

Notice of Palmerston Animal Management Reference Group Meeting
To be held in Council Chambers, Civic Plaza, Palmerston
On Wednesday, 28 November 2018 at 4.00pm.

1 ACKNOWLEDGEMENT OF COUNTRY

2 OPENING OF MEETING

3 APOLOGIES AND LEAVE OF ABSENCE

- 3.1 Apologies
- 3.2 Leave of Absence Previously Granted
- 3.3 Leave of Absence Request

4 DECLARATION OF INTEREST

- 4.1 Members of the Group
- 4.2 Staff

5 CONFIRMATION OF MINUTES

5.1 Confirmation of Minutes

THAT the minutes of the Palmerston Animal Management Reference Group Meeting held Wednesday, 31 October 2018 pages 65 to 71 be confirmed subject to the following alterations: -

1. *Minute Book Page 65 - Item 3.1 include Jill Pascoe into the recommendation 'THAT the apology received from Katrina Stafford from Top End Rehoming Group for 31 October 2018 be received and noted'.*

3.1 Apologies

Moved: Mayor Pascoe-Bell
Seconded: Mandy Hall

THAT the apology received from Katrina Stafford from Top End Rehoming Group and Jill Pascoe for 31 October 2018 be received and noted.

CARRIED PAMRG/0109 - 31/10/2018

2. *Minute Book Page 66 - Item 3.2 replace recommendation 'THAT it be noted Gerard Rosse and Jill Pascoe will be on leave of absence as previously advised for the period of 31 October 2018 inclusive' with Nil.*

3.2 Leave of Absence Previously Granted

Nil

3. Minute Book Page 66 – Item 5.1, 7.1, 9 and 10 decision numbers be amended to reflect the correct numerical order.
4. Minute Book Page 67 – Item 6 replace recommendations for ‘6.1 Desexing Grants – 31 October 2018 and 6.2 Australian Veterinary Association – Animal Shelters and Municipal Pounds – 31 October 2018’ with Nil.
5. Minute Book Page 67 – Item 7.1, Task Date 19/07/2018 Cat Management ‘a) Mandy Hall to investigate Animal Welfare Grant to provide a community desexing program’ to be replaced with ‘a) members of the group further discussed the management of stray and feral cats in regards to possible grants being offered by City of Palmerston to assist volunteer groups in providing a desexing program. It was suggested that volunteer groups formally apply to City of Palmerston if and when these grants become available. **ITEM COMPLETED**’.
6. Minute Book Page 67 – Item 7.1 Task Date 19/07/2018 Cat Management ‘b) Top End Rehoming Group provided statistics in Item 4.1.’ to be replaced with ‘b) Through the Ranger Services Manager, Top End Rehoming Group provided the statistics for Cat Desexing Grants for the last two (2) years. **Item Completed**’.
7. Minute Book Page 67 – Item 7.1 Task Date 19/07/2018 Cat Management ‘d) Jeff Borella see Gerard Rosse to discuss cat desexing report’ be removed as this is an operational matter.
8. Minute Book Page 67 Item 7.1 Task Date 13/09/2018 ‘1. New member Shae Fisher from RSPCA’ be replaced with ‘1. The Committee received a new member application from Shae Fisher from RSPCA. The application was accepted and Shae was welcomed by all members. **Item Completed.**’
9. Minute Book Page 67 Item 7.1 Task Date 13/09/2018 ‘2. A link has been set up on City of Palmerston website’ replaced with ‘2. Council provided a link to the PAMRG nomination form to various pages of Council’s website instead of providing a digital inbox. **Item Completed.**’
10. Minute Book Page 68 Item 7.1 Task Date 13/09/2018 ‘3. Meeting times to remain unchanged now’ replaced with ‘3. The Chair advised the Committee that the meeting time would remain unchanged but may be reviewed in the future. **Item Completed**’.
11. Minute Book Page 68 Item 7.1 Task Date 13/09/2018 ‘4. Well done to all who have assisted in promoting new members. Keep it up’ replace with ‘4. Well done to all who have assisted in promoting membership to the PAMRG and members will continue to promote. **Item Completed.**’
12. Minute Book Page 68 Item 7.1 Task Date 13/09/2018 ‘1. Jeff Borella provided item 6.2. These are guidelines only and not legislative’ replace with ‘1. Ranger Services Manager provided a copy of the Australian Veterinary Association - Animal Shelters and Municipals Pounds. These are guidelines only and not legislative. **Item Completed.**’
13. Minute Book Page 68 Item 7.1 Task Date 13/09/2018 ‘2. Alderman Garden to investigate QLD and Mandy Hall’ replace with ‘2. The Chair will provide information to the Group out of session on the legislative requirements from other states on Rehoming Organisations. **Item Completed**’.
14. Minute Book Page 68 Item 19 CLOSURE OF MEETING to be replaced with ‘10 CLOSURE OF MEETING’.

6 CORRESPONDENCE

7.1 Actions and Outstanding Topics

Dec #	Task Date	Action / Topic	Update
PAMRG/0054	22/11/2018	THAT a report be prepared for February's meeting on cat management.	THAT a report was not presented due to no meeting held and will be considered as part of the Strategic Plan development
PAMRG/0100	19/07/2018	Cat Management	THAT the following be confirmed: a) Mandy Hall to investigate Animal Welfare Grant to provide a community desexing program. b) Top End Rehoming Group provided statistics in Item 4.1. c) A report be presented by CoP at the 4 th meeting regarding subsidy options for desexing of animals. d) Jeff Borella see Gerard Rosse to discuss cat desexing report.
PAMRG/0106	13/09/2018	<ol style="list-style-type: none"> 1. THAT Applications for Memberships be discussed at meeting dated 31 October 2018. 2. THAT City of Palmerston Website be amended to assist with new memberships and include a digital inbox. 3. THAT Alderman Garden discuss meeting times with CEO/Director. 4. THAT members assist to promote new memberships 	<ol style="list-style-type: none"> 1. New member Shae Fisher from RSPCA 2. A link has been set up on City of Palmerston website. 3. Meeting times to remain unchanged now. 4. Well done to all who have assisted in promoting new members. Keep it up.
PAMRG/00107	13/09/2018	<ol style="list-style-type: none"> 1. THAT Jeff Borella investigate the Animal Protection Bill and bring to the next meeting dated 31 October 2018. 2. THAT PAMRG members investigate other State Legislation and bring to the next meeting dated 31 October 2018. 	<ol style="list-style-type: none"> 1. Jeff Borella provided item 6.2. These are guidelines only and not legislative. 2. Alderman Garden to investigate QLD and Mandy Hall.

8 NEW BUSINESS

8.1 Animal Management Activities/Initiatives for the remaining 2018/19 Financial Year

9 NEXT MEETING

10 CLOSURE
