

CITY OF PALMERSTON

**Minutes of Risk Management and Audit Committee Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Wednesday 24 October 2018 at 5.30pm.**

COMMITTEE MEMBERS	Iain Summers (Chair) Mayor Athina Pascoe-Bell Alderman Amber Garden Alderman Sarah Henderson
STAFF	Chief Executive Officer, Luccio Cercarelli Director Corporate Services, Chris Kelly Finance Manager, Shane Nankivell Maxie Smith, Assistant Finance Manager Minute Secretary, Alyce Breed
GALLERY	MunLi Chee, Merit Partners Candice Thomson, Merit Partners

1 ACKNOWLEDGEMENT OF COUNTRY

I respectfully acknowledge the traditional owners of the land on which we are meeting - the Larrakia People - and pay my respects to their elders, past, present and future.

2 OPENING OF MEETING

The Chair declared the meeting open at 5.30pm.

3 APOLOGIES AND LEAVE OF ABSENCE

3.1 Apologies

Nil.

3.2 Leave of Absence

Nil.

3.3 Leave of Absence Request

Nil.

Initials: _____

4 DECLARATION OF INTEREST

4.1 Committee Members

Nil.

4.2 Staff

Nil.

5 CONFIRMATION OF MINUTES

Moved: Alderman Garden
Seconded: Mayor Pascoe-Bell

THAT the minutes of the Risk Management and Audit Committee Meeting held Wednesday, 4 July 2018 pages 81 to 84, be confirmed.

CARRIED RMA9/0009 – 24/10/2018

6 WORK PLAN

6.1 Action Report 9RMA/001

Moved: Mayor Pascoe-Bell
Seconded: Alderman Garden

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT Report Number 9RMA/001 entitled Action Report be received and noted.
2. THAT the items completed and recommended for removal be removed from the Action Report being Decision Numbers:
 - RMA9/0003
 - RMA/0140
3. THAT the Community Satisfaction Report (KPI's) Council report be presented to the next Risk and Audit Committee Meeting.

CARRIED RMA9/0010 – 24/10/2018

Initials: _____

Director Corporate Services left Chambers at 6.38pm.

Director Corporate Services returned to Chambers at 6.41pm.

7 FINANCIAL REPORTING

7.1 Draft Annual Financial Statements 2017/2018

9RMA/002

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT Report Number 9RMA/002 entitled Draft Annual Financial Statements 2017/2018 be received and noted.
2. THAT the Committee deems the draft financial statements for the year ended 30 June 2018 at **Attachment A** (with minor amendments) and the accompanying financial review at **Attachment B** (with inclusion of feedback from the Risk Management and Audit Committee) to Report Number 9RMA/002 entitled Draft Annual Financial Statements 2017/2018 suitable for consideration by the Chief Executive Officer for certification and inclusion in the 2017/2018 Annual Report.
3. THAT the Committee express its appreciation of the professionalism and timeliness in the preparation of financial statements by the management team and external auditors.

CARRIED RMA9/0011 - 24/10/2018

8 INTERNAL CONTROLS AND RISK MANAGEMENT

Nil.

9 WHISTLE BLOWING

Nil.

10 INTERNAL AUDIT

Nil.

11 EXTERNAL AUDIT

11.1 External Audit Plan for 30 June 2018

9RMA/003

Moved: Alderman Henderson
Seconded: Alderman Garden

THAT Report Number 9RMA/003 entitled External Audit Plan for 30 June 2018 be received and noted.

CARRIED RMA9/0012 - 24/10/2018

Initials: _____

12 OTHER BUSINESS

Nil.

13 CORRESPONDENCE

Nil.

14 CONFIDENTIAL REPORTS

14.1 Confidential Items

Nil.

14.2 Moving Open Items into Confidential

Nil.

14.3 Moving Confidential Items into Open

Nil.

15 NEXT MEETING

The next Risk Management and Audit Committee meeting will be decided on at the beginning of 2019.

16 ADJOURNMENT OF MEETING

Moved: Alderman Henderson
Seconded: Mayor Pascoe-Bell

THAT the meeting be adjourned.

CARRIED RMA9/0013 – 24/10/2018

The meeting adjourned at 7:01pm.



Iain Summers
CHAIR
Date: _____