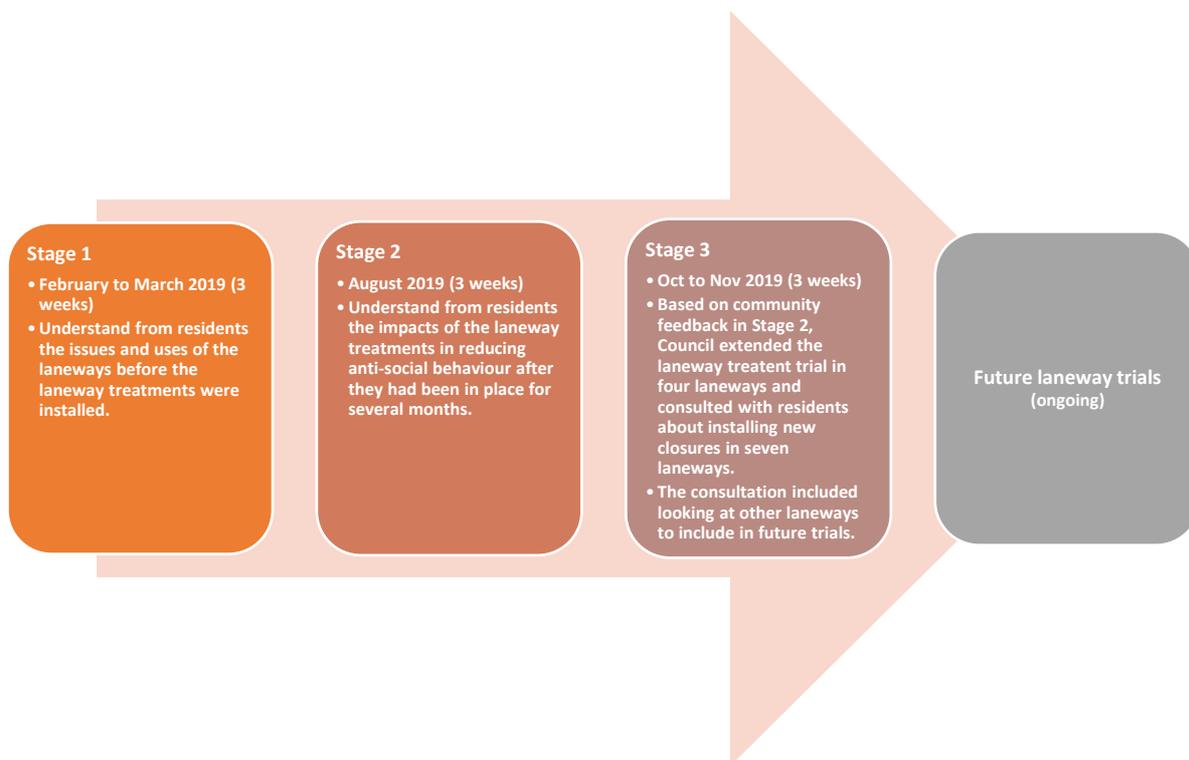
Staghorn Court to Gumnut Way, Moulden	Lighting upgrade with motion sensor and motorbike treatment	Existing treatment plus temporary night-time closure pending consultation
Staghorn Court to Livistona Park, Moulden	Lighting upgrade with motion sensor	
Gumnut Way to Livistona Park, Moulden	Lighting upgrade with motion sensor and motorbike treatment	
Livistona Park to Melastoma Drive, Moulden		
Politis Court to Strawbridge Crescent, Moulden	Temporary night-time closure and motorbike treatment	Temporary full-time closure pending consultation
Politis Court to Strawbridge Park, Moulden		
Priest Circuit to Phineaus Court, Gray	Lighting upgrade	No change
Priest Circuit to Emery Avenue, Gray	Lighting upgrade with motion sensor	Existing treatment plus temporary night-time closure pending consultation
Helio Court to Sibbald Park, Woodroffe	Temporary night-time closure	No change

A map of the laneways and their treatments for the Stage 3 consultation for the laneway treatment trial can be viewed on page 16 of this report.

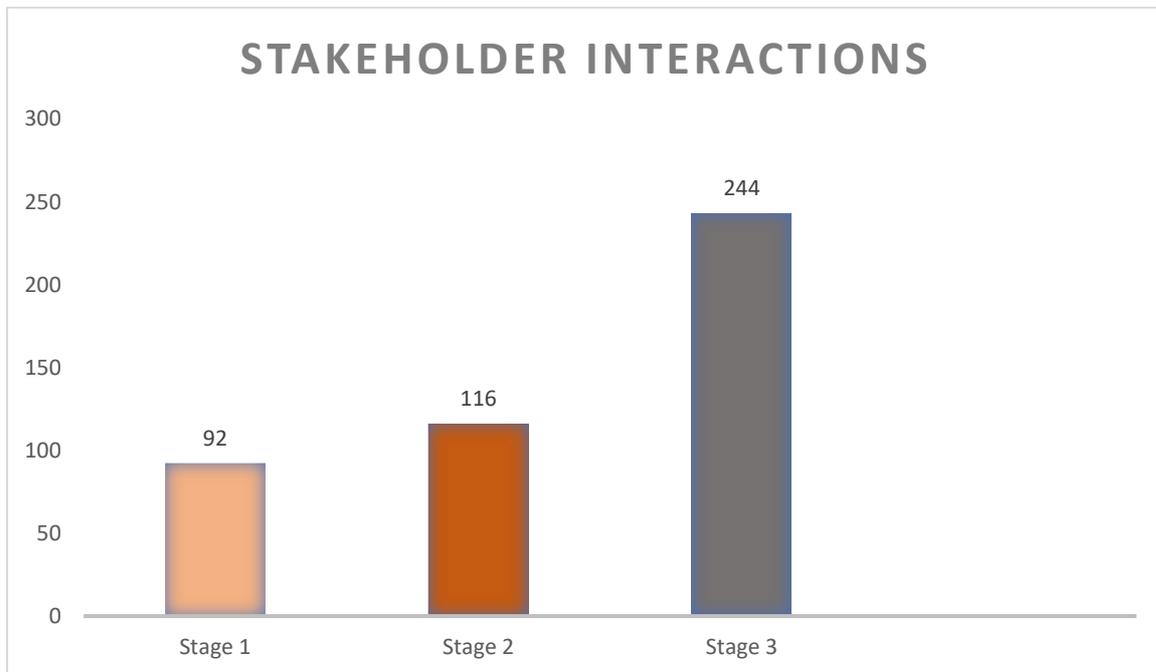
Consultation

The aim of the laneway trial consultation (Stage 1 to Stage 3) has been to consult with residents and key stakeholders near the 11 trial laneways and across Palmerston to gather baseline data and understand how laneways are currently used and potential impacts of the trial improvements.

The laneway trial consultation program has been staged and can be summarised as follows:



A total of 452 interactions were recorded with stakeholders during the three stages of consultation through a variety of methods, including email, phone, letterbox drops, doorknocks, discussion kiosks, community meetings and laneway stations.



Future laneway trials

In addition to Stage 1 and 2 of the existing trial, Stage 3 consultation focused on gathering feedback about other laneways in Palmerston that may benefit from laneway treatments including lighting upgrades with motion sensors, motorbike deterrent treatments, temporary night-time closures or temporary full-time closures.

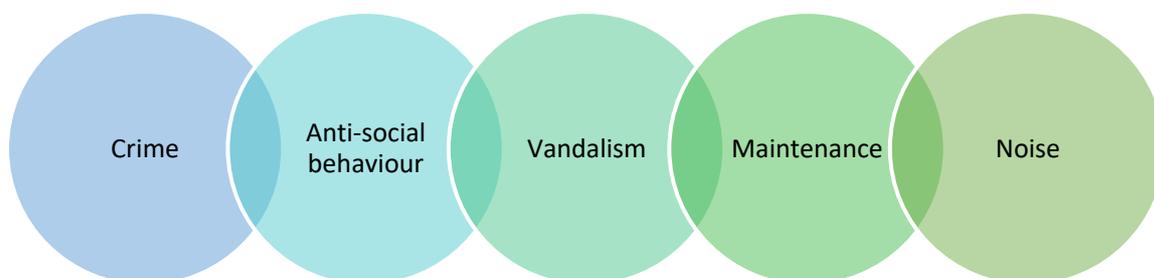
Based on feedback provided by residents during Stage 1 and 2 existing trial, several other laneways were identified for feedback for inclusion in future trials. Residents were encouraged to provide feedback on these laneways and identify laneways that may benefit from these treatments in Palmerston.

While consultation on existing laneway treatments closed on Monday 4 October 2019, the survey relating to future laneways trial is to remain open until the end of the year.

Feedback gathered will be considered by Council and additional consultation with nearby residents may be required. These recommendations will also be informed by data gathered from Northern Territory Police about instances of anti-social behaviour.

Laneway issues

The issues that have been identified from the consultation process, that can be applied across the municipality in relation to laneways are as follows:



Key findings

During the Stage 3 consultation for the laneway treatment trial, key insights and findings emerged:

- The most engaged people in the laneway trial consultations were:
 - people who lived next to or close to a laneway in the trial and who was experiencing issues
 - people who owned their own homes and lived near a laneway.
- Most people who provided feedback during Stage 3 consultation supported the night-time closures and full-time closures of the specific laneways.
- Several residents were happy to see Council staff and elected members being actively involved in the consultation.
- The night-time closure was a popular option among residents who provided feedback during the Stage 3 consultation based on the belief that people wouldn't genuinely use the laneways at night and they could be open for people to access bus stops, schools and services during the day.
- A large number of residents commented that all or most of the laneways needed to be closed across Palmerston or in specific suburbs. In the Stage 3 consultation, there were 92 interactions with stakeholders where they asked for Council to close all laneways across Palmerston or specific suburbs.

Key recommendations

The following recommendations have been made based on the feedback provided by the community during the Stage 3 consultation for the laneway treatment trial.

- Proceed with the new temporary night-time and full-time closures as recommended by Council at the 17 September 2019 Council Meeting.
- Council to consider the feedback collected from residents and stakeholders on the laneway treatment trial when reviewing long term treatments for existing laneways in the trial and any new laneways identified for future trials.
- Council to develop a policy position to guide treatments for future laneways, which includes laneway review periods.
- Council to take a more community-wide approach and engage with key stakeholders including police, emergency services, Department of Local Government, Housing and Community Development and community organisations.
- Council to continue to consult on future laneways and keep the survey open while the existing trial runs.

Next steps

In addition to trialling treatments in the initial 11 laneways, Council is developing a longer term plan for all laneways.

Consultation with Palmerston residents has been a core component of the trial, to enable Council to understand the issues residents have with the laneways and how the laneway improvements may impact them. Information gathered throughout this trial will be used to develop a draft policy to guide decision-making on laneway treatments across the municipality into the future, including closures.

The purpose of this report is to outline the feedback received during the Stage 3 consultation and reflect on feedback gathered during the previous two stages of consultation, to inform Council in the development of its laneway policy.

True North suggests Council meet with the following stakeholders to discuss the community-wide approach to anti-social behaviour in laneways and identify other laneways for future laneway treatment trials:

- Palmerston Regional Business Association
- Northern Territory Police, Fire and Emergency Services including Palmerston Fire Station
- All four local Members of the Legislative Assembly
- Territory Families

- Department of Infrastructure, Planning and Logistics Transport Division (regarding bus stops and public transport access)
- Department of Education – school feeder routes
- Department of Local Government, Housing and Community Development
- Neighbourhood Watch NT
- Victims of Crime NT
- National Association for Prevention of Child Abuse and Neglect (NAPCAN NT)
- Council on the Ageing NT.

Background

City of Palmerston has been trialling several laneway treatment options to discourage the occurrence of anti-social behaviour, which has become an emerging issue for the municipality and residents who live there.

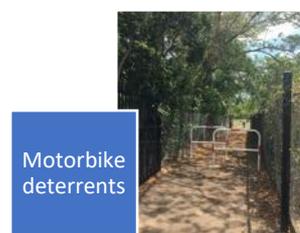
In early 2019, City of Palmerston began the trial in 11 laneways across Moulden, Gray and Woodroffe. Spatial mapping was used to identify the laneways most suitable for the trial based on a combination of lighting assessments, police reports, resident feedback and site inspections.

Based on this analysis, 11 laneways were identified for the trial:



The treatments trialled in the laneways included one or more of the following:

- installing smart LED lighting, including some with motions sensors, to:
 - illuminate the laneway to increase passive surveillance
 - discourage vandalism and anti-social behaviour
 - trial lighting levels and hours of lighting
- motorbike deterrent treatments
- temporary night-time closures using different types of gates.



True North Strategic Communication (True North) was engaged by Council to support the consultation with residents and stakeholders leading up to and during the trial. The consultation process has been flexible and staged, with the approach reflecting Council’s learning and growing understanding of community expectation regarding the local decision-making process.

A summary of each stage, the purpose and a summary of the approach is provided below.

Consultation Report

Stage 1

- Consultation process ran for three weeks in February and March 2019
- Consultation with residents who live close to the 11 laneways to gauge their opinion on the laneway, any issues they have and to understand their use of the laneway before the treatments were installed
- Techniques included online survey and doorknock
- There was 92 interactions with stakeholders via doorknocks, survey, phone calls and email

Stage 2

- Consultation process ran for three weeks in August 2019, following the treatments being in place for a few months
- Consultation with residents to understand the impacts of the treatments and if they support the measures being implemented permanently
- Techniques included online survey, doorknock and one-on-one meetings
- There was 116 interactions with stakeholders via doorknocks, survey, one-on-one meetings, phone calls and email

Stage 3

- Consultation process ran for three weeks in October and November 2019
- Consultation with residents to understand how the potential new laneway treatments for seven of the laneways may impact them and to ascertain if the community are supportive of the additional treatments
- Consultation with the broader community to understand other laneways that may benefit from future trials and the reasons why
- Consultation with wider Palmerston residents regarding future laneway treatments
- Techniques included on-site community meetings, online surveys and information displays
- There was about 244 interactions with stakeholders during this stage including survey, one petition, phone calls, emails, community meetings, discussion kiosks and laneway stations.

Future trials

- Council will continue to engage with residents and stakeholders about other laneways to be considered for future trials, including an ongoing survey.

Methodology

Level of engagement

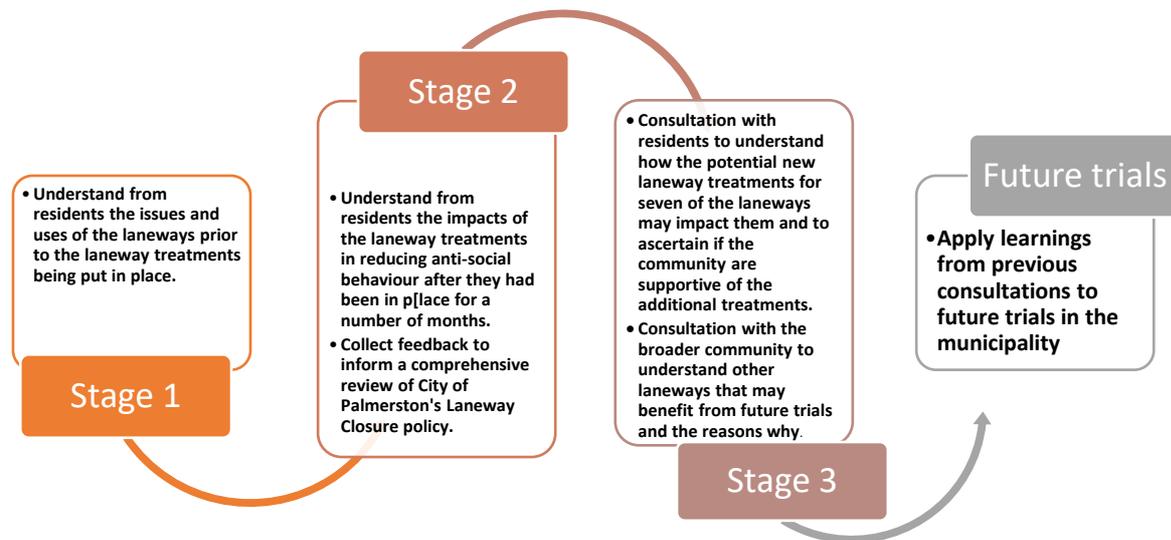
Using the International Association for Public Participation (IAP2) principles that guide good community engagement, engagement for Stage 3 consultation for the laneway trial was conducted at the level of *inform* and *consult*.

Level of engagement	Promise to the public
Inform	We will keep you informed
Consult	We will keep you informed, listen to your concerns and provide feedback on how the public’s input influenced the decision
Involve	We will work with you to ensure your concerns are reflected in the alternatives developed, and provide feedback on how the public’s input influenced the decision
Collaborate	We will look to you for advice, ideas and solutions and incorporate those into the decisions as much as possible
Empower	We will implement what you decide

©International Association of Public Participation www.iap2.org

Consultation objectives

The consultation objectives for each stage are as follows:



Approach

In October 2019, based on feedback from the community, Council proposed to extend the existing laneway treatment trial for four laneways and trial new treatments for seven of the laneways. Depending on the feedback provided in Stage 3 consultation for the laneway trial, Council will decide at a meeting on 19 November 2019, whether to implement the trial from late November 2019 to March 2020. Council also asked residents during the consultation to identify other laneways outside the current trial that could be included in additional laneway trials. Council staff and elected members were heavily involved in the implementation of Stage 3 consultation.

Tools and tactics

Additional consultation tactics were introduced during the Stage 3 consultation so the views of a broader cross-section of the community were captured. These tactics, in conjunction with the existing feedback tools, such as the survey, allowed True North and Council to speak to more residents one-on-one about the laneways involved in the trial. Council used these forums to identify other laneways outside of the current trial to include in future laneway treatment trials.

The consultation approach included a range of tools and tactics:

Communication tools	Stage 1	Stage 2	Stage 3
Fact sheet	✓	✓	✓
Dedicated website	✓	✓	✓
Survey	✓	✓	✓
Resident letter / email	✓	✓	✓
Doorknock (with compliments slip)	✓	✓	-
Topic guide for one on one meetings	✓	-	-
One-on-one meetings	✓	✓	✓
Community meetings	-	-	✓
Discussion kiosks	-	-	✓
Laneway stations	-	-	✓
Email and phone line	✓	✓	✓
Media release	✓	✓	✓
Radio	✓	✓	✓
Briefing of elected members	✓	✓	✓
Signage	✓	✓	✓
Social media	✓	✓	✓

Fact sheet

A fact sheet was developed for use at community meetings, discussion kiosks and laneway stations and was letterbox dropped to 2250 properties including apartment blocks located within 500 metres of the laneways.



Dedicated webpage

The dedicated webpage contained information on the trial and links for the user to follow to provide feedback.

The screenshot shows the Palmerston Council website. The main content area is titled 'Laneway Treatment Trial'. It includes a 'Project Information' section, a 'Current status' section, and a table comparing 'Existing Treatment' and 'Proposed Treatment' for various laneways. A 'Major Projects' sidebar is also visible on the right.

Laneway	Existing Treatment	Proposed Treatment
1. Belmont Court to Belmont Terrace, Moulden	Lighting upgrade	Existing treatment continuing
2. Belmont Terrace to Staghorn Court, Moulden	Lighting upgrade	Existing treatment continuing
3. Staghorn Court to Gurnett Way, Moulden	Lighting upgrade with motion sensor and motorbike treatment	Existing treatment plus temporary night time closure pending consultation
4. Staghorn Court to Lookona Park, Moulden	Lighting upgrade with motion sensor	Existing treatment plus temporary night time closure pending consultation
5. Gurnett Way to Lookona Park, Moulden	Lighting upgrade with motion sensor	Existing treatment plus temporary night time closure pending consultation
6. Lookona Park to Macaulay Drive, Moulden	Lighting upgrade with motion sensor and motorbike treatment	Existing treatment plus temporary night time closure pending consultation
7. Politis Court to Strawbridge Park, Moulden	Temporary night time closure and motorbike treatment	Temporary full time closure pending consultation
8. Politis Court to Strawbridge Crescent, Moulden	Temporary night time closure and motorbike treatment	Temporary full time closure pending consultation
9. Phoebe Court to Phoebe Court, Gray	Lighting upgrade	Existing treatment continuing
10. Phoebe Court to Emery Avenue, Gray	Lighting upgrade with motion sensor	Existing treatment plus temporary night time closure pending consultation

Surveys

Three surveys were developed as part of Stage 3 of the consultation, with a total of 79 responses:

- temporary night-time closure (41 responses)
- temporary full-time closure (20 responses)
- future laneway trial (18 responses).

The surveys regarding the temporary closures collected:

- feedback on support and potential impacts of the proposed laneway closure trial
- gave the respondents the opportunity to provide general feedback
- enabled residents to identify other laneways to include in future laneway trials.

The future laneways survey sought feedback on laneways identified during previous correspondence to Council that were not included in the original trial and asked people to identify other laneways they would like to see included in future laneway trials.

Community meetings

Community meetings were conducted near where the laneways were located as a more proactive way to talk to residents about the proposed new treatments for the Stage 3 consultation for the laneway treatment trial.

Council's elected members and staff facilitated the meetings to enable residents to speak one-on-one with Council representatives about the laneway issues and the effectiveness of the laneway treatments.

The goal was to encourage feedback on the night-time and full-time closures through interactive methods by encouraging people to fill in the surveys, comment on the gate types and provide feedback on proposed timing for the closures. True North recorded feedback provided at the meetings to include in the consultation report.

A total of 25 people attended the two community meetings.

Beaumont Park community meeting

A community meeting was held at Beaumont Park on a Saturday morning to capture residents and users of the Politis Court to Strawbridge Crescent and Politis Court to Strawbridge Park laneways in Moulden.

Seven people attended the meeting, all of whom supported the full-time closures of both laneways.

Key feedback provided during the meeting included:

- empty bottles and litter in the park area were from people who use the laneways to access the park and the Moulden shops, often participating in anti-social and nuisance behaviour along the way
- night-time closure is good but anti-social behaviour has continued during the day
- concern about the money spent on the trial and consultants
- concern this is the third consultation process and they don't feel like it is progressing quickly enough
- not enough notice given for the community meetings
- five petitions have been put forward to Council about closing the laneways and we are now going through another consultation process
- residents want previous petitions, one with up to 39 signatures from nearby neighbours, included in the consultation report, which needs to reference each stage of the report
- motorbikes still riding down the laneway.

Livistona Park community meeting

A community meeting was held at Livistona Park on a late Wednesday afternoon for residents and users of five laneways included in the laneway treatment trial:

- Staghorn Court to Gumnut Way, Moulden
- Gumnut Way to Livistona Park, Moulden
- Staghorn Court to Livistona Park, Moulden
- Livistona Park to Melastoma Drive, Moulden
- Priest Circuit to Emery Avenue, Gray.

Eighteen residents attended the meeting and all supported the night-time closures of the laneways. Key issues raised during the meeting included:

- all residents stated they were concerned about crime in the area and none felt safe in their homes
- many believe the laneways help facilitate movement of the troublesome youths and often allows them to run away from a crime scene
- closing laneways is an important step in reducing crime in the area, but more needs to be done to get the youth off the street
- several residents said they had issues with the existing laneway treatments that had been trialled
- one resident said the lighting meant that people could see into their home and believed that had contributed to an increase in attempted break-ins and tampering with their cars
- several residents commented that people were using the motorbike treatments as foot holds to scale fences and access their yard and home
- all residents who attended the meeting want to see the laneways closed
- several residents thanked the Council for making the time to listen to their concerns and appreciated the information provided
- several residents praised the current Council as being the first Palmerston Council to actively do something about residents' concerns about laneways.



Livistona Park community meeting



Livistona Park community meeting

Discussion kiosks

Discussion kiosks were held at several local shopping centres in Palmerston during the Stage 3 consultation. The times and locations were identified based on high foot traffic, interest in previous discussion kiosks, proximity to laneways, and by talking to users of the laneways during the laneway stations.

The six discussion kiosks were held at the following locations:

- Bakewell Shopping Centre on Saturday 19 October, 12pm – 2.30pm
- Moulden Supermarket on Thursday 24 October, 5pm – 7pm
- Oasis Shopping Centre on Thursday 31 October, 12pm – 2pm
- Palmerston Shopping Centre on Friday 1 November, 12pm – 2pm
- Woodroffe Supermarket on Saturday 2 November, 10.30am to 12.30pm
- Bakewell Shopping Centre on Sunday 3 November, 3pm – 5pm.

The kiosks provided residents with the opportunity to:

- provide feedback on gate types and closure timings
- fill in surveys on the proposed night-time closures and full-time closures
- fill in a survey and provide feedback on other laneways in Palmerston for future trials
- discuss the trial and laneways with a Council member and an elected member, when available.

A total of 68 people visited and provided feedback with Council and True North staff at the six discussion kiosks.

Palmerston residents mainly provided feedback on future laneways rather than the existing laneway treatments, with the majority of residents who provided feedback living alongside or near a laneway in Palmerston. Feedback was collected on laneways in Woodroffe, Moulden, Gray, Driver and Rosebery. The discussion kiosks were manned by a Council representative and a True North representative. Elected members also attended several of the discussion kiosks.

The majority of feedback collected at the six discussion kiosks related to the future laneways. Most residents who provided feedback live near a laneway and are experiencing impacts from antisocial behaviour occurring in or near the laneways. A number of residents also provided feedback on laneways that they regularly use and the reasons why.

Of the 68 people that attended the discussion kiosks, 39 people supported the closures, five residents did not support closures and 24 residents were non-committal and did not say if they were supportive of closures or not. One resident in Rosebery believes that closures are good and some antisocial behaviour has been curbed as a result.

A member of the Top End Orienteering group mentioned that they use the laneways from 3pm – 9pm as part of their orienteering activities and that their preference would be to keep them open during the day. The resident also indicated that while they do not live near a laneway, they use them when cycling.

A Gray resident lives alongside a laneway in Bagshaw Crescent and has been broken into once, during which time the perpetrators used the laneway to escape. The resident suggested that Council pay at least half of the fence extension cost for homeowners living beside a Council laneway. The resident regularly cleans the laneway and removes broken glass.



Laneway stations

During the Stage 3 consultation, Council stationed people in the laneways that were included in the proposed trial extension. The aim was to gather feedback directly from the laneway users and to generally understand laneway usage over two separate one hour periods. The one hour laneway stations were staged at two different times and two hours in total for all seven laneways where the new temporary closures are being proposed.

All laneways were stationed by a Council representative and a True North representative. Elected members also attended some of the laneway stations. The times of the stations were based on previous feedback during the trial to ascertain peak times for users. Times ranged between 7am to 7pm with school times, working hours and general exercise or dog walking times taken into consideration.

This tactic proved to be particularly useful in understanding laneway usage during the day. It should be noted that we did not discuss the laneway treatments with school aged children and only engaged with adult users and noting the number of people who used the laneway and surrounding parks.

A total of 57 interactions with stakeholders was recorded for the laneway stations.



Politis Court to Strawbridge Crescent laneway station



Politis Court to Strawbridge Park laneway station

Email and phone line

Thirteen people provided feedback or sent in queries via email and one phone call and one petition was received during Stage 3 consultation for the laneway treatment trial.

Six emails and the phone call related to laneways involved in the existing laneway treatment trial and five emails were queries or requests for closures about additional laneways in Palmerston. Two emails were general queries, including an email requesting all of Council's reports on laneways, and a second email stated that a more community-wide approach was needed to provide more deterrents and consequences for the anti-social behaviour and crime.

One petition was received requesting the permanent closure of the Altair Court to Capella Court laneway in Woodroffe.

Phone calls or emails received by Council on laneways included in the trial but outside of the consultation periods for the laneway treatment trial are included in the summary on previous correspondence in the laneway profiles from page 16.

Media

A media release was sent out in 15 October 2019.



Council used its normal media communication channels to inform a wider audience about the Stage 3 consultation for the laneway treatment trial including radio interviews and social media. Council ensured elected members were briefed on the objectives and methods for the consultation so they could also help inform the community.

Social media posts were put on the City of Palmerston Facebook page to inform the community about the start of the consultation and the different ways people could provide feedback, including the community meetings and discussion kiosks. These posts were shared by elected members as well as community members.



Signage

Signage was erected at all laneways involved in the consultation, which included a contact number and website address for the laneway treatment trial consultation.

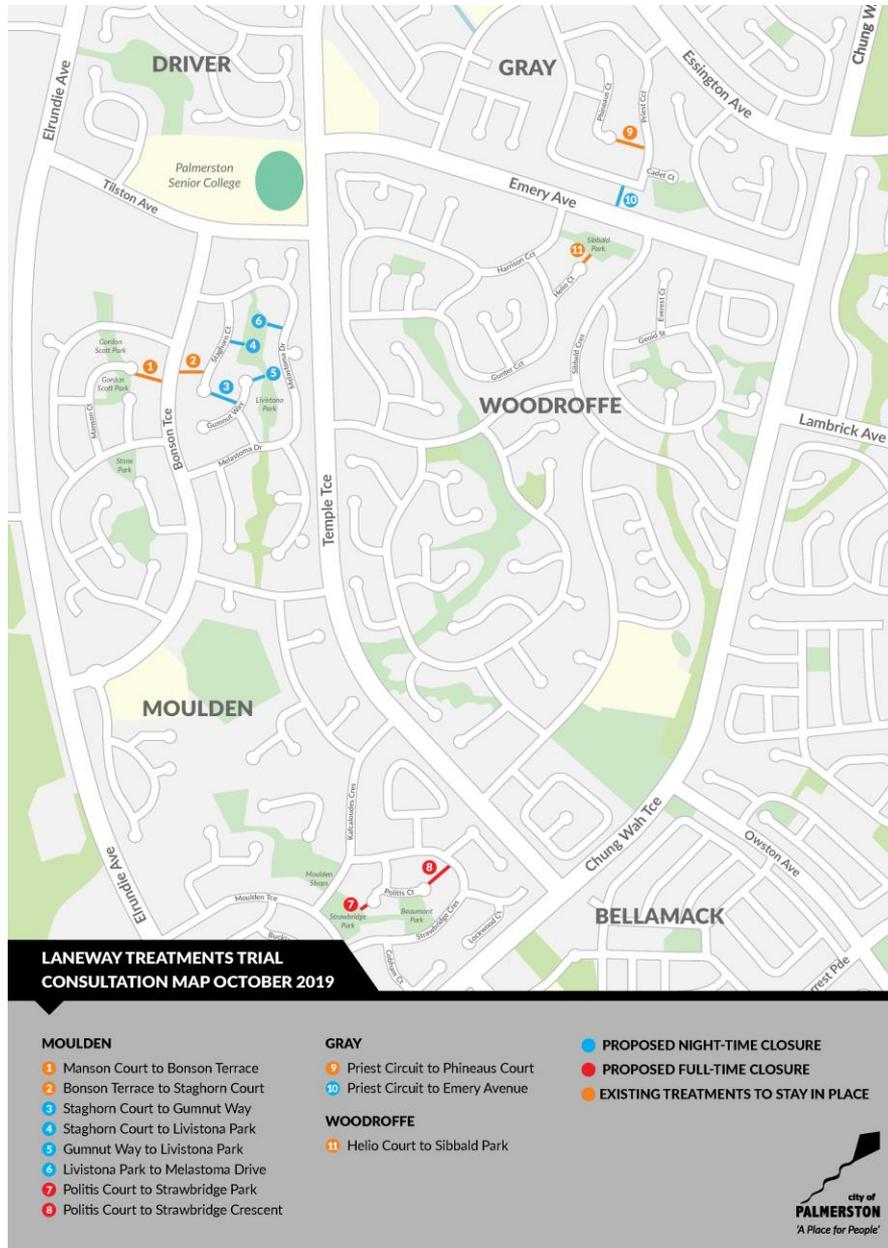
The signage was erected at both ends of each laneway during all three stages of the consultation.

The signage was updated for the Stage 3 consultation to include information about the new treatments, which included temporary night-time and full-time closures.



Feedback per laneway

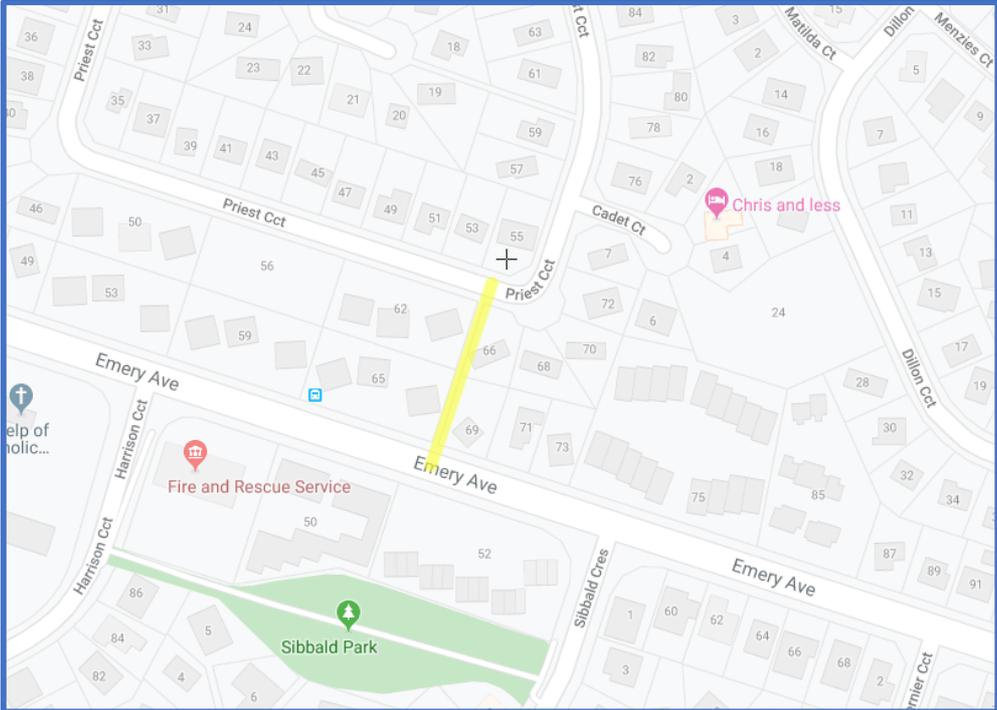
The feedback from the Stage 3 consultation is provided below for each laneway, and includes information and feedback gathered in Stages 1 and 2 of consultation, as well as previous correspondence to Council, where relevant. The map below shows the extended trial for treatments at four laneways, and the new temporary night-time and full-time closure for seven laneways.



It is of note that:

- some stakeholders provided feedback a number of times through different channels
- some stakeholders, particularly those who attended a discussion kiosk, did not comment on a specific laneway but expressed a general sentiment that all laneways should be closed. These stakeholders were generally comfortable with night-time closures.

Priest Circuit to Emery Avenue
Gray



*Priest Circuit to Emery Avenue, Gray***Laneway profile**

Stage 1 and 2 treatment: Lighting upgrades with motion sensor and motorbike treatment
Proposed new treatment: Night-time closure

The laneway is between two houses and two unit complexes. There are two sets of apartment blocks across the road on Emery Avenue.

In Stages 1 and 2 of consultation, people said anti-social behaviour, crime, vandalism and break-ins were a problem in the Priest Circuit to Emery Avenue laneway. After the lights were installed, most people said the lights had not deterred anti-social behaviour and were in favour of the laneway being closed.

Council previously received an email from Victims of Crime NT regarding a resident who was experiencing issues with anti-social behaviour in this laneway and requested that Council close it.

Summary of stakeholder interactions to date

Tool	Number of interactions		
	Stage 1	Stage 2	Stage 3
Survey	3	2	6
Door knock	7	5	NA
One-on-one meetings	NA	NA	NA
Community meeting	NA	NA	NA
Laneway stations	NA	NA	31 laneway users
Discussion kiosk	NA	NA	1
Phone	0	0	0
Email	1	3	2

Stage 3 consultation*Survey*

Responses	6
Support night-time closure	6
Key reasons for support	Anti-social behaviour, feeling unsafe, disturbances, night-time traffic, break-ins, threats

Of the 41 responses to the survey for the Stage 3 consultation, six respondents provided feedback on the Priest Circuit to Emery Avenue laneway. Two of the respondents live next door to the laneway, one lives across the road and three live a few streets away.

Of the six respondents for this laneway, all respondents said they were in favour of the night-time closure. None of the respondents said the closure would negatively impact them, with one respondent saying they currently felt terrorised in their own home and a closure would have positive impacts. The reasons for support were to reduce illegitimate use during the night-time, instances of anti-social behaviour and crime, break-ins, threats and police pursuits.

Laneway stations

Two laneway stations were held on Monday 28 October from 7am to 8am and 2.30pm to 3.30pm, during which time 31 people were observed using the laneway.

Of the 31 laneway users, 20 people used the laneway between 7am and 8am. The morning users of the laneway were predominately using the laneway to access a nearby bus stop located on Emery Avenue to get to work or school. One resident on a mobility scooter uses the laneway to get to

Palmerston Oasis and does so three times per week.

Eleven people used the laneway between 2.30pm and 3.30pm, of which, nine were school aged students in uniform using the laneway to access Priest Circuit. Two other users were running through the laneway and didn't provide feedback.

The majority of adults that provided feedback supported the night-time closure but felt they, or their children, would be impacted by a full-time closure.

Three nearby residents provided feedback during the laneway stations but did not use the laneway. Of these, two residents lived alongside the laneway and supported the night-time closures, however the resident who lived across the road did not support any laneway closures.

Overall, fairly high day-time foot traffic was recorded for this laneway.

Discussion kiosk

On Thursday 31 October a discussion kiosk was held at Oasis Shopping Centre. A local bus driver attended the kiosk and provided feedback on the Priest Circuit to Emery Avenue laneway. The bus driver has a bus route that extends from Moulden, Woodroffe and Gray. He reported there were many occasions, usually a Thursday or Friday night, when kids hide in the laneway and throw rocks at the bus. He said they use the laneways to escape and move to the next laneway and continue the practice. The driver feels this is also an issue along Emery Avenue and Bonson Terrace.

Email and phone

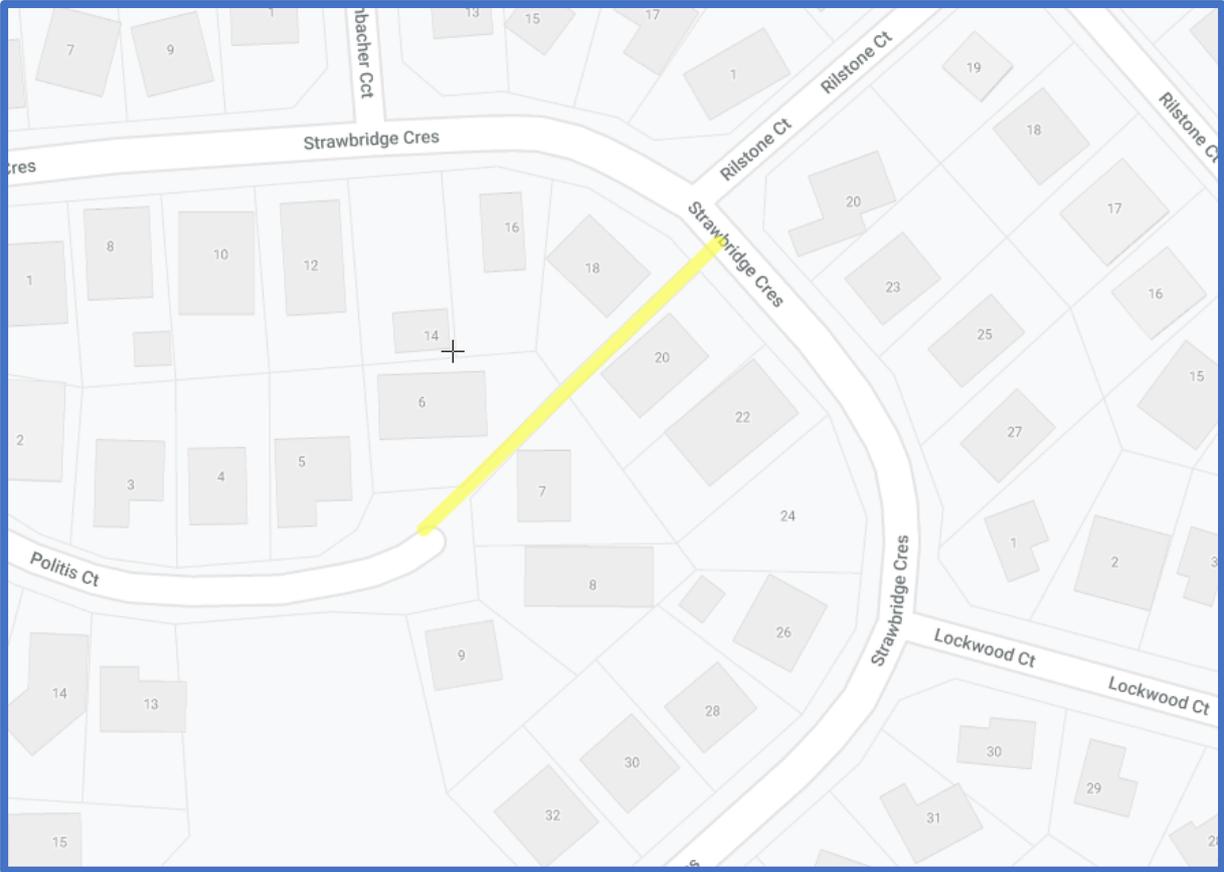
A resident emailed Council about the timing for the night-time closure for this laneway and stated that their family use it frequently to access their bus stop. A second resident emailed a request to Council to implement a full-time closure for this laneway rather than a night-time closure and said there were other bus stops people could use. The resident said there were a lot of break-ins, including during the day while she was at home, and a lot of anti-social behaviour, including her dog being injured.

A third resident said Council should continue the lighting upgrade in the laneway and install security cameras but not close it, as it will inconvenience local residents who use it.

Summary

Based on the feedback received in Stage 3, a night-time closure of this laneway appears generally supported by nearby residents and legitimate users. A high volume of foot traffic was recorded during the day, particularly with school children at 7.30am, so this would need to be taken into account when deciding on closure times.

Politis Court to Strawbridge Crescent
Moulden



*Politis Court to Strawbridge Crescent, Moulden***Laneway profile**

Stage 1 and 2 treatment: Night-time closure
Proposed new treatment: Full-time closure

The laneway is located between two houses on Politis Court and two houses on Strawbridge Crescent. There is a park adjacent to the laneway on the Politis Court side that connects through to Moulden 5 Star and Bottlemart via Beaumont Park and a second laneway on Politis Court.

In Stages 1 and 2 of consultation, people said the laneway is used as an entry and exit point for break-ins to bordering properties and anti-social behaviour, crime, motorbike use and vandalism is common. One resident had CCTV footage of these occurrences taking place and had contacted Council on a number of occasions to report it. During both stages of consultation, most people who filled in a survey expressed their support for a full-time closure of the laneway. After the night-time closure of the laneway was put in place, respondents noticed a decreased in night-time activity, however, they maintained that a lot of the anti-social behaviour occurs during the day.

Previous correspondence to Council on issues with this laneway included 14 emails from residents and five petitions, with 16 requests for the laneway to be closed full-time, one request for it to be included in a laneway treatment trial and one request for maintenance. The main issues raised included anti-social and criminal behaviour and concern about the night-time closure trial.

Summary of stakeholder interactions to date

Tool	Number of interactions		
	Stage 1	Stage 2	Stage 3
Survey	8	7	13
Door knock	10	6	NA
One-on-one meetings	NA	1	NA
Community meeting	NA	NA	7
Laneway stations	NA	NA	3 users
Discussion kiosk	NA	NA	1
Phone	0	2	0
Email	1	1	0

Stage 3 consultation*Survey*

Responses	13
Support full-time closure	12
Oppose full-time closure	1
Key reasons of support	Anti-social behaviour, feeling unsafe, disturbances, illegitimate traffic, break-ins, threats, police pursuits
Key reason for opposition	Uses laneway for walking and riding, does not want to use car more

Of the 18 respondents to this survey for the Stage 3 consultation, 13 respondents selected the Politis Court to Strawbridge Crescent laneway. Of the 13 respondents, five respondents live next door, four live across the road and four live a few streets away.

Of the respondents, 12 said they support a full-time closure of the laneway. One respondent said they do not support a full-time closure of the laneway and felt the laneway was good for walking and riding. This respondent said the full-time closure would negatively affect them as they would

need to use their car more. The remaining 12 respondents said the closure would not negatively affect them and felt the closure would have positive impacts on them and make them feel safer.

The main reasons stated in support for the closure were that the closure would make residents feel safer, reduce illegitimate traffic and use from pedestrians and motorbikes, anti-social behaviour and crime, break-ins, threats and police pursuits.

Two respondents of this survey did not specify which of the two laneways they were providing feedback on. One of these respondents said they use all laneways in the area for walking but noted that they had no issue with the laneways being closed at night. The second respondent said all laneways should be closed in Moulden.

Community meeting

A community meeting was held at Beaumont Park, Politis Court, as part of the Stage 3 consultation, where:

- seven people supported the full-time closure
- residents noted that night-time closure meant some reduced issues at night but anti-social behaviour still happened during the day
- residents commented that the people who live on Strawbridge Crescent are making the mess in Beaumont Park.

Laneway stations

Two laneway stations were held on Thursday 31 October from 3pm to 4pm and Friday 1 November from 5.30pm to 6.30pm. A total of four users were recorded using the laneway during the combined two hour period.

There was no recorded usage on Thursday 31 October from 3pm to 4pm. Four people used the laneway on Friday 1 November. Two users mentioned that it was their first time using the laneway and another user spoke English as a second language.

Three nearby residents provided feedback during the two laneway stations. Two residents lived alongside the laneway and the third person was related to a nearby resident. All residents said they supported full-time closures.

There was very low foot traffic recorded during the combined two hour period during the day and early evening in this laneway.

Discussion kiosk

A local resident who lives alongside this laneway attended the discussion kiosk on Thursday 31 October at Oasis Shopping Centre. The resident extended on feedback already provided via the community meetings, survey, email and during the laneway stations, which has been captured in this report.

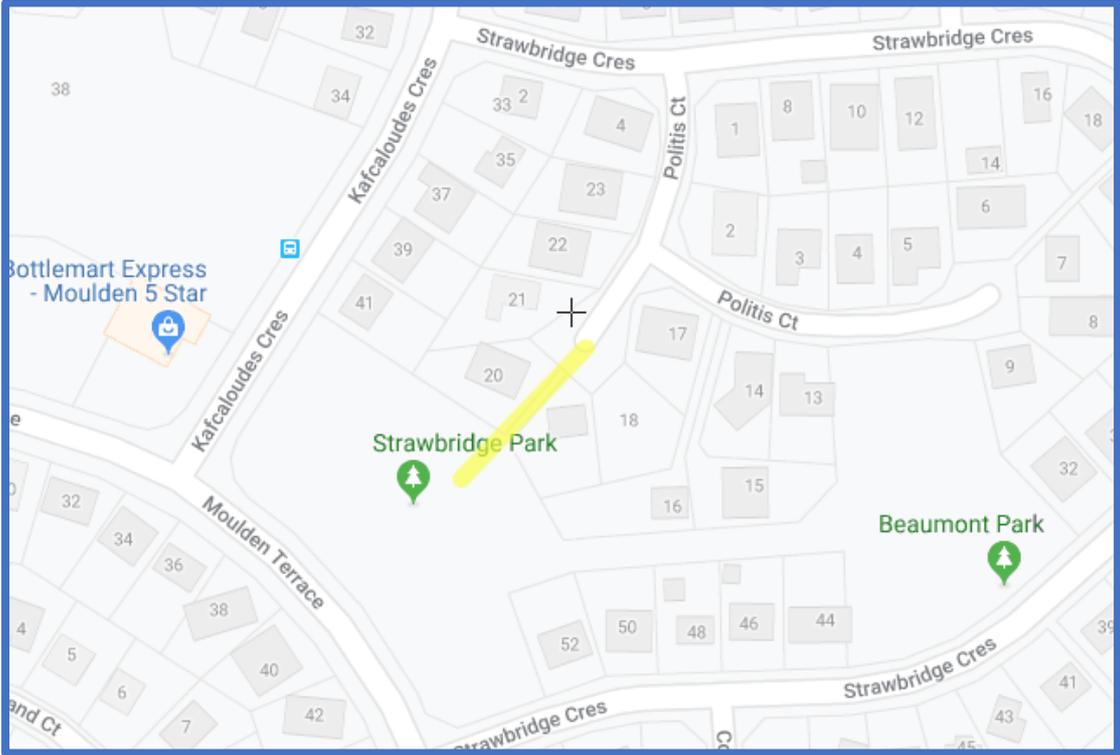
Email and phone

No feedback was received via email and phone for this laneway during Stage 3.

Summary

Based on the feedback received during the Stage 3 consultation, a majority of respondents supported a full-time closure of the laneway. It is noted, however, that two respondents said they use the laneway for walking and cycling purposes. If Council proceeds with trialling a full-time closure of this laneway, consideration should be given to erecting signage at both ends of the laneway detailing alternative routes.

Politis Court to Strawbridge Park
Moulden



Politis Court to Strawbridge Park, Moulden

Laneway profile

Stage 1 and 2 treatment: Night-time closure

Proposed new treatment: Full-time closure

This laneway is located in between two houses and backs onto Strawbridge Park, which links to Moulden 5 Star and Bottlemart.

In Stages 1 and 2 of consultation, people indicated the laneway is frequently used by motorbikes and had observed anti-social behaviour in the laneway. Most people who filled in a survey said they felt unsafe using the laneway. After the night-time closure was put in place, people said there had been little difference to anti-social behaviour and that many of the issues occur during the day.

Summary of interactions to date

Tool	Number of interactions		
	Stage 1	Stage 2	Stage 3
Survey	5	3	3
Door knock	7	2	NA
One-on-one meetings	NA	0	NA
Community meeting	NA	NA	7
Laneway stations	NA	NA	5 users
Discussion kiosk	NA	NA	0
Phone	0	1	0
Email	0	0	0

Stage 3 consultation

Survey

Responses	3
Support full-time closure	3
Key reasons of support	Anti-social behaviour, police pursuits, flow on effects to other areas

Of the 18 responses to this survey for the Stage 3 consultation, three respondents provided specific feedback on the Politis Court to Strawbridge Park laneway. Of the respondents, all three supported the full-time closure. Of the respondents, two said they live a few streets away from the laneway. The third respondent lives in Zuccoli.

None of the respondents said the closure would negatively impact them. They supported the full-time closure to stop anti-social behaviour spreading through the suburbs, frustration with current behaviour in the laneway and that currently laneways give illegitimate users somewhere to hide from police. All three respondents felt that all laneways in Palmerston should be closed.

Two survey respondents did not specify which of the two laneways they were providing feedback on. One of these respondents said they use all laneways in the area for walking noted that they had no issue with the laneways being closed at night. The second respondent said all laneways should be closed in Moulden.

Community meeting

A community meeting was held at Beaumont Park, Politis Court, as part of the Stage 3 consultation, where:

- seven people supported the full-time closure of this laneway
- residents said that night-time closure meant some reduced issues at night but anti-social behaviour still happening during the day.

Laneway stations

Two laneway stations were held on Thursday 31 October from 2pm to 3pm and Friday 1 November from 7am to 8am. During the combined two hour stations, a total of five users accessed Strawbridge Park from Politis Court. Of the four users who used the laneway on the Friday afternoon, three were school aged children. One man walked from Politis Court across the park to a house and returned a short time later.

One senior student or young worker used the laneway to access the Lindsay Park bus stop at 7.30am on Friday morning. The majority of users were school aged children who we were unable to engage in a conversation with due to their age.

We did not record high foot traffic over a combined two hour period during the day in this laneway.

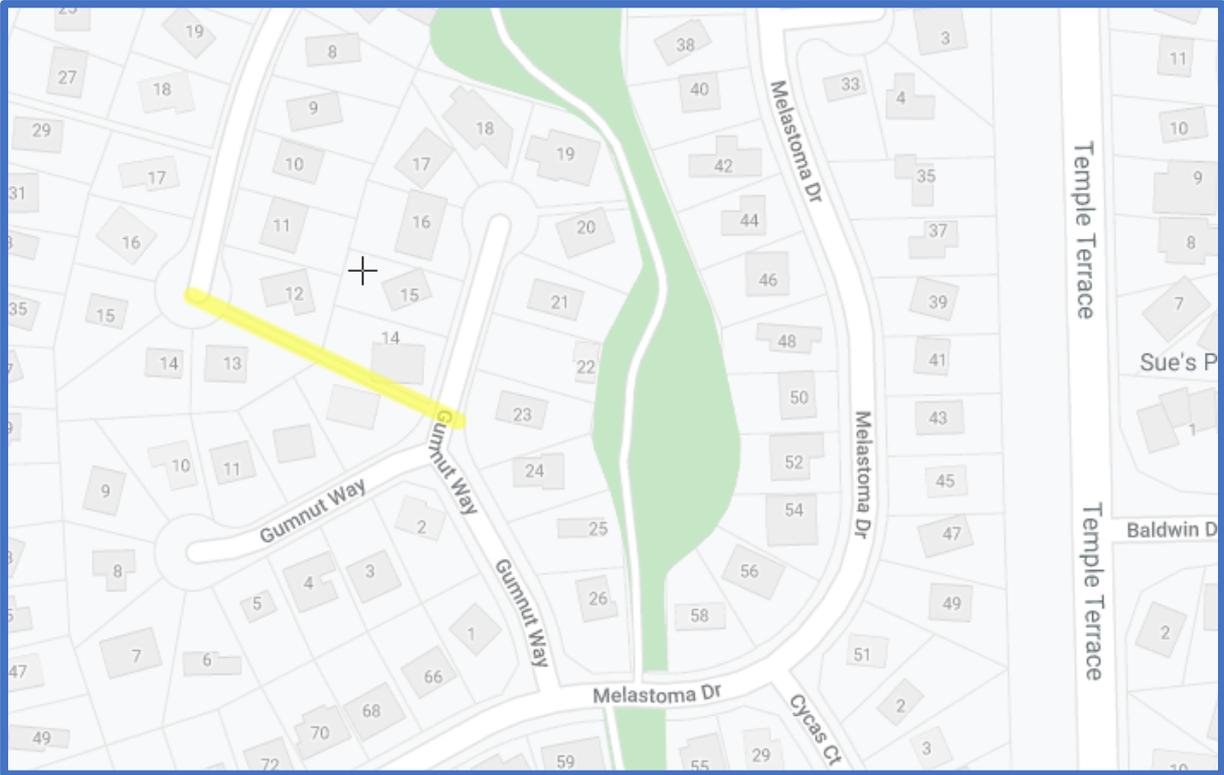
Discussion kiosk

No specific feedback was submitted on this laneway at any of the discussion kiosks at local shopping centres.

Summary

Based on the feedback received during the Stage 3 of consultation, nearby residents and legitimate users support the full-time closure of this laneway. If Council proceeds with trialling a full-time closure of this laneway, consideration should be given to erecting signage at both ends of the laneway detailing alternative routes.

Staghorn Court to Gumnut Way
Moulden



*Staghorn Court to Gumnut Way, Moulden***Laneway profile**

Previous treatment: Lighting upgrade and motorbike deterrent

Proposed treatment: Night-time closure

This laneway is located in between two houses on Gumnut Way and two houses on Staghorn Court. There are various other laneways close to this laneway, including one at the end of Gumnut Way onto Livistona Park, one from Staghorn Court to Livistona Park and from Staghorn Court to Bonson Terrace.

In Stages 1 and 2 of consultation, respondents said there is regular anti-social behaviour and crime in the laneway. People said they were regularly woken up during the night, threatened, had their property damaged and broken into and often witness instances of domestic violence. After the lights and motorbike deterrents were installed, some residents reported an increase in anti-social behaviour, while others said people had used the deterrent to jump into adjacent properties.

Council previously received correspondence about this laneway that included 18 emails and one phone call, which all raised issues about anti-social behaviour and one about lighting in the laneway. Six of the emails requested Council implement a full-time closure into the laneway while nine asked for a part-time closure and one requested removing lighting installed during the trial.

Summary of stakeholder interactions to date

Tool	Number of interactions		
	Stage 1	Stage 2	Stage 3
Survey	6	6	14
Door knock	8	5	NA
One-on-one meetings	NA	2	NA
Community meeting	NA	NA	18
Laneway stations	NA	NA	13 users
Discussion kiosk	NA	NA	0
Phone	0	1	0
Email	0	2	0

Stage 3 consultation*Survey*

Responses	14
Support night-time closure	14
Key reasons of support	Anti-social behaviour, crime, break-ins, damage to property police pursuits

Of the 41 respondents to this survey for the Stage 3 consultation, 14 respondents provided specific feedback on the Staghorn to Gumnut Way laneway. All 14 respondents said they were in favour of the night-time closure in this laneway and would not be negatively impacted if it were closed. Some respondents said the closure would positively impact them and their quality of life and two respondents said they would like to see the laneway closed full-time.

Of the 14 respondents, six indicated they live next door, six live across the road and one live a few streets away. The reasons behind the support of the closure were to reduce anti-social behaviour and crime, break-ins and disturbances from the laneway and damage to the laneway and surrounding properties.

Community meeting

A community meeting was held at Livistona Park, bordering three laneways included in the laneway treatment trial, where:

- 18 community members supported the night-time closure of this laneway
- respondents said the motorbike treatments were not working with people riding around them.

Laneway stations

Two laneway stations were held on Tuesday 29 October from 5.30pm to 6.30pm and Saturday 2 November from 9am to 10am. A total of 13 people accessed the laneway during the combine two hour period.

Of the 13 users, nine were children who used the laneway on Tuesday evening. All users entered the laneway from Staghorn Crescent and walked through to Gumnut Way. Due to the age of these nine users we were unable to speak to them about the laneway. The remaining four users accessed the laneway from Gumnut Way on Saturday morning. All four adults identified themselves as coming from Katherine and not being able to comment on the laneways.

Three residents who live alongside or adjacent to the laneway provided feedback during the laneway stations but did not go on to use the laneway. One resident said Council should close all of the laneways, another resident recently moved in and has already had people access their property from the laneway. One nearby resident said that they do not use the laneways as it wasn't safe for elderly people. All three residents supported a night-time or full-time closure.

Foot traffic was moderate in this laneway during the recorded hours.

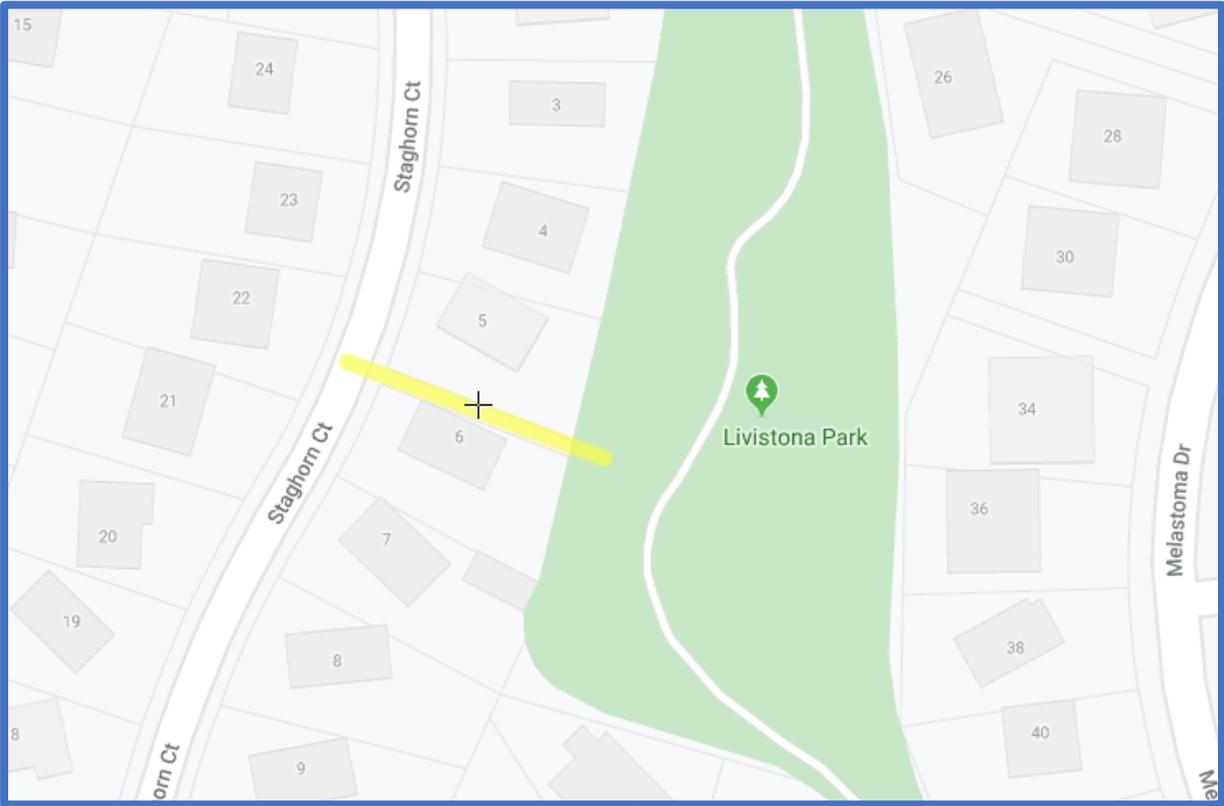
Discussion kiosk, phone and email

No feedback was received on this laneway at any of the discussion kiosks held at local shopping centres or via phone or email.

Summary

Based on feedback received during the Stage 3 consultation, nearby residents and legitimate users of the laneway generally supported a night-time closure of this laneway.

Staghorn Court to Livistona Park
Moulden



*Staghorn Court to Livistona Park, Moulden***Laneway profile**

Previous treatment: Lighting upgrade with motion sensor

Proposed treatment: Night-time closure

This laneway is located between two houses at the end of Gumnut Way and backs onto Livistona Park. Livistona Park has a number of laneways connected to it.

In Stages 1 and 2 of consultation, people said they have issues with anti-social behaviour, break-ins, noise, disturbances with dogs and motorbike use across all hours of the day. After the lights were installed, respondents noted an increase in illegitimate traffic and stated that they preferred for the laneway to be closed.

Previous correspondence to Council about this laneway included five emails raising concerns about anti-social behaviour, with three requests for Council to implement a full-time closure, one request for a part-time closure and one request to remove the lighting installed during the trial.

Summary of stakeholder interactions to date

Tool	Number of interactions		
	Stage 1	Stage 2	Stage 3
Survey	2	2	8
Door knock	6	2	NA
One-on-one meetings	NA	0	NA
Community meeting	NA	NA	18
Laneway stations	NA	NA	0 users
Discussion kiosk	NA	NA	0
Phone	2	1	0
Email	0	0	3

Stage 3 consultation*Survey*

Responses	8
Support night-time closure	8
Key reasons of support	Anti-social behaviour, crime, break-ins, illegitimate traffic and disturbance, police pursuits

Of the 41 responses to this survey for the Stage 3 consultation, eight respondents selected the Staghorn Court to Livistona Park laneway. All eight respondents supported a night-time closure and did not anticipate any negative impacts from its closure. Three respondents said they live next door, four live across the road and one lives a few streets away.

Respondents said they support the closure to stop break-ins, reduce anti-social behaviour, discourage illegitimate traffic and disturbances and stop the laneway being used as an escape route from police.

Community meeting

A community meeting was held at Livistona Park, bordering three laneways included in the laneway treatment trial, during Stage 3 consultation, where:

- 18 community members supported the night-time closure of this laneway
- residents said since the light poles were installed, people were using them to climb up over fences into yards.

*Laneway stations**Consultation Report*

Two laneway stations were held on Saturday 2 November from 8am to 9am and Monday 4 November from 7am to 8am. No one was seen using the laneway during these hours. Two residents who lived nearby provided feedback but did not use the laneway. One resident living alongside the laneway mentioned that the past 12 months have been a real problem and recently erected a new fence. The two residents supported night-time or full-time closures for this laneway.

While conducting other laneway stations in the Livistona Park area, four users were observed using this laneway. All users then went on to use another laneway or park entrance.

There was very low foot traffic recorded over a combined two hour period during the day in this laneway.

Discussion kiosk

No feedback was received about this laneway at any of the discussion kiosks held at local shopping centres during the Stage 3 consultation.

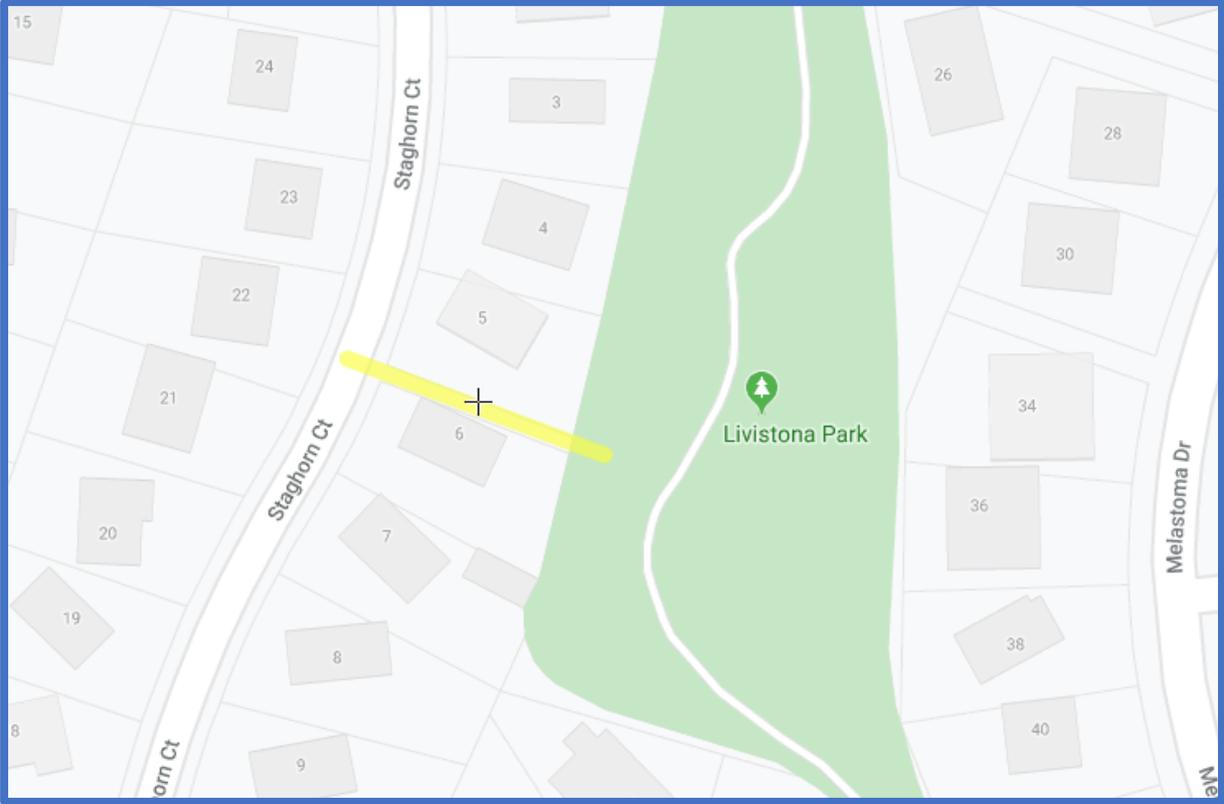
Phone and email

Three residents emailed their support for this laneway to be closed at night-time during Stage 3 consultation. One resident said the lighting upgrade had caused an increase in anti-social behaviour and needed to be removed. Another resident said there were gangs of youths that used this laneway to move between streets, including Melastoma Drive.

Summary

Based on the feedback received during the Stage 3 consultation, nearby residents supported a night-time closure of this laneway.

Livistona Park to Melastoma Drive
Moulden



*Livistona Park to Melastoma Drive, Moulden***Laneway profile**

Stage 1 and 2 treatment: Lighting upgrades with motion sensor and motorbike treatment
Proposed new treatment: Night-time closure

This laneway is located between two houses and backs onto Livistona Park. There are a number of laneways that connect to Livistona Park.

In Stages 1 and 2 of consultation, residents said the laneway is often rife with anti-social behaviour, crime, motorbike use and they often experience break-ins. After the lights and motorbike treatments were put in place, residents said they noticed people using the motorbike deterrents to peer or climb into adjoining properties and anti-social behaviour was still an issue. Most residents supported the laneway to be closed.

Summary of interactions to date

Tool	Number of interactions		
	Stage 1	Stage 2	Stage 3
Survey	5	3	6
Door knock	4	2	NA
One-on-one meetings	NA	0	NA
Community meeting	NA	NA	18
Laneway stations	NA	NA	2 users
Discussion kiosk	NA	NA	0
Phone	0	1	0
Email	0	1	2

Stage 3 consultation*Survey*

Responses	6
Support night-time closure	6
Key reasons of support	Anti-social behaviour, crime, break-ins, illegitimate traffic and disturbance, police pursuits

Of the 41 responses to this survey for the Stage 3 consultation, six respondents provided specific feedback on this laneway. One of the respondents said they live next door to the laneway, three live across the road and two live a few streets away. All respondents supported a night-time closure of this laneway. None of the respondents said a closure would negatively impact them and made note of a number of positive impacts the closure would have on them.

Respondents said the closure of the laneway would stop young people running away from crime, increase community peace of mind, reduce anti-social behaviour and crime and prevent break-ins. One respondent made note of the current treatment in place in this laneway and said the motorbike deterrents are used as steps for people to jump into yards and the lights have increased foot traffic. This respondent also said they would like the laneway permanently closed.

Community meeting

A community meeting was held at Livistona Park, bordering three laneways included in the laneway treatment trial, during Stage 3 consultation, where:

- 18 community members supported the night-time closure for this laneway
- residents provided feedback on the existing treatment for Stage 1 and 2 of the trial, including:
 - o experiencing more crime since the lighting and motorbike treatments installed

- people using motorbike treatment to get over the fence into their yards
- the lights lit up their house so criminals could see in
- requesting that Council remove the lighting and motorbike treatments.

Laneway stations

Two laneway stations were held on Saturday 26 October from 8am to 9am and Monday 4 October from 8am to 9am. A total of two people used the laneway during this combined two hour period. While conducting other laneway stations in Livistona Park area, three users were witnessed using this laneway.

One person entered the park from the Staghorn to Livistona Park laneway and then used the Livistona Park to Melastoma Circuit laneway, however no feedback was able to be provided as she was on the phone. A young school student who was in uniform used the laneway on Monday 4 October. The student exited the park at the Melastoma Circuit park entry.

Very low foot traffic was recorded over a combined two hour period during the day in this laneway.

Discussion kiosk

No feedback was received about this laneway at any of the discussion kiosks held at different local shopping centres as part of Stage 3 consultation.

Email and phone

Two residents emailed their support for this laneway to be closed at night-time. One resident said there were gangs of youths that used this laneway to move between Staghorn Court, Livistona Park and Melastoma Drive.

Notable comments

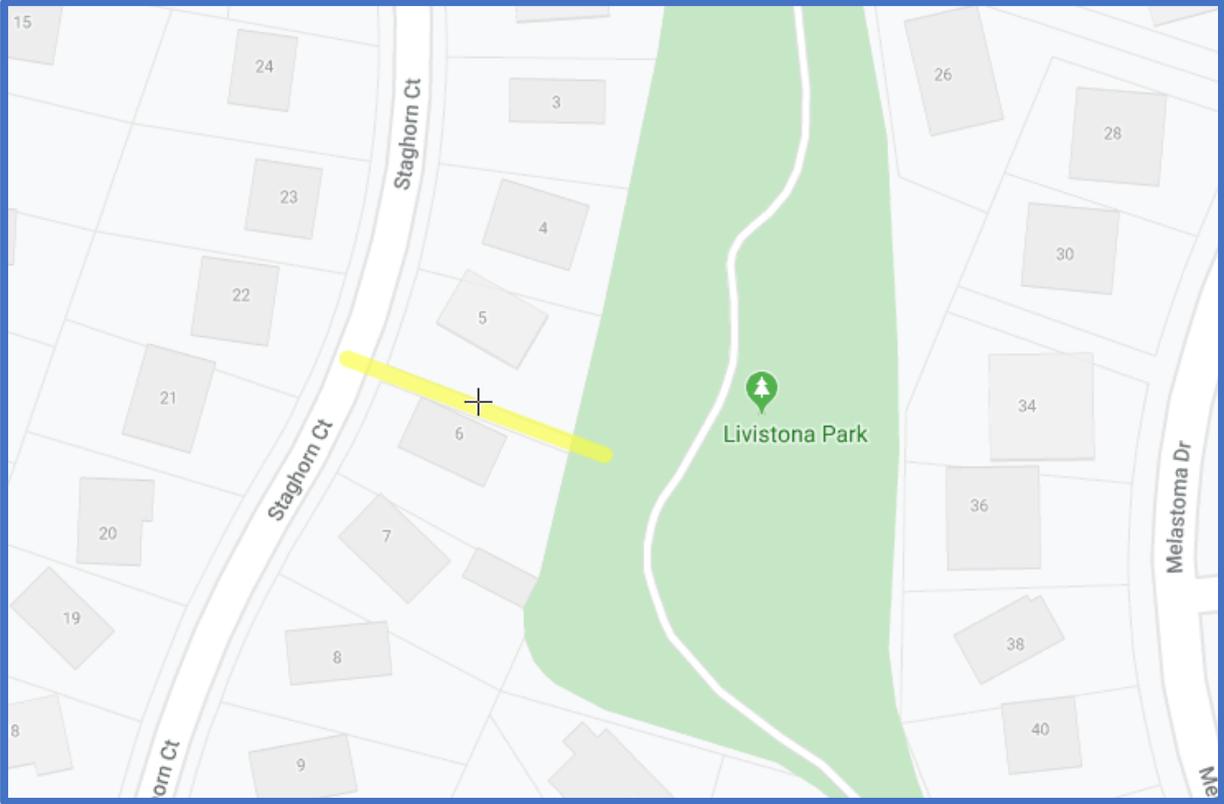
“It will give the community peace of mind especially the one neighbouring these laneways with the anti-social behaviour and thievery that plagues our community.”

“Stops the youth from running away from crime. They are getting away with it far too much and something needs to happen.”

Summary

Based on the feedback received during Stage 3 consultation, nearby residents appeared to support a night-time closure of this laneway as it would have limited negative impacts on nearby residents and legitimate users.

Gumnut Way to Livistona Park
Moulden



*Gumnut Way to Livistona Park, Moulden***Laneway profile**

Previous treatment: Lighting upgrade with motion sensor

Proposed treatment: Night-time closure

This laneway is located between two houses and backs onto Livistona Park, with a number of laneways connected to Livistona Park.

In Stages 1 and 2 of consultation, several people indicated they used the laneway on a regular basis and did not experience many issues, while others said they did not use it at all and felt it was unsafe. Some residents said there were issues with anti-social behaviour, crime and rubbish in the laneway. After the lights were installed, people provided mixed feedback on their effectiveness with some saying the lights were good for mid-afternoon walks and noticed a decrease in loitering, whereas other respondents said they had noticed an increase in illegitimate use of the laneway.

Previous correspondence received by Council outside of the trial periods included two emails raising concerns about anti-social behaviour and calling for a full-time closure or part-time closure, with some support expressed for the lighting upgrade.

Summary of stakeholder interaction to date

Tool	Number of interactions		
	Stage 1	Stage 2	Stage 3
Survey	3	1	5
Door knock	4	2	NA
One-on-one meetings	NA	0	NA
Community meeting	NA	NA	18
Laneway stations	NA	NA	3 users
Discussion kiosk	NA	NA	0
Phone	0	1	0
Email	0	0	1

Stage 3 consultation*Survey*

Responses	5
Support closure	5
Key reasons of support	Anti-social behaviour, crime, break-ins, illegitimate traffic and disturbance, police pursuits

Of the 41 respondents to this survey for the Stage 3 consultation, five respondents provided specific feedback this laneway. All five respondents said they lived across the road to the laneway and were in favour of the laneway being closed. None of the respondents said the night-time closure would negatively impact them. They supported the closure to reduce anti-social behaviour, illegitimate use from area to area, prevent break-ins, disturbances to dogs and reduce impact on sleep. One respondent said the laneway should be sold to property owners either side of the laneway.

Community meeting

Eighteen community members supported the night-time closure for this laneway at a community meeting held at Livistona Park as part of the Stage 3 consultation.

Laneway stations

Two laneway stations were held on Friday 25 October from 2pm to 3pm and Saturday 26 October from 9am to 10am. Three people used the laneway during the combined two hour period, with all three users recorded on Friday 25 October and all were young children.

In total, eight people were observed using the Livistona Park area while stationed at this laneway. There were two adults and six school children wearing school uniforms.

Low foot traffic was recorded over a combined two hour period during the day in this laneway

Discussion kiosk

No feedback was received about this laneway at any of the discussion kiosks as part of Stage 3 consultation.

Email and phone

One resident emailed their support for this laneway to be closed at night-time during the Stage 3 consultation.

Notable comments

“We have countless of sleepless nights because of this.”

“Cut down on suspected criminals.”

“To prevent the traffic during the night.”

Summary

Based on the feedback received during the Stage 3 consultation, nearby residents supported a night-time closure of this laneway as it would have limited negative impacts on nearby residents and legitimate users.

Laneways with existing trial treatments

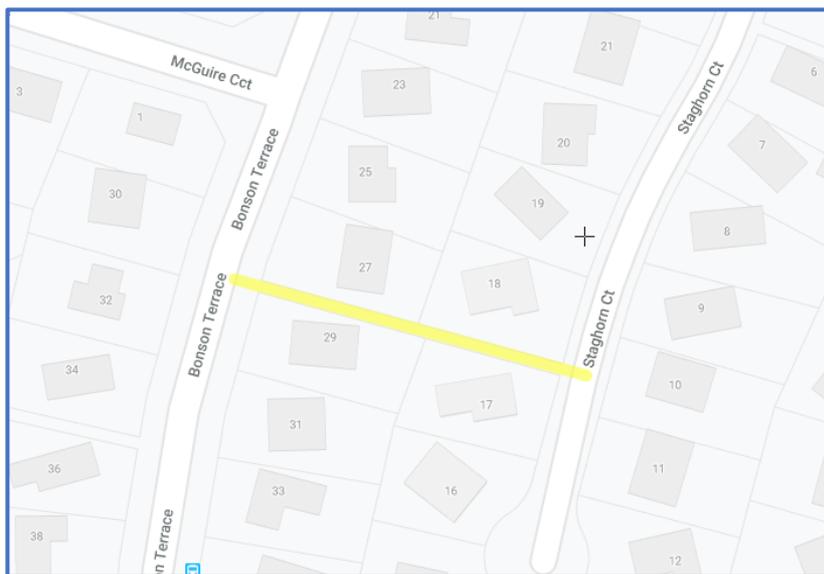
The following laneways were included in the original 11 trial laneways, with Council deciding to keep existing treatment measures in place. Some people commented on these laneways during the Stage 3 consultation and the feedback is recorded below.

Bonson Terrace to Staghorn Court, Moulden

Laneway profile

Stage 1 and 2 treatment: Lighting upgrades
Proposed action: Lighting upgrades remain in place

This laneway is located between two houses on Bonson Terrace and two houses on Staghorn Court.



In Stages 1 and 2 of consultation, people said there were regular occurrences of anti-social behaviour, crime, vandalism, motorbikes and threatening behaviour. After the lights were installed, respondents said the lights attracted children at night-time, with a few respondents requesting the laneway be closed.

Previous correspondence to Council about this laneway included 11 emails that raised issues with anti-social behaviour, with four requests for the laneway to be closed full-time, six requests for part-time closure and one asking that the lighting upgrade be removed.

Summary of interactions in stages 1 and 2

Tool	Number of interactions	
	Stage 1	Stage 2
Survey	3	2
Door knock	7	7
One-on-one meetings	NA	0
Community meeting	NA	NA
Laneway stations	NA	NA
Discussion kiosk	NA	NA
Phone	1	1
Email	NA	0

While this laneway was not listed in the surveys attached to Stage 3, seven people indicated in the surveys that Bonson Terrace to Staghorn Court laneway should be closed as part of the laneway treatment trial but did not indicate if it should be a night-time or full-time closure.

A resident from Staghorn Court said “this laneway is the biggest problem and should be the priority closure” at a community meeting.

Discussion kiosk

On Thursday 31 October a discussion kiosk was held at Oasis Shopping Centre. A local bus driver attended the kiosk and provided feedback on the laneways off Bonson Terrace in Moulden. The bus driver has a bus route that extends from Moulden, Woodroffe and Gray. He reported on many occasions, usually a Thursday or Friday nights, kids hid in the laneway and throw rocks at the bus. He said they used the laneways to escape and to move to the next laneway and continue the practice. The driver feels this is an issue along Emery Avenue and Bonson Terrace.

Email and phone

Two residents emailed their support for this laneway to be closed at night-time during the Stage 3 consultation. One resident said this laneway needed to be closed just as much as the other laneways of Staghorn Court as it was the main gateway to a busy street and the main cause of anti-social behaviour and crime.

The same residents opposed the upgraded lighting in the laneway as it attracted people to the laneway and increased anti-social behaviour. The resident said legitimate laneway users could use Melastoma Drive as an access Bonson Terrace from Bonson Terrace.

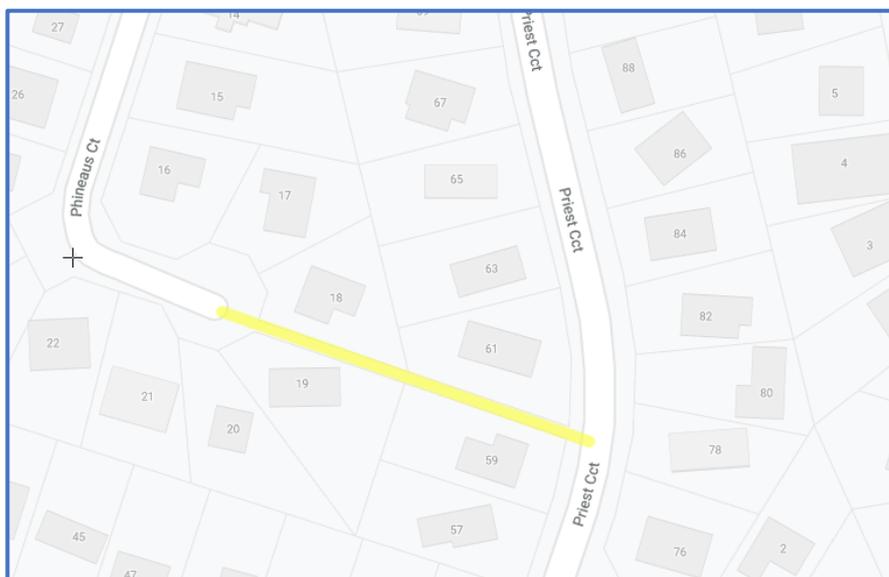
One resident who supported a night-time closure of this laneway said the lighting upgrade had caused an increase in anti-social behaviour and needed to be removed.

Priest Circuit to Phineaus Court, Gray

Laneway profile

- Previous treatment:* Lighting upgrades
- Proposed action:* Lighting upgrades remain in place

This laneway is located between two houses on Priest Circuit and two houses on Phineaus Court. There is a laneway a few houses down on the Priest Circuit side that connects to Emery Avenue.



In Stage 1 and 2 of consultation, respondents said anti-social behaviour was an issue in the laneway and they had experienced instances of break-ins and disturbances during the night. After the lights were installed, some respondents said the lights had made them feel a bit safer. Those who lived closer to the lights generally said the lights had not curbed anti-social behaviour and one respondent said the lights shone into their property.

Previous correspondence to this laneway included an email raising issues with anti-social behaviour and a request for a part-time closure.

Summary of stakeholder interactions in stages 1 and 2

Tool	Number of interactions	
	Stage 1	Stage 2
Survey	1	2
Door knock	9	5
One on one meetings	NA	0
Community meeting	NA	NA
Laneway stations	NA	NA
Discussion kiosk	NA	NA
Phone	0	1
Email	0	1

Email and phone

One resident emailed Council to say that their family frequently uses this laneway to access their bus stop.

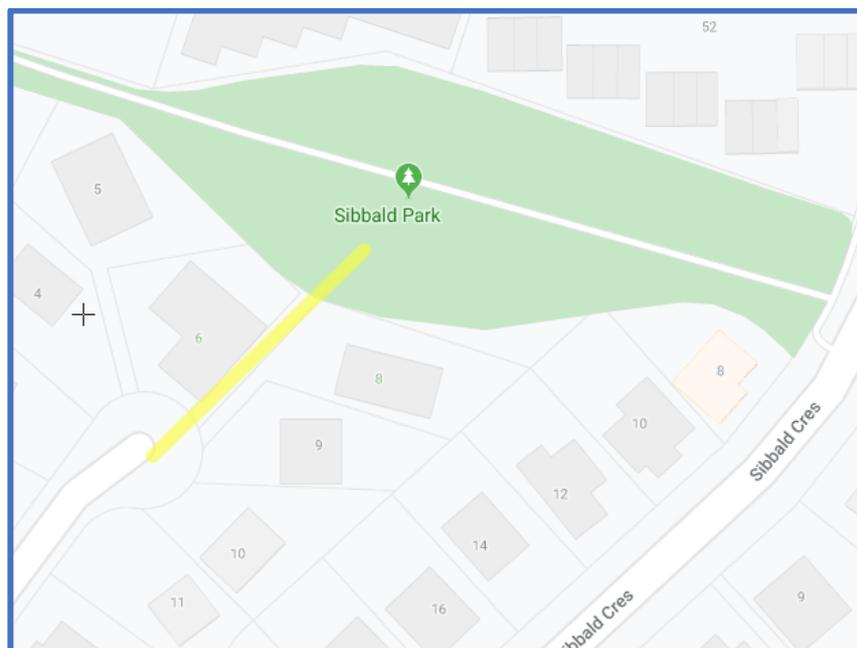
Helio Court to Sibbald Park, Woodroffe

Laneway profile

Previous treatment: Night-time closure and motorbike treatment

Proposed action: Night-time closure and motorbike treatment remain in place

This laneway is located between two houses on Helio Court and backs onto Sibbald Park in Woodroffe. There are a number of apartments that back into Sibbald Park that connect through to Emery Avenue.



In Stages 1 and 2 of consultation, respondents indicated there is a high amount of foot traffic that frequents the area and the laneway. This foot traffic would often be from illegitimate users travelling to and from Sibbald Park. After the closure was put in place, respondents noted a decrease in night-time disturbances and crime. There were some instances noted where people had pushed around or jumped the fence to access the laneway once it had been closed. Most respondents generally support a full-time closure of the laneway.

Previous correspondence received by Council about this laneway included seven emails and one petition that raised concerns about anti-social and criminal behaviour, with four people requesting a full-time closure and two people requesting a part-time closure.

Summary of stakeholder interactions in Stages 1 and 2

Tool	Number of interactions	
	Stage 1	Stage 2
Survey	5	5
Door knock	7	5
One on one meetings	NA	0
Community meeting	NA	NA
Laneway stations	NA	NA
Discussion kiosk	NA	NA
Phone	0	1
Email	1	1

Discussion kiosk

During a discussion kiosk held at Bakewell Shopping Centre on Friday 1 November, a Woodroffe resident provided feedback on the night-time closure currently in place at this laneway. The resident said that the closure of this laneway had pushed the anti-social behaviour problems to other laneways including to Sibbald Crescent and Gunter Circuit. The resident believed that night-time closures of all laneways or no closures at all is the only way forward.

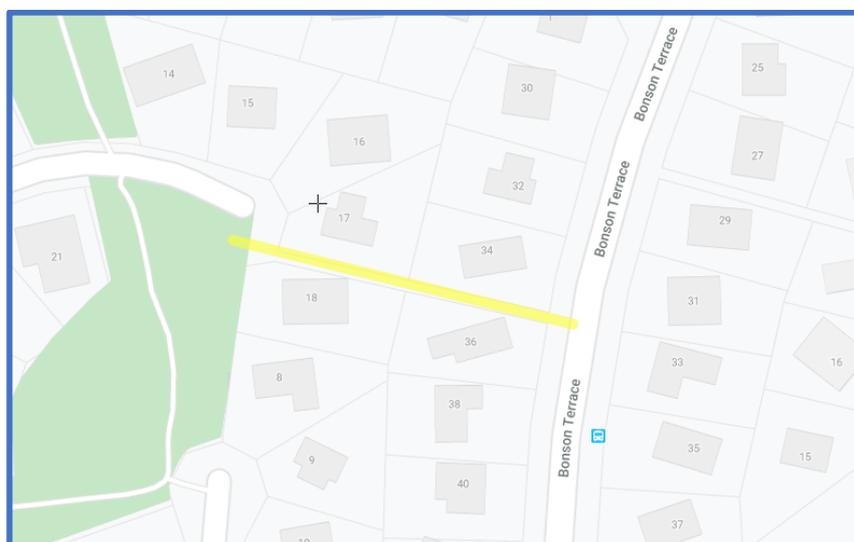
Manson Court to Bonson Terrace, Moulden

Laneway profile

Previous treatment: Lighting upgrades and motorbike treatment

Proposed action: Lighting upgrades and motorbike treatment remain in place

This laneway is located between two houses on Bonson Terrace and two houses on Manson Court. The Staghorn Court to Bonson Terrace laneway is located a few houses away on Bonson Terrace.



In Stage 1 and 2 of consultation, some people said they had no issue with the laneway and used it regularly. After the lights were installed, a few respondents said glass and debris has increased in the laneway.

Previous correspondence received by Council about this laneway included two emails raising concerns about anti-social behaviour and requesting a part-time closure be implemented.

Summary of stakeholder interactions in stages 1 and 2

Tool	Number of interactions	
	Stage 1	Stage 2
Survey	1	2
Door knock	3	7
One on one meetings	NA	NA
Community meeting	NA	NA
Laneway stations	NA	NA
Discussion kiosk	NA	NA
Phone	0	1
Email	0	0

Discussion kiosk

On Thursday 31 October a discussion kiosk was held at Oasis Shopping Centre. A local bus driver attended the kiosk and provided feedback on the laneways off Bonson Terrace in Moulden. The bus driver has a bus route that extends from Moulden, Woodroffe and Gray. On many occasions, usually a Thursday or Friday nights, kids hide in the laneway and throw rocks at the bus. They use the laneways to escape and to move to the next laneway and continue the practice. The driver feels this is an issue along Emery Avenue and Bonson Terrace.

Future laneways

Based on feedback received in Stages 1 and 2 and previous correspondence to Council, as well as police data, the following laneways were identified as potential inclusions in future laneway treatment trials:

- McInnis Circuit to President Park, Driver
- Bailey Circuit to President Park, Driver
- Driver Avenue to Burnett Court, Driver
- Tilston Avenue to Caladium Court, Moulden
- Emery Avenue to Astrolabe Court, Woodroffe
- Wye Court to Alidade Crescent, Woodroffe
- Sibbald Crescent to Gunter Circuit, Woodroffe
- Sibbald Crescent to Geoid Park, Woodroffe
- Shortrede Court, Woodroffe
- Castor Court to Temple Terrace, Woodroffe
- Altair Court to Capella Court, Woodroffe
- Capella Court to Temple Terrace, Woodroffe
- Zenith Circuit to Star Court, Woodroffe

A survey was used to ask for specific feedback on the above list of laneways, as well as identifying any other laneways that may benefit from being included in a future laneway treatment trial. This was also explored at the discussion kiosks and community meetings.

In addition to the 13 laneways already identified by Council, a total of 16 additional laneways were suggested for future laneway treatment trials during the Stage 3 consultation.

Feedback collected during stage 3

Tool	Stakeholder interactions
	Stage 3
Survey	18 responses / 7 laneways
Community meeting	NA
Laneway stations	NA
Discussion kiosks	8 suggested laneways
Phone	0
Email	5 emails

Eighteen people provided feedback via the future laneways survey in the stage 3 laneway treatment trial consultation and recommended seven laneways to be included in future trials.

People who provided feedback in the discussion kiosks suggested eight alternate laneways be included in future laneway treatment trials, which has been reflected in the summaries below.

Five people emailed Council to request additional laneways be included in the laneway treatment trial.

Of the 16 survey respondents who indicated they lived near the laneway they identified to be included in a future trial, 44 per cent (7) lived next door to the laneway, 25 per cent (4) lived across the road and 31% (5) lived a couple of streets away.

Thirty three per cent said they used the laneways they recommended for the trial and 67% didn't use them.

The main reasons for not using the laneways were:

- o feeling unsafe

- anti-social behaviour and crime
- no need to use it due to other access points.

Temporary full-time closures was the most laneway treatment recommended by 10 (56%) out of the 18 survey respondents. This was followed by seven (39%) for temporary night-time four (22%) recommended motorbike treatments, two (11%) suggested light upgrades and two (11%) requested lighting upgrades with motion sensors. Four people recommended other treatments that included:

- CCTV monitoring
- permanent full-time closures of all laneways and gift or sell land to neighbouring property owners
- police and security patrols until full-time closure.
- Four respondents didn't specify a laneway for the treatment trial, but either suggested treatment trials in alternative laneways, or suggested all laneways should be closed in Palmerston.

Feedback on identified future laneways

McInnis Circuit to President Park, Driver

No feedback was received via the survey or discussion kiosk.

Bailey Circuit to President Park, Driver

One survey respondent requested this laneway be included in the laneway trial and indicated they lived a few streets away from the laneway. The respondent said they did not use the laneway because it was "too scary" and it needed to be included in the laneway trial because it had "lots of riff raff living around it".

The respondent said they would like a lighting upgrade and temporary full-time closure to be trialled in the laneway.

Driver Avenue to Burnett Court, Driver

No feedback was received via the survey or discussion kiosk.

Tilston Avenue to Caladium Court, Moulden

Two survey respondents requested this laneway be included in the laneway trial. One resident lived next door to the laneway and used it to go to the Moulden shops. They requested that Council trial motorbike treatments and temporary night-time closure in the laneway.

The second respondent lived a few streets away from the laneway and didn't use it because they have a car. They asked for the laneway to be included in the trial to stop children breaking into their house then use the laneway to escape. They requested a lighting upgrade with motion sensors, temporary night-time and temporary full-time closures be trialled in the laneway.

Emery Avenue to Astrolabe Court, Woodroffe

This laneway was identified to be included in a future laneway treatment trial during the discussion kiosks.

One resident indicated that they would like this laneway added to the future laneways and that lighting upgrades wouldn't work for this laneway as there are townhouses that the lights would shine into. The resident believes that night-time closures would be suitable. The resident said the laneway is "scary" and that there is anti-social behaviour all of the time including violence, screaming and fighting.

One resident emailed Council to ask about improving safety and security, particularly at night, at this laneway due to motorbike riders using it at night. The resident stated the laneway was busy during

the day with students and workers accessing the adjacent bus stops in Emery Avenue or going to a nearby school.

Wye Court to Alidade Crescent, Woodroffe

One resident who provided feedback at the Bakewell Shopping Centre discussion kiosk on Saturday 19 October said that anti-social behaviour wasn't the problem, it is the stray dogs. They said it was great to have laneways and that their child uses the laneway to get to school, although they won't use the laneways after 6pm as it is not safe. No feedback was received via the survey.

Sibbald Crescent to Gunter Circuit, Woodroffe

Two survey respondents requested this laneway be included in the laneway trial. One resident lives next door to the laneway and doesn't use this or other laneways because it is no longer safe to walk around. The respondent said it should be included in the trial because all laneways should be closed at night and suggested a temporary night-time closure be trialled in this laneway.

The second respondent lives next door to the laneway and does use it. They would like a temporary full-time closure to be trialled in this laneway because since the laneway trial in Helio Court to Sibbald Crescent began, there has been an increase in anti-social behaviour in Sibbald Crescent and Gunter Circuit laneway.

This laneway was identified for a future laneway treatment trial during the discussion kiosks. One resident who lives near the Sibbald Crescent to Gunter Circuit laneway in Woodroffe has felt the impact of the Helio Court night-time laneway closure, with many people now using this laneway. The resident indicated that either all of the laneways needed to be closed at night or all of them should remain open.

Sibbald Crescent to Geoid Park, Woodroffe

No feedback was received via the survey or discussion kiosks.

Shortrede Court, Woodroffe

No feedback was received via the survey.

One resident who provided feedback at a discussion kiosk, lives along Shortrede Court requested that this laneway be closed as the laneway from Shortrede Court to the stormwater drains draws a lot of anti-social behaviours.

Castor Court to Temple Terrace, Woodroffe

Two survey respondents requested this laneway be included in the laneway trial. One resident lived next door to the laneway and didn't use it because of the rubbish and because they felt unsafe. They want to see a temporary full-time closure trialled, and potentially a permanent closure, due to issues with anti-social behaviour, crime, graffiti and violence. They requested the opportunity to purchase the laneway land once it was permanently closed.

One respondent who lived across the road from the laneway did not use it and wanted to see Council permanently close the laneway, with increased police and security patrols leading up to the closure. Issues with the laneway included the number of break-ins in Castor Court and surrounding streets and people using the laneway as a getaway route.

Altair Court to Capella Court, Woodroffe

Three survey respondents requested this laneway be included in a future laneway trial. One respondent lives next door to the laneway and uses it to access the bus stop on Woodroffe Avenue. They would like Council to trial motorbike treatments, temporary night-time and temporary full-time closures. They also requested CCTV monitoring for the laneway to stop the anti-social behaviour at night-time, including alleged drug dealing between Altair Court and Capella Court and motorcyclists

using the laneway. They asked Council to clear the laneway of palm fronds, general trash and dead cat bodies.

One respondent said they did not use the laneway and would like Council to trial a temporary full-time closure because they believed all laneways should be closed because they are dangerous. A third respondent said they lived next door to the laneway and used it to access public transport near Woodroffe school. They wanted Council to trial a lighting upgrade with motion sensor and temporary night-time closure due to issues at night with drinking, yelling, anti-social behaviour and motorcyclists using the laneway. It needed to be kept open during the day because it is convenient. Three residents recommended this laneway for a treatment trial during Stage 3 consultation.

A resident who visited the discussion kiosk at Bakewell Shopping Centre lives near this laneway and has witnessed lots of motorbikes use the laneways. This resident feels that people are sick of this process and that Council are taking too long to do anything.

One resident submitted a petition to Council during the consultation asking for the permanent closure of the Altar Court to Capella Court laneway due to issues of noise and anti-social behaviour, and that there are alternative accesses to adjoining streets for people to use.

Capella Court to Temple Terrace, Woodroffe

Three survey respondents requested this laneway be included in the laneway trial. One respondent who lives across the road from the laneway said they didn't use it and Council should trial motorbike treatments, temporary night-time and temporary full-time closures in the laneway. They said there were three other walkways and two park entrances that could be used instead of the laneway and had signed petitions for elected members and Terry Mills.

A second respondent said they lived a few streets away from the laneway and didn't use it, because there was no need. They would like Council to trial a temporary full-time closure due to the anti-social behaviour.

The third respondent indicated that they lived next door to the laneway and did not use it as there were other access points onto Capella Court. They requested that Council trial a temporary full-time closure for the laneway because they have been broken into five times in the past 18 months and would like to reduce the foot traffic through the laneway to reduce the chance of break-ins and anti-social behaviour.

Zenith Circuit to Star Court, Woodroffe

One survey respondent requested this laneway be included in a future laneway trial. The respondent lives next door to the laneway and uses it when they need to and suggested Council trial a lighting upgrade for the laneway.

Additional laneways identified for future trials

Residents identified a number of other laneways in Palmerston that may benefit from the future laneway trials and treatments during Stage 3 consultation, with a summary of feedback below:

Schombacher Circuit to Kafcaloudes Crescent, Moulden

Two people identified this laneway to be included in a future laneway treatment trial via the discussion kiosks and surveys. One resident attended a discussion kiosk at Moulden Supermarket after receiving a flyer in the mail. The resident lives alongside the laneway and is experiencing trouble with antisocial behaviour with the most recent incident involving a fire in the laneway, late at night.

Compass Court to James Circuit, Woodroffe

Three people identified this laneway to be included in a future laneway treatment trial in the discussion kiosks and surveys. One resident emailed a request for Council to close this laneway due

to the number of break-ins happening at their home and their neighbour's home on James Circuit.

At a discussion kiosk held at the Woodroffe Shops on Saturday 2 November, one resident who lives alongside this laneway attended to provide feedback. The resident feels that some existing laneway closures are pushing people to use other laneways. The resident believes that it has been worse over the past 12 months. The resident would like to see a buy-back scheme in place for laneways as part of Council's policy reform. The main reasons cited by the resident for the inclusion of this laneway in future trials, or a closure is antisocial behaviour and perpetrators using the laneway as an access point to neighbouring properties.

[Cycas Court to Temple Terrace, Moulden](#)

Two residents emailed Council with concerns about the Cycas Court to Temple Terrace laneway in Moulden due to increasing anti-social behaviour and requested that it be closed. Both residents stated that since the centre barrier had been removed, vehicles were now driving down the laneway along with motorbikes. One resident said without any barriers, children were riding in front of local traffic near Commelina Court.

[Corrick Court to nearby parkland, Moulden](#)

One resident emailed support to close the laneway off Corrick Court to nearby parkland.

[Flametree Crescent to Chung Wah Terrace, Rosebery](#)

A Rosebery resident who lives at the top end of Flametree Crescent provided feedback at a discussion kiosk held at Bakewell Shopping Centre on Sunday 3 November. They would like to see the laneway from Chung Wah Terrace to Flametree Crescent included in a future laneway trial and ultimately see it closed at night. The resident believes the laneway is used as an escape route from break-ins and that they access the street via the laneway to steal cars. They said that laneways were good for walking during the day.

[Sextant Court to Harrison Court, Woodroffe](#)

At a discussion kiosk held at the Woodroffe shops on Saturday 2 November, one resident mentioned that they have spoken to Council many times about this laneway. The resident lives alongside this laneway and witnesses "significant and regular" antisocial behaviour. The resident recalled instances of defecation and urination in the laneway. The resident has previously submitted a petition to Council in 2018 and would like to see the laneway closed.

[Chung Wah Terrace to Dillon Court, Gray](#)

At the Bakewell Shopping Centre discussion kiosk, one resident said that this laneway is a thoroughfare for all the thieves in the neighbourhood. They would support full-time closures and subdivide the laneways and sell to the property owners on either side. They said the laneways were not being used for the purpose they were originally designed for.

[Lorna Lim Terrace to Long Park, Driver](#)

At the discussion kiosk at Oasis Shopping Centre on Thursday 31 October two Driver residents suggested that the laneway from Lorna Lim Terrace to Long Park be included in future trials due to antisocial behaviour and people using the laneways as escape routes. They recalled an incident where someone stole a wallet out of a nearby parked car while they were out the front of their house and the perpetrator escaped via the laneways and vacant block.

[Temple Terrace to Azimuth Court, Woodroffe](#)

One nearby resident who lives a few streets away would like to see this closed at night.

[Wiesner Court to Temple Terrace, Woodroffe](#)

One resident who lives across the road would like to see more frequent monitoring of the laneway until it is closed full time. The resident cited antisocial behaviour as a reason for and closure and

indicated that there is alternate route to the nearby bus stop that would be shorter for genuine users.

[Sirius to Capella Court, Woodroffe](#)

One resident believes that foot traffic from this laneway contributes to the increased use and antisocial behaviour in the laneway near their house.

[Widdup Crescent to Widdup Park, Driver](#)

One resident who lives alongside this laneway would like to see all laneways closed as they provide an escape route and are the scene of antisocial behaviour.

[Temple Terrace to Harrison Circuit, Woodroffe](#)

One resident identified this laneway to be included in a future laneway treatment trial.

[Calandrinia Court to Frenella Park, Moulden](#)

One resident identified this laneway to be included in a future laneway treatment trial.

Notable comments

Below are some of the notable comments made by stakeholders during the Stage 3 consultation:

"All these laneways are used for anti-social behaviour moving around our suburbs and that effects all our neighbours and suburbs."

"I have stated that my child and I frequently use laneways 9 [Priest Cct to Phineaus Crt] and 10 [Priest Cct to Emery Ave]. These are both vital laneways for me to access my bus stop."

"Stop ease of access for people who are behaving anti socially."

"Sick of current traffic coming through at all hours every day."

"To help stop crime in the area. It is often used as an escape route. I have had a car window smashed to break into the car and three doors damaged with attempted breaking. Also damage to furniture. And I have a six foot locked fence around my property."

"To stop anti-social behaviour spreading so easily through our streets and suburbs. Let's all get together and fight for a better and peaceful community. The closures of these outdated infrastructure has had their time. This would have to be the first step in a more safe and secure community."

"Only giving them somewhere to go and hide. All lane ways should be closed at night."

"Often see groups of youths at all hours of the night using laneways as thoroughfares. Have also startled thieves late at night who have run off down them when yelled at."

"People that use the laneway late at night are not the same people that need to go to work the next day. They are the ones causing the problem and then sleeping through the next day."

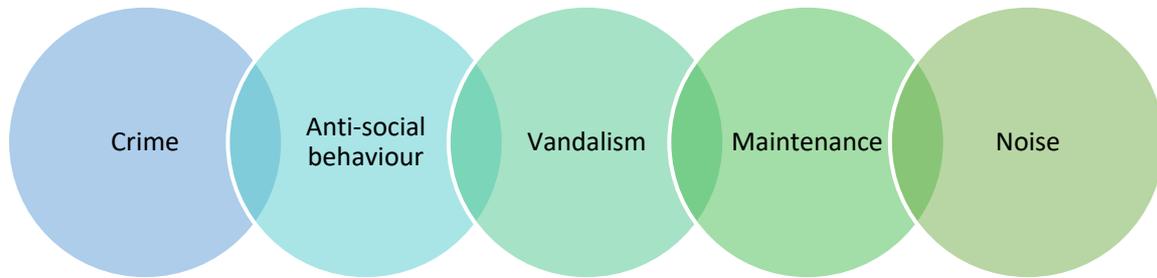
Findings

During the Stage 3 consultation for the laneway treatment trial, several insights and findings emerged on the methodology, stakeholders engaged during the consultation and the feedback and are listed below.

- The most engaged people in the laneway trial consultations were:
 - people who lived next to or close to a laneway in the trial and who was experiencing issues
 - people who owned their own homes and lived near a laneway.
- Most people who provided feedback during Stage 3 consultation supported the night-time closures and full-time closures of the specific laneways.
- Several residents were happy to see Council staff and elected members being actively involved in the consultation.
- There was support expressed for laneways being closed and the land sold to nearby properties.
- Residents would like Council to recognise their efforts in raising their concerns about laneways outside of the laneway trial, and asked for previous correspondence, including petitions, to be included in this consultation report. As a result of this finding, previous correspondence to Council on laneways included in the laneway treatment trial has been included in this report.
- Residents supported Council engaging with key stakeholders about the issues with laneways, in particular with the Northern Territory Police and the Department of Local Government, Housing and Community Development.
- Residents were concerned the process for the laneway trial was taking a long time – almost 12 months from the start of Stage 1 to the end of Stage 3 consultation – and questioned some of the methodology, including the surveys and the timings for the community meetings.
- A large number of residents commented that all or most of the laneways needed to be closed across Palmerston or in specific suburbs. In the Stage 3 consultation, there were 92 interactions with stakeholders where they asked for Council to close all laneways across Palmerston or specific suburbs.
- There was some support for Council not to close laneways in Palmerston, which was mainly raised at the discussion kiosks.
- Feedback during each stage of the consultation for the laneway treatment trial revealed a growing frustration from residents that their previous interactions with Council staff and elected members about laneways via petitions, emails, phone calls, meetings and letters, were sometimes not acknowledge or appear to be dealt with consistently.
- The night-time closure was a popular option among residents who provided feedback during the Stage 3 consultation based on the belief that people wouldn't genuinely use the laneways at night and they could be open for people to access bus stops, schools and services during the day.
- Crime and anti-social behaviour in laneways were raised as issues for several residents or property owners who wanted to either sell or rent out their property, but believed these impacts were potentially affecting property values.

Laneway issues

The issues that have been identified from the consultation process, that can be applied across the municipality in relation to laneways are as follows:



Many people who provided general feedback about laneways said that the laneways are used at night as escape routes and there is a lot of anti-social behaviour that occurs in the laneways. There was some mention of broken glass, drug paraphernalia and vandalism including fires. Many residents who provided this feedback favoured night-time closures enacted at all laneways across Palmerston. Someone said that while it is a “band aid” solution it could bring about some behaviour change.

Some residents believe that kids are the perpetrators and have expressed concerns as to what they are doing in the laneways at night-time. One resident felt that it was a shame to close the laneways due to bad behaviour but suggested they be turned into community gardens instead.

Engagement constraints and insights

The following issues were identified during the Stage 3 consultation:

- The number of surveys received was not statistically representative of the number of people who could be potentially impacted by laneway closures.
- The consultation process from Stage 1 to Stage 3 was an adaptive consultation process and the same tools and tactics were not used throughout each stage.
- A number of residents who live in close proximity to the laneways in the trial provided feedback via each tool or tactic. This report reflects this by referring to all feedback recorded but not providing quantitative figures per resident/person.
- Generally, people who live closer to a laneway had a higher interest in the consultation and reported more negative impacts, resulting in them being more inclined to request a partial or full closure of the laneway.
- Due to the tight timeframe for Stage 3 consultation of the trial, Council focussed on consulting with residents but will consult more widely with key stakeholders, such as police, housing, transport and emergency services.

Recommendations

The following recommendations have been made based on the feedback provided by the community during the Stage 3 consultation for the laneway treatment trial.

- Proceed with the new temporary night-time and full-time closures as recommended by Council at the 17 September 2019 Council Meeting.
- Council to consider the feedback collected from residents and stakeholders on the laneway treatment trial when reviewing long term treatments for existing laneways in the trial and any new laneways identified for future trials, including:
 - trialling a night-time closure in the Bonson Terrace to Staghorn Court laneway in Moulden
 - reviewing the lighting upgrades and motorbike deterrents in laneways trialling the temporary closures.
- Council to review comments received by residents about the type of gates used for the closure in terms of height and deterrents to prevent people climbing over them.
- Council to continue to check-in and communicate with residents on the impacts of any long-term treatments.
- Council to develop a policy position to guide treatments for future laneways, which includes laneway review periods.
- Council to continue to provide updates on the laneway trials for the community and update the laneway activity database.
- Council to take a more community-wide approach and engage with key stakeholders including police, emergency services, Department of Local Government, Housing and Community Development and community organisations.
- Council to continue to consult on future laneways and keep the survey open while the existing trial runs.

Next steps

True North suggests Council meet with the following stakeholders to discuss the community-wide approach to anti-social behaviour in laneways and identify other laneways for future laneway treatment trials:

- Palmerston Regional Business Association
- Northern Territory Police, Fire and Emergency Services including Palmerston Fire Station
- All four local Members of the Legislative Assembly
- Territory Families
- Department of Infrastructure, Planning and Logistics Transport Division (regarding bus stops and public transport access)
- Department of Education – school feeder routes
- Department of Local Government, Housing and Community Development
- Neighbourhood Watch NT
- Victims of Crime NT
- National Association for Prevention of Child Abuse and Neglect (NAPCAN NT)
- Council on the Ageing NT.

It is also suggested that Council take advantage of its existing community networks and committees and engage with the following:

- Youth Inspiring Palmerston
- Palmerston and Rural Youth Services Network
- Palmerston Kids Network
- Palmerston Seniors Advisory Committee
- Palmerston Safe Communities Committee.

AGENDA ITEM:	13.2.3
REPORT TITLE:	Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc.
REPORT NUMBER:	9/0346
MEETING DATE:	19/11/2019
AUTHOR:	Acting Director Lifestyle and Community, Amelia Vellar
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval to retrieve from the table Report Number 9/0324 Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc. following advice received from the Minister for Local Government, Housing and Community Development.

KEY MESSAGES

- The Returned & Services League of Australia, Palmerston Sub-branch Inc. has requested \$10,000 sponsorship per year, (for three years beginning 2020), to provide ANZAC Day Services to the Palmerston community.
- At the 2nd Council Meeting held on 15 October 2019 Report Number 9/0324 entitled Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc. was laid on the table subject to further advice regarding a potential conflict of interest declarations by a number of Elected Members.
- Approval has been received from the Minister for Local Government, Housing and Community Development for specific members of Council to participate in the consideration of and decision on the Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc. under section 74 of the *Local Government Act 2008*.
- It is recommended that Report Number 9/0324 entitled Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc. presented at Council at the 2nd Ordinary Council Meeting on 15 October 2019 be retrieved and considered.

RECOMMENDATION

1. THAT Report Number 9/0346 entitled Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc. be received and noted.
2. THAT Report Number 9/0324 entitled Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc. presented at Council at the 2nd Ordinary Council Meeting on 15 October 2019 be retrieved and tabled.

BACKGROUND

At the 2nd Ordinary Council Meeting of 15 October 2019 Council made the following decision:

- 13.2.1 *Community Benefit Scheme Sponsorship Application - The Returned & Services League of Australia, Palmerston Sub-branch Inc.* 9/0324

THAT this matter lay on the table subject to further advice regarding declaration of interest.

CARRIED 9/0871 - 15/10/2019

DISCUSSION

Following the Council meeting, the Chief Executive Officer wrote to the Department for Local Government, Housing and Community Development seeking advice and if required approval under section 74 of the *Local Government Act 2008*, for council members who may have a potential conflict of interest to participate in the consideration of and decision on the application of the RSL for sponsorship

Correspondence has been received from the Minister for Local Government, Housing and Community Development approving under section 74 of the *Local Government Act 2008*, for specific council members to participate in the consideration of and decision on the Application of the RSL for sponsorship of \$10,000 per year, for three (3) consecutive years (2020, 2021 and 2022), under the Community Benefit Scheme, **Attachment A**.

The Minister has advised as follows:

"It is my view that at the very least, these four council members have a perceived conflict of interest. However, I note the national commemorative importance of ANZAC Day. To this end, I give approval under section 74 of the Local Government Act 2008 for the following council members to participate in the consideration of, and decision in relation to, the application:

- (1) Mayor Athina Pascoe-Bell;
- (2) Alderman Sarah Henderson;
- (3) Alderman Mick Spick; and
- (4) Alderman Tom Lewis."

This decision allows all members of Council who declared a conflict of interest to participate in the Council recommendations.

CONSULTATION PROCESS

In preparing this report, the following external parties were consulted:

- Department of Local Government, Housing and Community Development, Senior Director Legislation and Policy.

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The Community Benefit Scheme budget for the 2019/2020 financial year is \$130,000. At the time of preparing this report, Council has awarded \$63,690. A total of \$66,310 remains unexpended.

Approval of this application request for three years of funding will result in the further allocation of \$10,000 from both the 2020/2021 and 2021/2022 financial budgets.

Council has routinely supplied a range of in-kind support for this annual event including assistance with promotional design, facilitating road-closures, holding a community BBQ and extensively promoting the event to community.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

Rejecting this application may result in negative perceptions from the community due to perceived lack of support and respect for the defence members of our community.

Approval by the Minister to consider this matter has been granted. Any further matters relating to the RSL will require separate approvals.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Letter from the Minister for Local Government, Housing and Community Development

13 NOV 2019

395074

Doc ID



MINISTER FOR LOCAL GOVERNMENT, HOUSING
AND COMMUNITY DEVELOPMENT

Parliament House
State Square
Darwin NT 0800
minister.mccarthy@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5553
Facsimile: 08 8928 6645

Her Worship the Mayor of Palmerston
Mrs Athina Pascoe-Bell
City of Palmerston
PO Box 1
PALMERSTON NT 0831

Dear Mayor Pascoe-Bell

On 20 October 2019, Mr Luccio Cercarelli, Chief Executive Officer, City of Palmerston, wrote to the Department of Local Government, Housing and Community Development, regarding the application received by the Council from the Returned and Services League of Australia, Palmerston Sub-branch Inc (the Palmerston RSL) requesting for an agreement for sponsorship for three consecutive years (2020, 2021 and 2022), under the Community Benefit Scheme (the application). The application seeks \$10 000 each year to provide ANZAC Day Services to the Palmerston community.

Mr Cercarelli advised that you are a patron of the Palmerston RSL and that your husband is also a member, Aldermen Sarah Henderson (and her husband) and Mick Spick are also members of the Palmerston RSL, while Alderman Tom Lewis is a member of the Darwin RSL. As such, when the application was brought to the Council for consideration, it was laid on the table subject to clarification regarding conflict of interest.

It is my view that at the very least, these four council members have a perceived conflict of interest. However, I note the national commemorative importance of ANZAC Day.

To this end, I give approval under section 74 of the *Local Government Act 2008* for the following council members to participate in the consideration of, and decision in relation to, the application:

- (1) Mayor Athina Pascoe-Bell;
- (2) Alderman Sarah Henderson;
- (3) Alderman Mick Spick; and
- (4) Alderman Tom Lewis.

This approval is only in relation to the consideration of and decision in relation to the application. Any future matters before the Council for consideration and decision, relating to the Palmerston RSL should be the subject matter of a separate request to me for Ministerial approval under the Act.

I thank you for your ongoing commitment to good governance and to the interests and people of the City of Palmerston.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Gerry McCarthy', written in a cursive style.

GERRY MCCARTHY

7/11/2019



AGENDA ITEM:	13.2.4
REPORT TITLE:	First Quarter Budget Review 2019/20
REPORT NUMBER:	9/0349
MEETING DATE:	19/11/2019
AUTHOR:	Executive Manager Finance, Shane Nankivell
APPROVER:	Chief Executive Officer, Luccio Cercarelli

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

This report seeks Council approval for the first review of the 2019/20 budget.

KEY MESSAGES

- Council continues to deliver a balanced budget at the end of the First Quarter Budget Review.
- Capital Expenditure has been increased by \$1,112,811. This includes programs such as Lighting Dark Spots (\$400,000), *Splashing Out* (\$201,000) and co-contributions towards grants previously received (\$350,986).
- Overall, reserves decrease by \$2,313,902. This includes a transfer from the Working Capital Reserve of \$1,296,002 which is used to fund and co-fund capital projects, improve community service delivery and roll previously received operational grants from 2018/19 to 2019/20.

RECOMMENDATION

1. THAT Report Number 9/0349 entitled First Quarter Budget Review 2019/20 be received and noted.
2. THAT Council adopts the First Quarter Budget Review 2019/20, pursuant to Section 128 (2) of *Local Government Act* per **Attachment A** of Report Number 9/0349 entitled First Quarter Budget Review 2019/20.
3. THAT Council adopts the reserve movements for 2019/20 of:
 - (i) Transfer from reserve
 - \$1,296,002 transferred from Working Capital Reserve;
 - \$567,000 transferred from Funds in Lieu of Construction Reserve;
 - \$400,000 transferred from Unexpended Grants Reserve;
 - \$201,000 transferred from Major Initiatives Reserve; and
 - \$36,900 transferred from Disaster Recovery Reserve.
 - (ii) Transfer to reserve
 - \$187,000 transferred to Waste Management Reserve

as per **Attachment B** of Report Number 9/0349 entitled First Quarter Budget Review 2019/20.

BACKGROUND

Council adopted the 2019/20 budget on 18 June 2019 as part of the Municipal Plan. A further \$914,000 was rolled into the 2019/20 budget in conjunction with the Third Quarter Budget Review 2018/19 on 21 May 2019 (Report Number 9/0232). Council Report Number 9/0311 Capital Rollovers and Unexpended Grant Allocations from the 2nd Ordinary Meeting held on 17 September 2019 drew a further \$3,502,047.50 into the 2019/20 budget to facilitate completion of a variety of projects within Palmerston.

Council officers complete a quarterly review of the budget to assess both project and ongoing costs against the current budget and operational priorities.

DISCUSSION

The First Quarter Budget Review sees the delivery of a balanced budget. There is a draw down from the Funds in Lieu of Construction Reserve, Working Capital Reserve, Unexpended Grants Reserve, Major Initiatives Reserve, and the Disaster Recovery Reserve. Aside from a small increase to the Waste Management Reserve, all other adjustments are a reallocation of internal funds and material adjustments as outlined below:

Operational Income

Operational Income is decreased by \$277,092 overall.

Rates & Annual Charges Income increases by \$437,000. This is due to additional income received from the Waste Levy than originally anticipated. Of this, \$250,000 is transferred to waste related capital projects, and the remaining \$187,000 is transferred to the Waste Management Reserve.

A reallocation of budget classifications sees \$135,000 transferred from Statutory Charges to Other Income. This income relates to the Taminmin Library service agreement with Litchfield Council.

User Fees & Charges decrease by \$38,645. This is due to an adjustment in rental income forecasted at one of Council's leased facilities.

Grants, Subsidies and Contributions sees an overall decrease of \$677,061, and consists of the following adjustments:

Additions

- \$11,000 grant received for Up Top Music Program;
- \$5,000 grant received for Halloween Flicnics Event; and
- \$1,500 grant received for Seniors Week.

Reductions

- Council received a part payment of \$694,561 from the 2019/20 financial assistance grant in advance during the fourth quarter of 2018/19. This was transferred to Working Capital Reserve in 2018/19 and now will be drawn from the reserve.

Operational Expenditure

Total Operating Expenditure increases by \$255,886.

Materials and Contractors increase by \$169,370, and is made up of the following adjustments:

- \$55,870 transferred from capital to operational for tree maintenance and water programs for newly planted trees;
- \$90,000 transferred from capital to operational for minor works on roads, driveways and park infrastructure;
- \$10,000 transferred from Working Capital Reserve to increase the long grass maintenance on vacant blocks; and
- \$13,500 of minor operational adjustments between cost centres such as Other Expenses.

Professional Services increase by \$18,500 due to the transfer of \$36,900 from the Disaster Recovery Reserve for Council's Emergency Management Plan. The balance of the reduction is a transfer between Other Expenses and Materials and Contractors.

Other Expenses increase by \$69,516 including a transfer of \$56,500 from the Working Capital Reserve to cover an increase in service levels across programs such as public awareness campaigns and Palmerston Carols. The corresponding expense for the \$11,000 income received for the Up Top Music Program and \$5,000 for Halloween Flicnics are also included.

Capital Income

Capital Income decreases by \$668,113 due to the early receipt of grant funding from the Northern Territory Government. The movements are as follows:

- \$500,000 decrease from early receipt of Smart Cities grant funding, received in June 2019;
- \$250,000 decrease from early receipt of Liveability grant funding, received in June 2019; and
- \$81,887 increase in Roads2Recovery grant funding, with the corresponding expense allocated back into Capital Expenditure.

Capital Expenditure

Total Capital Expenditure increases by \$1,112,811, this is inclusive of transfers to Operational Expenditure totalling \$141,772. The adjustments to Capital Expenditure are:

- \$400,000 increase in dark spot program funded from the Unspent Grant Reserve;
- \$124,531 increase to represent the co-contribution for the business continuity grant funded from Working Capital Reserve;
- \$126,455 increase to represent the co-contribution for the LED lighting upgrade grant for the Recreation Centre and Palmerston Library funded from Working Capital Reserve;
- \$50,000 increase to represent the co-contribution for the Mitchell Creek and Escarpment study grant funded from Working Capital Reserve;
- \$50,000 increase to represent the co-contribution for the Library Modernisation Grant with \$20,000 funded from Operational Expenditure and the remaining \$30,000 funded from Working Capital Reserve;
- \$201,000 allocated to *Splashing Out* funded from the Major Initiatives Reserve;
- \$81,887 increase to roads, representing the corresponding increase in Roads2Recovery Grant funding received;

- \$250,000 increase for waste related projects, including safety and efficiency measures funded from the increase in revenue from the waste levy;
- \$100,000 increase for Recreation Centre renewals funded from Working Capital Reserve;
- \$48,000 allocated to the Palmerston Car Parking Strategy funded from Working Capital Reserve;
- \$5,710 allocated to Parks and Open Spaces for landscaping improvements funded from Working Capital Reserve;
- \$250,000 increase for the Connected Pathways Program funded from the Developer Contribution Reserve;
- \$267,000 increase for Developer Funded Pathways funded from the Developer Contribution Reserve;
- \$50,000 increase for Developer Funded Landscaping funded from the Developer Contribution Reserve; and
- \$750,000 decrease due to duplications in expenses due to the early receipt and consequent rolling of grant funded projects aligned with capital expenditure originally budgeted.

Reserves

After the Capital Rollovers and Unexpended Grants were drawn down at the 2nd Ordinary Council Meeting in September 2019, the total reserve balance was \$19,807,738.

Through the First Quarter Budget Review 2019/20 process the total reserves balance is expected to decrease by \$2,313,902 by the end of the financial year to \$17,493,837. The movement in Reserves can be attributed to:

- (i) Transfer to reserve:
 - \$187,000 transferred to Waste Management Reserve;
- (ii) Transfer from reserve
 - \$1,296,002 transferred from Working Capital Reserve:
 - \$694,561 for early receipt of Financial Assistance Grants;
 - \$126,455 for a co-contribution to LED lighting improvements in the Library and Recreation Centre;
 - \$124,531 for a co-contribution to business continuity upgrades;
 - \$100,000 for renewals at the Palmerston Recreation Centre;
 - \$50,000 for a co-contribution to the Mitchell Creek & Escarpment Feasibility Study;
 - \$48,000 for the Palmerston Car Parking Strategy;
 - \$38,645 for the decrease in rental income at the Palmerston Swimming and Fitness Centre;
 - \$33,500 for improvements to Palmerston Carols and other community events;
 - \$30,000 for co-contribution to the Library modernisation design;
 - \$25,000 for public safety and awareness campaigns and Council promotions;
 - \$10,000 for maintenance of long grass on vacant lots; and
 - \$15,310 in other minor transfers.
 - \$567,000 transferred from Developer Funds in Lieu of Construction Reserve:
 - \$250,000 for the Connected Pathways Program;
 - \$267,000 for Developer Funded Pathways; and
 - \$50,000 for Developer Funded Landscaping.
 - \$400,000 transferred from Unexpended Grants Reserve for the Dark Spot Program;

- \$201,000 transferred from the Major Initiatives for the *Making a Splash*; and
- \$36,900 transferred from Disaster Recovery Reserve for the Emergency Management Plan.

CONSULTATION PROCESS

The following City of Palmerston staff were consulted in preparing this report:

- Budget Officers
- Executive Management Team

POLICY IMPLICATIONS

There are no policy implications for this report.

BUDGET AND RESOURCE IMPLICATIONS

The budget and resource implications are detailed in body of this report and the attachments.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

In accordance with Section 128 of the *Local Government Act* the budget amendments will be published on Council's website and an advertisement will be placed in the NT News.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

Attachment A: Statement of Comprehensive Income

Attachment B: Statement of Reserves

STATEMENT OF COMPREHENSIVE INCOME
30/09/2019

	Original Budget	Carry Forwards & Roll Overs \$	1st Review Increase/ (Decrease) \$	Revised Budget \$
Operating Income				
Rates & Annual Charges	28,204,805	0	437,000	28,641,805
Statutory Charges	283,200	0	-135,000	148,200
User Charges & Fees	1,177,651	0	-38,645	1,139,006
Interest & Investment Revenue	983,160	0	0	983,160
Reimbursements	0	0	1,614	1,614
Other Income	1,000	0	135,000	136,000
Grants, Subsidies & Contributions	2,561,988	0	-677,061	1,884,927
Total Operating Income	33,211,804	0	-277,092	32,934,712
Operating Expenses				
Employee Costs	9,632,324	0	0	9,632,324
Professional Services	1,418,200	0	18,500	1,436,700
Auditor's Remuneration	35,000	0	0	35,000
Operating Lease Rentals	147,100	0	0	147,100
Energy	1,217,057	0	0	1,217,057
Materials & Contractors	10,907,797	0	169,370	11,077,167
Depreciation, Amortisation & Impairment	10,034,021	0	0	10,034,021
Elected Members Expenses	377,686	0	0	377,686
Legal Expenses	323,600	0	0	323,600
Water Charges	1,338,844	0	0	1,338,844
Telephone & Other Communication Charges	228,984	0	-1,500	227,484
Community Grants	130,000	0	0	130,000
Other Expenses	3,094,974	324,869	69,516	3,489,359
Borrowing Costs	92,200	0	0	92,200
Total Operating Expenses	38,977,787	324,869	255,886	39,558,541
Net OPERATING SURPLUS / (DEFICIT)	-5,765,983	-324,869	-532,978	-6,623,829
Capital Income				
Net gain (loss) on disposal or revaluation of assets	0	0	0	0
Developer Contributions	500,000	0	0	500,000
Asset Income	0	0	0	0
Grants received	2,080,000	0	-668,113	1,411,887
Total Capital Income	2,580,000	0	-668,113	1,911,887
Net SURPLUS / (DEFICIT) transferred to Equity Statement	-3,185,983	-324,869	-1,201,091	-4,711,942
Capital Expenses				
Land Purchase	0	0	0	0
Asset Purchase	-4,671,000	-1,605,576	-600,000	-6,876,576
Asset Upgrade	-5,173,000	-2,485,603	-512,811	-8,171,414
Total Capital Expenses	-9,844,000	-4,091,179	-1,112,811	-15,047,990
Less Non Cash Expenditure	-10,034,021	0	0	-10,034,021
Plus Gifted Assets	0	0	0	0
Net CAPITAL SURPLUS / (DEFICIT)	-2,995,962	-4,416,048	-2,313,902	-9,725,911
Borrowings	0	0	0	0
Repayment of Borrowings	-209,000	0	0	-209,000
Reserve Movement	3,204,962	4,416,048	2,313,902	9,934,911
NET OPERATING SURPLUS / (DEFICIT)	0	0	0	0

STATEMENT OF RESERVES - per Municipal Plan 2019/2020

OTHER RESERVES	Opening Balance \$ 01/07/2019	Budget 2020 Reserve Movements \$	Balance at the EOY 2020 \$
Election Expenses Reserve	250,000	-	250,000
Disaster Recovery Reserve	500,000	-	500,000
Strategic Initiatives Reserve	10,000	-	10,000
Unexpended Grants Reserve	500,000	(350,000)	150,000
Unexpended Capital Works Reserve	-	-	-
Property Reserve	922,104	(200,000)	722,104
Plant & Equipment Reserve	271,632	(270,000)	1,632
Infrastructure Reserve	5,074,161	(389,962)	4,684,199
Developer Funds In Lieu Of Construction	5,395,377	(1,939,000)	3,456,377
Community Grants Reserve	70,000	(30,000)	40,000
Waste Management Reserve	522,180	135,000	657,180
Street Light Reserve	161,063	(161,000)	63
City Centre Improvement Reserve	127,211	-	127,211
Total Reserves	13,803,728	(3,204,962)	10,598,766

Reserve balances as at 01/07/2019 above do not include 2018/19 year-end adjustments

STATEMENT OF RESERVES - Budget Movements 2020

OTHER RESERVES	Opening Balance \$ 01/07/2019	Original Budget 2020 to Reserves \$	Original Budget 2020 from Reserves \$	Carry Forwards & Roll Overs to Reserves \$	Carry Forwards & Roll Overs from Reserves \$	1st Review 2020 to Reserves \$	1st Review 2020 from Reserves \$	Balance at the EOY 2020 \$
Externally Restricted Reserves								
Unexpended Grants Reserve	9,063,501	-	(350,000)	-	(2,920,793)	-	(400,000)	5,392,708
Externally Restricted Reserves	9,063,501	-	(350,000)	-	(2,920,793)	-	(400,000)	5,392,708
Internally Restricted Reserves								
Election Expenses Reserve	150,000	-	-	-	-	-	-	150,000
Disaster Recovery Reserve	500,000	-	-	-	-	-	(36,900)	463,100
Unexpended Capital Works Reserve	1,195,255	-	-	-	(1,195,255)	-	-	-
Developer Funds In Lieu Of Construction	5,099,661	500,000	(2,439,000)	-	-	-	(567,000)	2,593,661
Waste Management Reserve	1,582,545	135,000	-	-	-	187,000	-	1,904,545
Asset Renewal Reserve	-	-	-	-	-	-	-	-
Major Initiatives Reserve	865,949	-	-	-	-	-	(201,000)	664,949
Internally Restricted Reserves	9,393,410	635,000	(2,439,000)	-	(1,195,255)	187,000	(804,900)	5,776,255
Unrestricted Reserves								
Working Capital Reserve	8,971,837	219,038	(1,270,000)	-	(300,000)	-	(1,296,002)	6,324,873
Unrestricted Reserves	8,971,837	219,038	(1,270,000)	-	(300,000)	-	(1,296,002)	6,324,873
Total Reserves	27,428,748	854,038	(4,059,000)	-	(4,416,048)	187,000	(2,500,902)	17,493,837

Reserve balances as at 01/07/2019 include 2018/19 year-end adjustments

AGENDA ITEM:	13.2.5
REPORT TITLE:	Appointment of the Deputy Mayor – December 2019 to May 2020
REPORT NUMBER:	9/0348
MEETING DATE:	19/11/2019
AUTHOR:	Elected Members Executive Support, Kylie Hendry
APPROVER:	Acting Chief Executive Officer, Amelia Vellar

COMMUNITY PLAN

Governance: Council is trusted by the community and invests in things that the public value.

PURPOSE

The purpose of this report is to appoint a Deputy Mayor for the period five months from 22 December 2019 to 22 May 2020 (inclusive).

KEY MESSAGES

- Section 45 of the *Local Government Act* requires the appointment of a Deputy Mayor for a term fixed by the Council but must conclude by the next General Election being August 2021.
- Council Policy *EM01 Elected Members* specifies a term of five months for the position of Deputy Mayor.
- Council acknowledges that the Mayor will, at times not be available to perform their duties and the Deputy Mayor will be required to act in the position.

RECOMMENDATION

1. THAT Report Number 9/0348 entitled Appointment of the Deputy Mayor – December 2019 to May 2020 be received and noted.
2. THAT Council appoint Alderman _____ as Deputy Mayor for a period of five months in accordance with Council Policy *EM01 Elected Members*, commencing 22 December 2019 to 22 May 2020 (inclusive).

BACKGROUND

At the 1st Ordinary Council Meeting of 4 June 2019 Council made the following decision:

13.2.3 *Appointment of the Deputy Mayor – July to December 2019*

2. THAT Council appoint Alderman Giesecke as Deputy Mayor for a period of five months in accordance with Council Policy *EM01 Elected Members*, commencing 21 July 2019 to 21 December 2019 (inclusive).

CARRIED 9/0654 – 04/06/2019

Since the election of the ninth City of Palmerston Council the following Alderman have held the position of Deputy Mayor:

<u>Name</u>	<u>Period</u>
Deputy Mayor Hale	18 April 2018 – 18 September 2018
Deputy Mayor Spick	19 September 2018 – 19 February 2019
Deputy Mayor Henderson	20 February 2019 – 20 July 2019
Deputy Mayor Giesecke	21 July 2019 – 21 December 2109

DISCUSSION

Council resolved that the terms for the position of Deputy Mayor to be for a term of five months and that method of appointment be as per Council Policy *EM01 Elected Members*.

At the Ordinary Council Meeting of 4 June 2019, Council resolved to appoint Alderman Giesecke as the Deputy Mayor commencing 21 July 2019 to 21 December 2019 (inclusive). This period is now nearing completion.

Council now needs to nominate an Alderman as Deputy Mayor for the period commencing 22 December 2019 to 22 May 2020 (inclusive).

Any Alderman can nominate for the position, even those who have previously served a term.

CONSULTATION PROCESS

No public consultation is required for this matter.

The appointment of a new Deputy Mayor will be communicated to the community following this appointment.

POLICY IMPLICATIONS

Appointment of the Deputy Mayor is in accordance with Council Policy *EM01 Elected Members*.

BUDGET AND RESOURCE IMPLICATIONS

The Deputy Mayor receives additional allowances to that of any other member; however, this has been incorporated in the approved 2019/20 Budget.

RISK, LEGAL AND LEGISLATIVE IMPLICATIONS

The appointment of a Deputy Mayor is required by the *Local Government Act*. The appointment will come into effect as of 22 December 2019.

ENVIRONMENT SUSTAINABILITY IMPLICATIONS

There are no environment sustainability implications for this report.



COUNCIL REPORT

A Place for People

2nd Ordinary Council Meeting

COUNCIL OFFICER CONFLICT OF INTEREST DECLARATION

We the author and approving officer declare that we do not have a conflict of interest in relation to this matter.

ATTACHMENTS

There are no attachments for this report.

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.2 Correspondence

14.2.1 LGANT Call for Nominations – Northern Territory Grants Commission

1. THAT Council receive and note Item 14.2.1 entitled LGANT Call for Nominations – Northern Territory Grants Commission.
2. THAT Mayor/Alderman _____ be nominated as a LGANT member of the Northern Territory Grants Commission.

14.2.2 Appointment of Members to the Palmerston Division of the Development Consent Authority

THAT Council receive and note correspondence received from Minister Infrastructure, Planning and Logistics being Item 14.2.2 entitled Appointment of Members to the Palmerston Division of the Development Consent Authority.

LOCAL GOVERNMENT ASSOCIATION OF THE NORTHERN
TERRITORY

NOMINATION FORM

NORTHERN TERRITORY GRANTS COMMISSION



COUNCIL NAME:

1. Agreement to be nominated

I, _____ agree to be nominated as a
(name in full)

member of the **NORTHERN TERRITORY GRANTS COMMISSION**.

Signature: _____ Date: _____

2. Council Confirmation of Nomination

I, _____ the Chief Executive Officer

hereby confirm that _____

was approved by resolution of Council to be nominated as a member of the
NORTHERN TERRITORY GRANTS COMMISSION at a meeting held on
/ /2019.

Signature: _____ Date: _____

3. Nominee's Contact Details

Email address: _____

Phone No: _____

4. Nominee Information

The following information is required to enable the Executive to make an informed decision. A current curriculum vitae can be submitted in lieu of section 3 of the nomination form.

4.1 What is your current council position? _____

4.2 How long have you held your current council position? _____

4.3 How long have you been involved in local government? _____

4.4 Please list your educational qualifications:

4.5 What experience do you have that is relevant to this committee?

4.6 Apart from your current position what other roles have you had in the local government sector?

5. You agree to supply the Executive with a report on the committee meetings you attend?

I agree I Disagree

6. Have you read and agree to the Outside Committee procedures

Yes



MINISTER FOR INFRASTRUCTURE, PLANNING AND LOGISTICS

Parliament House
State Square
Darwin NT 0800
minister.lawler@nt.gov.au

GPO Box 3146
Darwin NT 0801
Telephone: 08 8936 5566
Facsimile: 08 8936 5609

Her Worship the Mayor of Palmerston
Mrs Athina Pascoe-Bell
City of Palmerston
PO Box 1
PALMERSTON NT 0831

Via email: Mayor@palmerston.nt.gov.au

Dear  Mayor

Thank you for your correspondence dated 5 September 2019, in which City of Palmerston advised of its nominations to the Palmerston Division of the Development Consent Authority.

I am pleased to advise that pursuant to section 89(1)(a) of the *Planning Act 1999*, I have appointed Deputy Mayor Ben Giesecke and Alderman Sarah Henderson as members and pursuant to section 91(1) of the *Planning Act 1999*, I have appointed yourself as the alternate member for Deputy Mayor Ben Giesecke and Alderman Sarah Henderson in accordance with Council's nominations.

Your appointment will commence on 4 December 2019 and expire on 3 December 2021.

Yours sincerely



EVA LAWLER

11 NOV 2019

15 REPORT OF DELEGATES

16 QUESTIONS BY MEMBERS

17 GENERAL BUSINESS

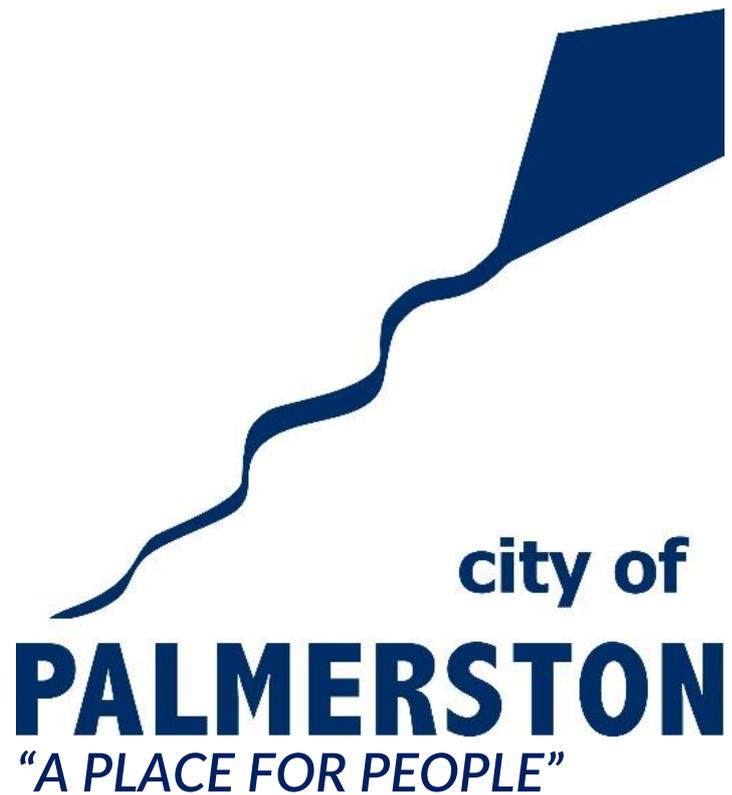
18 NEXT ORDINARY COUNCIL MEETING

THAT the next Ordinary Meeting of Council be held on Tuesday, 10 December 2019 at 5.30pm in the Council Chambers, Civic Plaza, 1 Chung Wah Terrace, Palmerston.

19 CLOSURE OF MEETING TO PUBLIC

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations*, the meeting be closed to the public to consider the Confidential item of the Agenda.

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON



**COUNCIL MEETING
MINUTES
TUESDAY, 5 NOVEMBER 2019**

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, 1 Chung Wah Terrace, Palmerston
on Tuesday 5 November 2019 at 5:30pm.**

ELECTED MEMBERS

Mayor Athina Pascoe-Bell (Chair)
Alderman Amber Garden
Alderman Damian Hale
Alderman Sarah Henderson
Alderman Tom Lewis
Alderman Lucy Morrison

STAFF

Chief Executive Officer, Luccio Cercarelli
Director City Growth and Operations, Kathy Jarrett
Acting Director Lifestyle and Community, Amelia Vellar
Executive Manager Finance, Shane Nankivell
Acting Executive Manager Organisational Services, Richard Iap
Communications Media and Marketing Lead, Samantha Abdic
Media Project Officer, Anthony Grey
Minute Secretary, Alexandra Briley

GALLERY

Marie Roe, Moulden Primary School
Sowaibah Hanifie, ABC

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5:30pm.

Initials: _____

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence Previously Granted

THAT the leave of absence received from Alderman Giesecke for 1 November to 17 November 2019 inclusive be received and noted.

CARRIED 9/0726 - 16/07/2019

THAT the leave of absence received from Alderman Spick for 19 October 2019 to 10 November 2019 inclusive be received and noted.

CARRIED 9/0791 - 03/09/2019

3.3 Leave of Absence Request

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

1. THAT the leave of absence for Council business received from Mayor Pascoe-Bell for 12pm, 11 November to 13 November 2019 inclusive be received and noted.
2. THAT the leave of absence received from Mayor Pascoe-Bell for 25 November to 29 November 2019 inclusive be received and noted.

CARRIED 9/0881 - 05/11/2019

4 REQUEST FOR TELECONFERENCING

Nil.

5 DECLARATION OF INTEREST

5.1 Elected Members

Nil.

Initials: _____

5.2 Staff

Moved: Alderman Garden
Seconded: Alderman Morrison

1. THAT the Declaration of Interest received from Chief Executive Officer, Luccio Cercarelli for Item 22.1 be received and noted.
2. THAT the Declaration of Interest received from Chief Executive Officer, Luccio Cercarelli for Item 25.2.3 be received and noted.

CARRIED 9/0882 – 05/11/2019

6 CONFIRMATION OF MINUTES

6.1 Confirmation of Minutes

Moved: Alderman Hale
Seconded: Alderman Morrison

THAT the minutes of the Council Meeting held on Tuesday, 15 October 2019 pages 9915 to 9925, be confirmed.

CARRIED 9/0883 – 05/11/2019

6.2 Business Arising from Previous Meeting

Nil.

7 MAYORAL REPORT

7.1 Mayoral Update Report - September and October 2019

M9/015

Moved: Mayor Pascoe-Bell
Seconded: Alderman Hale

THAT Report Number M9/015 entitled Mayoral Update Report - September and October 2019 be received and noted.

CARRIED 9/0884 – 05/11/2019

Initials: _____

8 DEPUTATIONS AND PRESENTATIONS

8.1 Moulden Playground

Moved: Alderman Morrison
Seconded: Alderman Garden

THAT the presentation by Marie Roe, Primary School Teacher of Moulden Primary School be received and noted.

CARRIED 9/0885 – 05/11/2019

9 PUBLIC QUESTIONS (WRITTEN SUBMISSIONS)

Nil.

10 CONFIDENTIAL ITEMS

10.1 Moving Confidential Items into Open

25.2.2 Confidential Risk Management and Audit Committee Meeting Minutes – 22 October 2019

C9/0334

THAT Council endorse the confidential recommendations from the Risk Management and Audit Committee Meeting held on 22 October 2019:

a. The following items from Report Number C9RMA/019:

- THAT Report Number C9RMA/019 entitled Information Technology Security Update on Outstanding Action Items be received and noted.
- THAT the IT Policy Review and Development Schedule including completion dates be provided to the 25 February 2020 meeting.
- THAT a further update regarding the design and implementation of Council's IT disaster recovery plan be provided to the 25 February 2020 meeting.
- THAT the decisions move to the open session.

CARRIED 9/0902 – 05/11/2019

10.2 Moving Open Items into Confidential

Nil.

Initials: _____

10.3 Confidential Items

Moved: Alderman Garden
Seconded: Alderman Henderson

THAT pursuant to *Section 65(2) of the Local Government Act and Regulation 8 of the Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential items.

ITEM	REGULATION	REASON
25.2.1	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.
25.2.2	8(c)(iii)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iii) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the security of the council, its members or staff.
25.2.3	8(c)(iv)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(c)(iv) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed
25.2.4	8(e)	This item is considered 'Confidential' pursuant to <i>Section 65(2) of the Local Government Act and 8(e) of the Local Government (Administration) Regulations</i> , which states municipal council may close to the public only so much of its meeting as comprises the receipt or discussion of, or a motion or both relating to, information provided to the council on condition that it be kept confidential.

CARRIED 9/0886 – 05/11/2019

11 PETITIONS

Nil.

Initials:

12 NOTICES OF MOTION

Nil.

13 OFFICERS REPORTS

13.1 Receive and Note Reports

13.1.1 2019 Pre-Cyclone Clean Up 9/0331

Moved: Alderman Morrison
Seconded: Alderman Henderson

THAT Report Number 9/0331 entitled 2019 Pre-Cyclone Clean Up be received and noted.

CARRIED 9/0887 – 05/11/2019

13.1.2 *Prójects* - Smart Cities Update Report November 2019 9/0335

Moved: Alderman Hale
Seconded: Alderman Garden

THAT Report Number 9/0335 entitled *Prójects* - Smart Cities Update Report November 2019 be received and noted.

CARRIED 9/0888 – 05/11/2019

13.2 Action Reports

13.2.1 Review of Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* 9/0290

Moved: Alderman Hale
Seconded: Alderman Morrison

1. THAT Report Number 9/0290 entitled Review of Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* be received and noted.

2. THAT Council adopt amended City of Palmerston Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* being **Attachment B** to Report Number 9/0290 entitled Review of Council Policy *FIN18 Grants, Donations, Scholarships and Sponsorships* with the minor administrative change of the deletion of clause 4.10.

CARRIED 9/0889 – 05/11/2019

Initials:

13.2.2 Risk Management and Audit Committee Meeting Minutes –
22 October 2019

9/0333

Moved: Alderman Garden
Seconded: Alderman Henderson

1. THAT Report Number 9/0333 entitled Risk Management and Audit Committee Meeting Minutes – 22 October 2019 be received and noted.
2. THAT Council receive and note the unconfirmed Risk Management and Audit Committee Minutes being **Attachment A** to Report Number 9/0333 entitled Risk Management and Audit Committee Meeting Minutes – 22 October 2019.
3. THAT Council endorse the recommendations from the Risk Management and Audit Committee Meeting held on 22 October 2019:
 - a. The following items from Report Number 9RMA/017:
 - THAT Report Number 9RMA/017 entitled Action Report be received and noted.
 - THAT the following item be removed from the Action Report:
 - RMA9/0040 – Payroll training and leave entitlements narrative.
 - b. The following items from Report Number 9RMA/018:
 - THAT Report Number 9RMA/018 entitled Draft Annual Financial Statements 2018/19 be received and noted.
 - THAT the Committee deems the draft financial statements for the year ended 30 June 2019 at **Attachment A** and the accompanying financial review at **Attachment B** to Report Number 9RMA/018 entitled Draft Annual Financial Statements 2018/2019 suitable for consideration by the Chief Executive Officer for certification and inclusion in the 2018/2019 Annual Report, to include minor amendments and feedback provided by the Committee to the Management Team.
 - THAT the Committee receives and notes the tabled Draft Audit Closing Report to the Council, year ended 30 June 2019, received from Merit Partners.
 - THAT the Committee congratulates the Finance Team for the favourable audit report and timely preparation of the financial statements.

Initials: _____

13.2.2 Risk Management and Audit Committee Meeting Minutes -
22 October 2019 (continued) 9/0333

c. The following item from Other Business:

- THAT complaints handling policies and procedures be identified as part of the Strategic Risk Register update to be presented at the 25 February 2020 meeting.

CARRIED 9/0890 - 05/11/2019

13.2.3 End of Financial Year 2018/19 Reserve Allocation 9/0339

Moved: Alderman Hale
Seconded: Alderman Garden

1. THAT Report Number 9/0339 entitled End of Financial Year 2018/19 Reserve Allocation be received and noted.
2. THAT Council adopts the end of financial year reserve movements for 2018/19 of:
Transfers to Reserve:
 - \$60,000 transferred to the Developer Contribution Reserve.
 - \$1,060,000 transferred to the Waste Reserve.
 - \$2,162,000 transferred to the Working Capital Reserve.

CARRIED 9/0891 - 05/11/2019

13.2.4 Adoption of the City of Palmerston Annual Report 2018/19 9/0336

Moved: Alderman Garden
Seconded: Alderman Henderson

1. THAT Report Number 9/0336 entitled Adoption of the City of Palmerston Annual Report 2018/19 be received and noted.
2. THAT Council adopt the City of Palmerston Annual Report 2018/19 being **Attachment A** to Report Number 9/0336 entitled Adoption of the City of Palmerston Annual Report 2018/19.

Initials:

- 13.2.4 Adoption of the City of Palmerston Annual Report 2018/19
(continued)

9/0336

3. THAT Council note that in accordance with Section 199 of the *Local Government Act*, the adopted City of Palmerston Annual Report 2018/19 will be provided to the Minister for Local Government, Housing and Community Development by 15 November 2019.

CARRIED 9/0892 – 05/11/2019

14 INFORMATION AND CORRESPONDENCE

14.1 Information

14.1.1 LGANT Draft Executive Minutes – 21 October 2019

Moved: Alderman Hale
Seconded: Alderman Morrison

THAT Council receive and note Item 14.1.1 entitled LGANT Draft Executive Minutes – 21 October 2019.

CARRIED 9/0893 – 05/11/2019

14.2 Correspondence

Nil.

15 REPORT OF DELEGATES

15.1 Tourism Top End Meeting

Moved: Alderman Henderson
Seconded: Alderman Lewis

THAT the verbal report received by Alderman Henderson regarding Tourism Top End Meeting be received and noted.

CARRIED 9/0894 – 05/11/2019

Initials: _____

16 QUESTIONS BY MEMBERS

16.1 Community Events and Activities on Council Website

Moved: Alderman Henderson
Seconded: Alderman Garden

THAT the question asked by Alderman Henderson regarding the inclusion of Palmerston Community events and activities on the Council website, and the question was taken on notice by the Acting Executive Manager Organisational Services.

CARRIED 9/0895 - 05/11/2019

17 GENERAL BUSINESS

17.1 Appointment of Acting Mayor

Moved: Alderman Henderson
Seconded: Alderman Garden

THAT Alderman Garden be appointed as Acting Mayor from 12pm Monday, 11 November 2019 to 13 November 2019 inclusive.

CARRIED 9/0896 - 05/11/2019

18 NEXT COUNCIL MEETING

Moved: Alderman Hale
Seconded: Alderman Henderson

THAT the next Ordinary Meeting of Council be held on Tuesday, 19 November 2019 at 5.30pm in the Palmerston Raiders Club, Goodline Park, Corner of Owsten Avenue and Forrest Parade, Rosebery.

CARRIED 9/0897 - 05/11/2019

Initials: _____

19 CLOSURE OF MEETING TO PUBLIC

Moved: Alderman Hale
Seconded: Alderman Garden

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 9 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the Confidential Items of the Agenda.

CARRIED 9/0898 - 05/11/2019

20 ADJOURNMENT OF MEETING AND MEDIA LIAISON

Moved: Alderman Garden
Seconded: Alderman Hale

THAT the meeting be adjourned for 10 minutes for media liaison.

CARRIED 9/0899 - 05/11/2019

The meeting adjourned at 6:17pm.



Athina Pascoe-Bell
MAYOR

Date:
