



## TERMS AND CONDITIONS OF THE CITY OF PALMERSTON LIBRARY

Upon issue and signing of a City of Palmerston Library membership card including signing on behalf of a minor (member under the age of 18) the member agrees to the following:

1. Members must comply with the conditions of the *Copyright Act 1968*.
2. Members agree to take good care of all library materials borrowed and will reimburse the CoP Library for the cost of any damages to these materials.
3. Members must obey at all times the lawful direction of library staff.
4. Parents and guardians are responsible for their children's selections and use of library materials and services, including access to the internet.
5. Members are required to advise library staff as soon as possible of any changes in membership details or loss of library card.
6. Members agree to immediately pay relevant fees and charges associated with the use of library materials, facilities and services as determined by Council. *Palmerston (Public Places) By-Laws section 90. Offence to Comply with Demand*.
7. Terms and conditions are subject to change without notice.

### 8. PRIVACY STATEMENT

Palmerston Library collects information about you in order to provide a comprehensive public library service, including lending and in-house services and to advise you on all facilities, services, programs, collections, special events and activities so that your individual needs are met.

The only information collected is provided by you. By applying to become a member of the City of Palmerston Library, you are consenting to your personal information being disclosed to the NTG for the sole purpose of addition to and maintenance of a shared cloud based database which may be stored outside the Northern Territory.

This database is shared by libraries throughout the Northern Territory (LINNet) and provided by Northern Territory Library and Information Service (NTLIS). NTLIS allows authorized access to some or all of this information to authorized staff in all libraries in LINNet.

You may request access to the information the library holds about you by contacting the Manager Library Services in writing. An application fee may apply. The City of Palmerston library will only use the personal information collected for the purposes stated above. If required by Law, then the library will disclose your personal information.