

PLEASE REFER TO THE CITY OF PALMERSTON SCHOLARSHIP TERMS AND CONDITIONS BEFORE COMPLETING THIS FORM.

### PERSONAL DETAILS

Family Name: \_\_\_\_\_

Given Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_  Male  Female

Residential Address: \_\_\_\_\_

Post Code: \_\_\_\_\_

Postal Address: \_\_\_\_\_ Post Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Alternative Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

### ELIGIBILITY CRITERIA

Length of Residency in Palmerston \_\_\_\_\_ years

Employment Status:  Full Time  Part Time  Unemployed

Australian Citizen or Permanent Resident:  Yes  No

Last High School Attended: \_\_\_\_\_

Level of School Completed: \_\_\_\_\_

Year of Completion of Final Year of Schooling: \_\_\_\_\_

ATAR\* or Equivalent Score if Available: \_\_\_\_\_

### OTHER FUNDING APPLICATIONS

Other scholarship or funding applications under consideration for this course

Amount of other award (per year) \$ \_\_\_\_\_

or in-kind funding eg. books, accommodation (specify) \_\_\_\_\_

*\*Australian Tertiary Admission Rank*

The City of Palmerston complies with the information Privacy Principles contained in the *Information Act* (NT). These principles protect the privacy of personal information collected and held by Council. Council's privacy statement is available from the City of Palmerston, Civic Plaza, 1 Chung Wah Terrace, or via our website on [www.palmerston.nt.gov.au](http://www.palmerston.nt.gov.au).

### COURSE DETAILS

Name of Educational Institution: \_\_\_\_\_

Address: \_\_\_\_\_

Course Name: \_\_\_\_\_

Course Code: \_\_\_\_\_

Course Major: \_\_\_\_\_

Course Field: \_\_\_\_\_

Length of Full Time Course: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

Course Fee: \_\_\_\_\_

### APPLICATION CHECKLIST - These must be included with your application for it to be considered

- Proof of Australian citizenship or permanent residency
- Proof of address (*eg. bank statement showing residential address, drivers licence*)
- Confirmation of enrolment at an accredited educational institution or training provider – showing student's name and course name/code
- Personal statement outlining why you think you are deserving of the City of Palmerston Scholarship, your career aspirations and community involvement (*1000 words maximum*)

### DECLARATION





- I have read and understand the City of Palmerston Scholarship Terms and Conditions.
- I confirm that my application is within these terms and conditions.
- I intend to meet all terms and conditions if granted a scholarship.
- I understand failure to meet these terms and conditions may result in withdrawal of a scholarship and in certain circumstances recovery of monies paid under the scholarship.
- I declare that the information contained in this application and attachments is, to the best of my knowledge, true and correct.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### HOW TO SUBMIT YOUR APPLICATION

PLEASE ADDRESS APPLICATION TO CHIEF EXECUTIVE OFFICER

-  In Person: Level 1, Civic Plaza, 1 Chung Wah Terrace, Palmerston
-  PO Box 1 Palmerston NT 0831
-  palmerston@palmerston.nt.gov.au
-  8935 9900

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### FOR FURTHER INFORMATION

Community Services Officer

City of Palmerston

-  palmerston@palmerston.nt.gov.au
  -  08 8935 9922
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### CITY OF PALMERSTON SCHOLARSHIPS TERMS AND CONDITIONS

City of Palmerston proudly supports students in reaching their full potential to become tomorrow's leaders in industry, government and the community. City of Palmerston will award scholarships to students who reside in Palmerston and undertake full or part time study to improve and enhance our community livability. Courses may be undertaken on campus, with a training provider or via online or distance education.

The Council commits to setting an annual amount in its budget process dedicated to City of Palmerston Scholarships. There is no set maximum or minimum amount that may be applied for. Applications are open all year round and will be accepted at any time, dependent on funds remaining.

#### Eligibility Criteria

To be eligible for a City of Palmerston Community Scholarship you must be:

- A resident of Palmerston
- An Australian Citizen or holder of an Australian permanent residency visa
- Undertaking study or be enrolled in an accredited tertiary educational institution or training provider delivering a qualification adhering to the Australian Quality Training Framework
- Remain enrolled full-time or part-time for the duration of the scholarship

#### Selection Criteria

The successful applicant must:

- Demonstrate passion, ability and initiative in your approach to study
- Demonstrate active and relevant community involvement through membership or participation in organisations, teams or groups

#### Application and Selection

Successful applicants will be selected based on their written application, academic potential and their ability to meet the criteria.

Applicants apply by supplying Council with the following information

- A cover letter explaining why the applicant should receive the scholarship, in 1000 words or less.
- Completed Scholarship Application Form
- Curriculum Vitae (*please consider the eligibility and selection criteria above*):
- Confirmation of enrolment showing the name of the educational institution and information on course currently enrolled in plus its mode of study

Eligible applications will be referred by the Chief Executive Officer to the Community Culture and Environment Committee for consideration followed by a recommendation to Council.

Scholarship Agreements will be authorized by the Director of Corporate and Community Services in line with the Grants Donations, Scholarships and Sponsorships policy.

#### Duration of Scholarships

The Duration of the Scholarship is when one of the following is true:

- The agreed scholarship value has been exhausted
- The student has completed his/her course of study
- The student no longer meets the ongoing eligibility of the scholarship

A recipient who commences the scholarship part way through his/her course may not receive the full scholarship amount.

If the recipient is granted intermission for the semester, payment of the scholarship will be suspended. A scholarship may be suspended for a maximum of two (2) semesters for reasons including intermissions and failing to meet ongoing eligibility.

### **Other obligations and conditions:**

The offer of the Scholarship is made subject to information provided by the recipient being true and accurate.

By accepting the offer of the scholarship, each recipient agrees to the Scholarship Terms and Conditions.

The recipient is responsible for advising Council of any changes in circumstances that would make him/her ineligible for continuation of the Scholarship.

### **Termination of Recipients Scholarship**

The Scholarship will terminate:

- If the recipient ceases to meet the eligibility criteria; or
- If the recipient withdraws from his/her course
- If the recipient breaches any conditions of the scholarship


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### **FOR FURTHER INFORMATION**

Community Services Officer

City of Palmerston

 [palmerston@palmerston.nt.gov.au](mailto:palmerston@palmerston.nt.gov.au)

 08 8935 9922