

CITY OF PALMERSTON

**Minutes of Council Meeting
held in Council Chambers
Civic Plaza, Palmerston
on Wednesday 4 July 2018 at 5.30pm.**

Any member of Council who may have a conflict of interest, or a possible conflict of interest in regard to any item of business to be discussed at a Council meeting or a Committee meeting should declare that conflict of interest to enable Council to manage the conflict and resolve it in accordance with its obligations under the Local Government Act and its policies regarding the same.

Acknowledgement of Traditional Ownership

I respectfully acknowledge the past and present Traditional Custodians of this land on which we are meeting, the Larrakia people. It is a privilege to be standing on Larrakia country.

1 PRESENT

Members:	Iain Summers (Chair) Mayor Athina Pascoe-Bell Alderman Amber Garden Alderman Sarah Henderson
Staff:	Chief Executive Officer, Luccio Cercarelli Director Corporate Services, Chris Kelly Finance Manager, Shane Nankivell Minute Secretary, Alyce Breed
Gallery:	David Howie, KPMG Alec Purkis, KPMG

2 APOLOGIES

Nil.

3 CONFIRMATION OF MINUTES

The Chair declared that the minutes from 8 February 2018 are a true and correct reflection of the meeting which he presided over.

Moved: Iain Summers
Seconded: Mayor Pascoe-Bell

THAT the minutes of the Risk Management and Audit Committee Meeting held on Thursday, 8 February 2018 pages 77 to 80, be confirmed.

CARRIED RMA9/0001 – 04/07/2018

Initials: _____

4 FINANCIAL REPORTING

Nil.

5 INTERNAL CONTROLS AND RISK MANAGEMENT

5.1 Update on Response to the Independent Investigator's Report RMA/073

Moved: Mayor Pascoe-Bell

Seconded: Alderman Garden

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT Report Number RMA/073 entitled Update on Independent Investigator's Report be received and noted.
2. THAT the Risk Management and Audit Committee be provided with a detailed report in the October 2018 Meeting outlining Council's response to each of the recommendations contained in the Independent Investigator's Report at **Attachment A** including a reference to the Council's risk register.

CARRIED RMA9/0002 - 04/07/2018

6 INTERNAL AUDIT

Nil.

7 EXTERNAL AUDIT

7.1 External Audit Plan for Review of Financial Year Ended 30 June 2018 RMA/074

Moved: Alderman Henderson

Seconded: Alderman Garden

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT Report Number RMA/074 entitled External Audit Plan for Review of Financial Year ended 30 June 2018 be received and noted.
2. THAT the Risk Management and Audit Committee recommend to Council the proposed draft External Audit Plan of Council's financial statements for the financial year ended 30 June 2018 as **Attachment A** to Report Number RMA/074 entitled External Audit Plan for Review of Financial Year ended 30 June 2018.
3. THAT the Risk Management and Audit Committee recommends that Merit Partners be asked to risk rate items contained within section 6.3 of **Attachment A** to Report Number RMA/074 entitled External Audit Plan for Review of Financial Year ended 30 June 2018.
4. THAT a further report be provided to the Risk Management and Audit Committee which includes management responses for the October 2018 meeting.

CARRIED RMA9/0003 - 04/07/2018

Initials: _____



COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

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8 WORK PLAN

8.1 Action Report

RMA/071

Moved: Alderman Garden
Seconded: Mayor Pascoe-Bell

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT Report Number RMA/071 entitled Action Report be received and noted.
2. THAT the items completed and recommended for removal be removed from the Action Report being Decision Numbers:
 - RMA/0121
 - RMA/0122
 - RMA/0125
 - RMA/0129
 - RMA/0134
 - RMA/0135
 - RMA/0136
 - RMA/0137
 - RMA/0138
 - RMA/0139

CARRIED RMA9/0004 – 04/07/2018

8.2 Risk Management and Audit Committee Schedule 2018/19

RMA/072

Moved: Mayor Pascoe-Bell
Seconded: Alderman Henderson

THAT the Risk Management and Audit Committee recommend to the Council:

1. THAT Report Number RMA/072 entitled Risk Management and Audit Committee Schedule 2018/19 be received and noted.
2. THAT the Committee adopts the amended 2018/19 Risk Management and Audit Committee Schedule with the following amendments:
 - Annual Report KPI's to be considered with financial statements in October
 - Interim Audit Report to be considered in July
 - Risk Review to be considered in both October and February
 - Inclusion of Committee Schedule review in June

CARRIED RMA9/0005 – 04/07/2018

Initials: _____



COMMITTEE MINUTES

RISK MANAGEMENT & AUDIT COMMITTEE

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9 OTHER BUSINESS

Nil.

10 CORRESPONDENCE

Nil.

11 CONFIDENTIAL REPORTS

11.1 Report Number RMA/075

Moved: Alderman Garden
Seconded: Alderman Henderson

THAT pursuant to Section 65(2) of the *Local Government Act* and Regulation 8 of the *Local Government (Administration) Regulations* the meeting be closed to the public to consider the following confidential item:

Report Number RMA/075

This item is considered 'Confidential' pursuant to Section 65(2) of the *Local Government Act* and 8(b) of the *Local Government (Administration) Regulations*, whereby the public may be excluded while business of a kind classified as information that would, if publicly disclosed, be likely to prejudice the interests of the council or some other person is discussed.

CARRIED RMA9/0006 - 04/07/2018

12 CLOSURE

Meeting closed at 6.50pm

UNCONFIRMED



Iain Summers
CHAIR
Date: _____