

Name:	Lighting Up Palmerston		
Type:	Council Policy		
Owner:	Chief Executive Officer		
Responsible Officer:	Director Lifestyle and Community		
Approval Date:	2/02/2021	Next Review Date:	2/02/2025
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1 PURPOSE

The purpose of this policy is to enable requests for lighting be activated on City of Palmerston's infrastructure assets to highlight a special event or cause.

2 PRINCIPLES

City of Palmerston has the ability to light up infrastructure at night to create vibrancy in our CBD as well as highlight special events and causes in our community.

This Policy applies to City of Palmerston's current infrastructure at the time of endorsement by Council, as well as any new Council facilities into the future.

3 DEFINITIONS

For the purposes of this Policy, the following definitions apply:

Term	Definition
Elected Members	All Elected officials including the Mayor
Eligibility criteria	The standards by which the applicant must meet in order to be eligible
Conditions	The conditions that apply to all applications received

4 POLICY STATEMENT

4.1 Eligibility criteria

- 4.1.1 Lighting of Council assets will only be considered in honour of significant local and regional events, historic events, and extraordinary events/occurrences of City, Territory, and National or International significance.
- 4.1.2 Lighting will not be considered for commercial entities or personal occasions.
- 4.1.3 Requests for illumination to commemorate or honour an individual will not be eligible and would only be permitted by exception.
- 4.1.4 Any annual events must be applied for and assessed each year; there will not be automatic renewals.
- 4.1.5 Requests will be subject to availability and responded to on a first-come, first -served basis.
- 4.1.6 Duration would typically be for a day, lasting up to a week if applicable.
- 4.1.7 The event or awareness campaign must have a community benefit that aligns with outcomes in the Community Plan.
- 4.1.8 Applications will not be considered for individuals for their own purposes.
- 4.1.9 All applications are subject to availability and the joint approval of the Chief Executive Officer and Mayor.

5 ASSOCIATED DOCUMENTS

- 5.1 Terms and Conditions apply and are available on Council's website.

6 REFERENCES AND RELATED LEGISLATION

- 6.1 Community Plan